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A petty cash account is not operated so the item is not covered during the internal audit.

Explanation of a 'No' response on the AGAR for 2023-24

M. *In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2023-24 AGAR period, were public rights in relation to the 2022-23 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).*

N. *The authority has complied with the publication requirements for 2022/23 AGAR (see AGAR Page 1 Guidance Notes).*

Sutterton Parish Council had a period of disruption during the early part of the 2023-24 financial year due to the ill health of the previous clerk. The accounts and AGAR were not approved within the required timeframe and the exercise of public rights was not displayed and therefore did not cover the first 10 days of July. In addition, the publication requirements were not adhered to for this period.

A new Clerk was appointed in September 2023 and the AGAR for 2022/23 was approved in November 2023 and the exercise of public rights advertised in January 2024.

All items have now been displayed for the year ending March 2023 and the accounts and AGAR for 2023/24 will be approved at the June meeting, with the exercise of public rights advertised shortly after, covering the first 10 days of July.

I am assured that all items are now on course to be completed within the required timeframes.

Maxine Warr
Internal Auditor

