

SUTTERTON PARISH COUNCIL

Miss Sarah Smith

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Sutterton

Boston

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25th April 2024

You are hereby summonsed to attend the Annual Meeting of the Council followed by the next Parish Council meeting on **Wednesday 1st May 2024 at 7.00pm** in the Community Lounge at Sutterton Village Hall.

Sarah Smith
Clerk

Annual Meeting of the Council

AGENDA

1. To elect a Chair and accept the Chairman's Declaration of Acceptance
2. To elect a Vice-Chair
3. Register of Interests (Members are reminded that any changes must be notified within 28 days)
4. Election of representatives to Outside Bodies
5. Insurance renewal
6. To set up Committees, Staff, Finance and Cemetery. Policies to be a Working Group.

AGENDA

78/24. CHAIRMAN'S REMARKS:

79/24. PUBLIC QUESTION TIME:

To receive and consider questions submitted by members of the public (10 minutes)

80/24. APOLOGIES:

Apologies received and reasons for absence.

81/24. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member's declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation
 - Receipt received from Cllr Ingham for plants and peat for village planters £12.97
 - Receipt received from Cllr Bateman for plants and peat for village planters £41.25

82/24. QUESTIONS FROM THE PUBLIC:

To discuss any questions raised from members of the public.

83/24. MINUTES AND MATTERS ARISING:

To approve as a correct record the minutes of the meeting held on Wednesday 3rd April 2024 and note any matters arising (for information only).

84/24. CLLR CYRIL BAKER:

To discuss a memorial for Cyril Baker – R.I.P.

85/24. CORRESPONDENCE RECEIVED:

To discuss the following:

- a) Eastern Green Link 3 (EGL 3) and Eastern Green Link 4 (EGL 4) public consultation on early-stage proposals – **e-mailed to all 12/04/24**
- b) BSH Parish Council Engagement Session - Tuesday 2nd July 2024 – **e-mailed to all 21/04/24/**
- c) Sir Thomas Middlecott Exhibition Foundation – nomination for representative to act as a Trustee – **e-mailed to all 24/04/24**
- d) Royal British Legion re D-D80 – **e-mailed to all 24/04/24**
- e) Sutterton Notice of Vacancy following the passing of Cllr Baker – **e-mail received 25/04/24**
- f) Response from BBC 22/04/24 regarding funding the upgrading of street lighting – **e-mailed to all 23/04/24**

86/24. PLANNING:

B/24/0159; Land adjoining 2, The Spires, Sutterton, Boston, PE20 2JB – Application for a Lawful Development Certificate to confirm that the continuing use of the land is residential garden (Class C3) is lawful (**e-mailed to all 12/04/24**)

87/24. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

To receive reports and information if available.

88/24. POLICIES & STANDING ORDERS

To formally adopt the Councillor Code of Conduct, Social Media and Communications Policy, Equality and Diversity Policy and Data Protection Policy.

89/24. POLICE MATTERS:

5 crimes were reported in the Sutterton area in February 2024 – link to map below.

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

90/24. HIGHWAY MATTERS:

To discuss any issues.

91/24. CEMETARY:

To discuss any issues with the Cemetery.

Lock for the cemetery, ? keyholders

92/24. REPORT ON PARISH MATTERS:

- a) **Cllr Cantwell** – Bins in the Rec (ongoing) – **response from BBC 17/04/24**
- b) **Cllr Rushworth** – Parcel of land at the top of St Mary's Drive – letter to Treasury Solicitor – (ongoing) **response received 19/04/24 – e-mailed to Cllr Rushworth** (still ongoing)
- c) Bin in the flagpole area (ongoing) – response from BBC received 16/04/24 – **e-mailed to all 16/04/24**

- d) Volunteers/Wombles discussed last month – enquiry to LALC, **response received 09/04/24**
- e) **Cllr Sands** – new Speed Detector signs

93/24. FINANCE:

To consider and approve invoices as per the payment sheet – May 2024.

94/24. GOV.UK E-MAIL ADDRESS:

To discuss setting up gov.uk e-mails addresses – AGAR requirement for 2023/2024
Information received from Cloud Next 17/04/24 – **e-mailed to all 21/04/24**

95/24. CLERK’S REPORT:

To give a report of items not on the agenda.

96/24. FUTURE AGENDA ITEMS:

To consider items for the next agenda – please e-mail Clerk at least a week in advance.

97/24. NEXT MEETING:

To confirm the date of the next meeting – **Wednesday 5th June 2024 at 7pm in the Community Lounge**