

# SUTTERTON PARISH COUNCIL

## MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 3<sup>rd</sup> JANUARY 2024 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

<b>Present:</b>	Cllr D Sands – Chairman Cllr L Thorpe – Vice Chairman Cllr L Ingham Cllr J Maltby Cllr J Cantwell Cllr J Rushworth Cllr M Brookes – LCC Cllr M Bateman Sarah Smith – Clerk	<b>Apologies:</b>	Cllr C Baker Cllr V Allen Cllr D Brown – BBC
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### **PUBLIC QUESTION TIME:**

No members of the public attended.

### **1/24. CHAIRMAN'S REMARKS:**

Chairman wished the room Happy New Year.

### **2/24. APOLOGIES:**

Apologies received from Cllr's Baker and Allen and Cllr Brown.

### **3/24. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:**

- To receive Member's declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation

Cllr Cantwell declared a non-pecuniary interest for item 7 – as a reserve member of the Planning Committee he will not take part in planning application discussions.

### **4/24. MINUTES AND MATTERS ARISING:**

It was **RESOLVED** that the minutes of the meeting held on Wednesday 6<sup>th</sup> December 2023 are approved as a true record. **Proposer Cllr J Rushworth, Seconded Cllr J Maltby.**

### **5/24. VACANT COUNCILLOR POSITION:**

1 application was received for the position of vacant Councillor from Mark Bateman. This was read out to the room. Following discussion it was **proposed by Cllr J Maltby and seconded by Cllr L Thorpe that Mark be co-opted.**

Declaration of Acceptance of Office signed by M Bateman and Cllr D Sands, Chairman.  
**Clerk to e-mail form to BBC (e-mailed 08/01/24)**

### **6/24. CORRESPONDENCE RECEIVED:**

**Sutterton S/L 3 Ropers Bridge Lane Quotation SLE/40200/GC** – e-mail 12/12/23 regarding replacement of light to LED lantern at Ropers Bridge Lane.

It was **RESOLVED** to replace the burnt out lantern at Ropers Bridge Lane at a cost of £350 plus VAT.

**Clerk to e-mail to action (e-mailed 04/01/24)**

**07/24. PLANNING:**

**B/23/0324 - Mill Farm, Wigtoft Road, Sutterton, PE20 2EL** - Erection of a proposed potato store

**No objections received – comments submitted 04/01/24**

**B/23/0445 - 2, The Spires, Sutterton, Boston, Lincolnshire, PE20 2JB** - Application for a part change of use of an existing domestic detached double garage (Class C3) into a beauty salon at 2, The Spires, Sutterton, Boston, Lincolnshire, PE20 2JB

**No objections received – comments submitted 04/01/24**

**08/24. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:**

**Cllr Brookes** had nothing new to report since the last meeting although he did inform the room that there was a Devolution Consultation meeting to be held at Boston United Football Club on 11<sup>th</sup> January 2024 3-7pm.

**Cllr Cantwell** informed the room there will be a poster for the PC noticeboard/PC Facebook page with his and Cllr Brown's contact details on and Ward Surgery dates ready in February. There is a Ward Surgery at Sutterton Village Hall on the 27<sup>th</sup> January 2024 at 12pm for all to attend if they have any issues.

On the 31<sup>st</sup> January there is an Outer Dowsing meeting regarding the design for the substation which will be built at Surfleet Marsh just outside our Parish boundary. He will report back at the next meeting what the final plans will be.

**09/24. POLICE MATTERS:**

7 crimes were reported in the Sutterton area in October 2023 – link to map below.

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

**10/24. HIGHWAY MATTERS:**

Cllr Ingham reported flooding at 25 Blows Lane – to be reported on Fix my Street.

Cllr Cantwell reported some nasty potholes down Broad Lane – to be reported on Fix my Street.

**11/24. CEMETARY:**

No issues.

**12/24. REPORT ON PARISH MATTERS:**

a) **Footway Lighting (ongoing)** – this was discussed during correspondence received.

Unless anything changes with respect to Old Leake PC and replacement of the footway lighting to LED in one go, we will continue to replace the footway lights to LED's as and when it is reported the old lanterns are broken.

b) **Cllr James Cantwell** – Parish Resilience

Algarkirk Parish Council are not meeting until later in the month. This will be discussed at that point and report back at the next meeting.

c) **Cllr Justin Rushworth (ongoing)** – Parcel of land at the top of St Mary's Drive and trees/hedges which need attention.

Cllr Rushworth informed the room that we would be able to claim the 2 parcels of land in the St Mary's Drive area if we can prove we have maintained the areas for at least 10 years.

**Clerk to check documents.**

Cllr Brookes left the meeting at 7.30pm.

d) **Safety Report for the Recreational Field** – inspection report received and e-mailed to all 22/12/23

The findings from the RoSPA report were discussed. Some minor issues were raised throughout the report. Discussion also took place with respect to the flooding issues in the Rec and the possibility of raising the level, however, the field is owned by the Parochial Trust and the PC only maintain it. It is also a natural flood plain along with The Pools with them both being lower than the road. It was suggested that the slabs around the elephant rocker could be raised as when it does rain this is sat in a puddle leaving it unusable unless in wellies. It was also suggested to install some advisory signs as a disclaimer informing the public to be aware and careful with respect to the flooding in the Rec.

It was **RESOLVED** to ask Malc Firth Landscapes to have a look at the issues raised with the zipwire (**e-mailed 22/01/24**)

It was **RESOLVED** for Mr Dent to continue to work through the minor jobs on the rest of the play equipment.

It was **RESOLVED** to put some temporary advisory signs up in the Rec to make the public aware of the flooding.

It was **RESOLVED** for the Chairman to contact Mr Cropley of the Parochial Trust with respect to land drainage and installing signs relating to the flooding. (**Chairman e-mailed 22/01/24**)

**13/24. FINANCE:**

Payment List Sutterton Parish Council		Jan-24	Approved at meeting 3rd January 2024							
Outgoings				Cash		Incoming				
Date	Payee	Invoice No.	Description	Total	Internet Banking	Received From	Details	Date	Total	
08/12/2023	Staff costs		Litterpicker (backpay difference from April 2023-November 2023)	£72.80	one off payment					
09/12/2023	Currys		Printer HP Envy Pro 6432E	£89.99	Debit Card					
09/12/2023	Currys		Laptop HP17CN0532NA	£399.00	Debit Card					
12/12/2023	Microsoft Store		Microsoft 365 Personal (from Clerk's £100 budget)	£59.99	DD yearly					
15/12/2023	ICO		Information Commissioner's Office	£35.00	DD yearly					
03/01/2024	RoSPA	76406	Annual Inspection - Recreational Field	£225.00	I/B					
28/12/2023	Staff costs		Litterpicker (December 2023)	£216.67	SO					<b>Total</b>
28/12/2023	Staff costs		Litterpicker (December 2023)	£9.10	one off payment					
03/01/2023	Staff costs	2024/01/01	Clerk Salary (1-31st December 2023) 36.5 hours	£441.69	I/B					
02/01/2023	HMRC	Month 9	PAYE + N/I	£148.58	DD					
						<b>Expenses</b>				
			<b>Total Payable</b>	<b>£1,697.82</b>				<b>Jan-24</b>		
						Home Office			£27.50	
									<b>Total Payable</b>	<b>£27.50</b>

It was **RESOLVED** to approve all invoices for payment. **Proposer Cllr L Thorpe, Seconded Cllr L Ingham.**

**14/24. BUDGET/PRECEPT FOR 2024/2025:**

A draft budget was prepared and discussed. It was agreed to increase the precept by 3% from last year as the PC has a healthy reserve.

It was **RESOLVED** to set the precept for 2024/2025 at **£41464.00**.

**15/24. CLERK'S REPORT:**

- Clerk reported that she has finally received e-mail confirmation to say the Arnold Baker book has been ordered.
- A resident from Waterbelly Lane contacted the Clerk with respect to having some work undertaken on a tree on her property and was unsure if there was a tree protection order on the tree. Clerk contacted the Planning Department on her behalf with respect to this. Cllr Cantwell will put a post on the PC Facebook page to let residents know that if they are unsure if a tree has a protection order on it to contact the Planning Department at BBC.

**16/24. FUTURE AGENDA ITEMS:**

**Cllr Cantwell:** Parish Resilience

**Cllr Rushworth:** Parcel of land at the top of St Mary's Drive

**17/24. NEXT MEETING:**

To confirm the date of the next meeting – **Wednesday 7<sup>th</sup> February 2024 at 7pm in the Community Lounge**

The meeting closed at 8.32pm.

**TO RESOLVE TO EXCLUDE THE PUBLIC AND MEDIA TO DISCUSS CONFIDENTIAL ITEMS RELATING TO INDIVIDUALS AND CONFIDENTIAL FINANCIAL MATTERS IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

**C1. CLERKS HANDOVER:**

Outstanding issues were discussed with respect to HMRC.

It was **RESOLVED** for the Clerk to clear the outstanding PAYE amount.

Signed.....

Date.....