

SUTTERTON PARISH COUNCIL

MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 3rd APRIL 2024 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

Present: Cllr D Sands – Chair
Cllr L Thorpe – Vice Chair
Cllr L Ingham
Cllr J Cantwell
Cllr M Bateman
Cllr V Allen
Cllr J Rushworth
Cllr J Maltby
Sarah Smith – Clerk

Apologies: Cllr M Brookes – LCC
Cllr D Brown – BBC

7 Members of the Public attended

57/24. CLLR CYRIL BAKER:

Chair read a few words in remembrance of the late Cyril Baker who passed away on Sunday 10th March followed by a 1 minute silence. Cyril served as a Parish Councillor for over 40 years and represented the council on the Village Hall Committee, Playing Field Committee and the Parochial Charity as well as other voluntary work that he did within the village. Cyril was quite a character with a vast knowledge of Sutterton, both people but mostly the land and he will be missed by all who knew him. We thank him for his service on the Council and commitment to the village, may he rest in peace.

56/24. CHAIRMAN'S REMARKS:

Chair read out the welcome statement.

58/24. PUBLIC QUESTION TIME:

7 Members of the Public attended;

- A resident queried the state of the road around the roundabout with potholes developing.
- A resident raised concerns with respect to the Envirotyre application B/24/0087 for reserved matters.
- A resident raised concerns about a memorial seat opposite the Rec in the village needing some attention and who's responsibility it was to look after this. Chair explained that she had spoken a couple of years ago to the people who organised the seat and was informed that it needed to be left as natural as possible, the wood was treated when purchased and treated to last.

59/24. APOLOGIES:

Apologies received from Cllr M Brookes (LCC) and Cllr D Brown (BCC).

60/24. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member's declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation

Cllr Cantwell declared a non-pecuniary interest in planning.

Cllr Rushworth declared interests as per completed forms.

No requests for dispensation.

61/24. QUESTIONS FROM THE PUBLIC:

- With respect to the road around the roundabout – Clerk to contact highways (**reported 17/04/24**)
- With respect to the Envirotyre application B/24/0087 for reserved matters – Clerk to put in objections/concerns from the Parish Council (**objections submitted 11/04/24**)
- With respect to the bench – Chair to speak to relevant people regarding the bench.

Chair re-arranged the Agenda to bring the Sutterton & Algarkirk Action Group next.

67.24 SUTTERTON & ALGARKIRK ACTION GROUP (SAAG)

David Bradley, Chair of SAAG, attended to give an update for the proposed planning application B/24/0060. David thanked everyone who had assisted with the flyers and who put in objections (126 have been received so far) and who signed the petition. Following contact with the Planning Officer it has been confirmed that there is no Local Development Order in force or in draft that is a material consideration. Similarly, there is not a review of the Local Plan ongoing that would carry any weight in the determination process, nor do they consider any of the policies within the current Local Plan to be out of date. An assessment has been done of employment sites that are in and around the Boston area, Kirton and Sutterton. There are at least 22 hectares of land which could be used for employment opportunities, some existing, some just starting and also a lot of empty units in the existing industrial sites. The applicant will therefore need to prove a need for this application. One of the main points is the new Boston Alternative Energy Facility using up so much room (25 hectares) that this is affecting the ability to deliver employment sites. This new Energy Facility, however, would also provide employment opportunities. David queried seeking a legal opinion – Clerk to contact LALC (**enquiry created with LALC 08/04/24**)

7 Members of the public left.

62/24. MINUTES AND MATTERS ARISING:

It was **RESOLVED** that the minutes of the meeting held on Wednesday 6th March 2024 are approved as a true record.

No matters arising.

63/24. ANNUAL RETURN 2022/2023:

The external auditor has signed off the AGAR for 2022/23 and this has been put on the PC website to view. The Notice of Conclusion of Audit has also been placed on the Parish noticeboard and website.

64/24. ANNUAL PARISH MEETING:

It was **RESOLVED** to hold the Annual Parish Meeting ahead of the Annual and monthly meeting on 1st May 2024 with an earlier start time of 6.30pm.

65/24. CORRESPONDENCE RECEIVED:

To discuss the following:

- a) Not stated on the Agenda but an e-mail was received on the day of the meeting (03/04/24) from BBC for a Notice of Vacancy to be displayed in a prominent position following the death of Cyril Baker.
- b) E-mail received from BBC regarding loans to support replacement of street lighting. (Clerk also contacted Algarkirk, Bicker, Wigtoft and Fosdyke PC's with respect to Cllr Cantwell's information at the last meeting regarding South Kesteven District Council's decision to fund the upgrade of streetlights)

It was **RESOLVED** not to go ahead with the loan but to replace streetlights as and when required.

Clerk to e-mail BBC to see if they would re-think their decision with respect to funding the upgrade of streetlights in light of SKDC's decision (e-mailed 08/04/24)

- c) Not stated on the Agenda but an e-mail was received regarding the Parish Agreement Scheme. This is a contribution each year towards the grass cutting in lieu of the 3 safety cuts which would be provided by LCC. This year the contribution from BBC is £816.74.
- d) Contact received from the Methodist Church with respect to a donation or sponsoring a flower arrangement for the Flower Festival.

It was **RESOLVED** to give a £50.00 donation.

66/24. PLANNING:

B/24/0081; Glebe Cottage, One Way Street, Sutterton, Boston, PE20 2JQ – Proposed extension and alterations.

No objections received – comments submitted 04/04/24

B/24/0087; Reed Point, Spalding Road, Sutterton, Boston, PE20 2EP - Approval of reserved matters (Access, Appearance, Landscaping, Layout and Scale) following outline approval B/23/0172 (extension to existing business including the erection of a storage building, new vehicular access and associated parking areas)

Objections and concerns were raised in the public forum with respect to the risk of flooding, environmental impact on wildlife, use of the building and the size of the building.

Clerk to put in objections from the Parish Council in support of the residents – comments submitted 11/04/24

68/24. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

Cllr Cantwell reported on Cllr Brookes behalf;

- Yellow lines down Park Avenue – the Traffic Regulation Order Team have said they will not take this forward as it will create problems elsewhere in the Avenue. They have visited the school at drop off time and observed that all traffic moved carefully but freely and no issue was identified. They have also studied the photographs of the Saturday afternoon football match parking and judged that it does not warrant any form of restriction as access is still available to the wider area and sports fields for emergency services. They have advised that if parking is fully blocking a driveway this can be enforced with the property owners permission and should be reported to nuisance parking. If it is an emergency blocking someone from exiting their drive this can be reported to and enforced by the Police. They also suggested that it might be an option to approach the clubs to ask they are mindful and respectful of where they park in the future.
- Culvert on Wigtoft Road – The culvert itself and the pipe is a riparian culvert and is the responsibility of the landowners either side of the road to maintain and fix. The County Council will not be taking any further action with respect to this.
- **Cllr Cantwell** – a resident of Rainwalls Lane reported that the verge near where the new bin had been installed had been muddied up due to work vans parking there. Cllr Cantwell contacted the company who informed they will restore the verge once the works have been completed.
- There is an issue with HGV's down Blows Lane and a side road off Blows Lane. Cllr Cantwell has asked the drainage board to clarify who is responsible for the dykes on that road as they are getting damaged by the HGV's.
- Potholes have been reported down One Way Street.
- The Wombles have kindly cleared the path on Station Road. It was mentioned if the pavement on Boston Road could also be looked at. It was noted in places there are a

couple of hedges that are overgrown on to the path, also the pavement going out of the village is very narrow and although it could be cleared like Station Road it could make this more uneven. Chair was very grateful for the work done but was concerned about the volunteers and whose insurance they would be covered under if there were any incidents as this was not done under the agreement of the Parish Council. It was agreed at the moment this would be left informal and the volunteers would be doing this at their own risk and off their own backs but for the Clerk to contact LALC for advice for the future.

Clerk to contact LALC for advice (enquiry created with LALC 08/04/24)

69/24. POLICIES & STANDING ORDERS

To formally adopt the Risk Management, Complaints Procedure and Publication Scheme. It was **RESOLVED** to adopt the above policies.

A copy of the updated Standing Orders and Financial Regulations adopted at the previous meeting were handed out to all.

70/24. POLICE MATTERS:

7 crimes were reported in the Sutterton area in January 2024 – link to map below.

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

71/24. HIGHWAY MATTERS:

Cllr Ingham mentioned a pothole on the road off Blows Lane. Chair advised to take a picture and report on fix my street to see who owns this road.

Cllr Cantwell reported that at the last full Council at Boston a Borough Councillor for Kirton enquired whether Sutterton and Algarkirk would be open to joining Kirton Parish Council in perhaps talking to the County Council about additional measures that could be put on the A16 between Kirton and Sutterton roundabout following the recent accident. An update will be given at the next meeting once Cllr Cantwell has spoken to Algarkirk PC.

72/24. CEMETARY:

Unfortunately, some damage to the grass occurred following an interment recently. The family have kindly agreed to pay for the repairs and the area has now been fenced off for the work to take place.

Discussion took place about locking one of the gates to the cemetery and vehicles will only be given access with prior arrangement.

It was **RESOLVED** to purchase a lock for the cemetery.

73/24. REPORT ON PARISH MATTERS:

a) Cllr Cantwell – Joint Resilience Committee

The first meeting has been held and information has been sought from the Lincolnshire Resilience Forum with respect to a terms of reference. Fosdyke, Bicker and Wigtoft Parishes have also been invited to join, hopefully to be called the 5 Village Emergency Group.

Bins in the Rec – a response has been received from Neighbourhood Services and the request for wheelie bins has been forwarded to the Commercial Waste Team. A query was raised if the Rec bins were changed to wheelie bins, could the bins in the Rec be moved elsewhere in the village, one being the flagpole area.

Clerk to query with BBC (e-mailed 08/04/24)

b) Cllr Rushworth (ongoing) – Parcel of land at the top of St Mary's Drive – letter to Treasury Solicitor – a response is still awaited.

Clerk to chase again (e-mailed 17/04/24)

c) Recreational Field (ongoing) – Repair works to the base of timber posts booked in for 17th May.

d) **Cllr Sands** - GRASSroots Funding letter – it was agreed to get together with the Playing Field and possibly the Village Hall committee’s to perhaps apply for funding next year with respect to updating the changing room facilities on the football field.

Village Planters – Cllr Ingham has done the planter on Spalding Road with Pansies and Primroses. The Boston Road planter needs more peat. Cllr Ingham asked if she could purchase some more peat and be reimbursed. Cllr Maltby looks after the Roundabout and Rainwalls Lane. Thistles have done Endeavour Way. Chair happy to do Station Road. Cllr Thorpe agreed to do Boston Road. Cllr Bateman agreed to do Park Avenue. It was **RESOLVED** to purchase plants and peat and receipts be reimbursed.

74/24. FINANCE:

Payments List - Sutterton Parish Council Invoices received in March 2024 - approved at meeting 3rd April 2024											
Outgoings				Cash/Debit Card				Incoming			
Received/Purchased	Payment Date	Payee	Invoice No.	Description	Total	Internet Banking	Received From	Details	Invoice No.	Date	Total
11/03/2024	11/03/2024	Tesco		Paper (Clerk's allowance)	£4.75	Debit card	H/M Memorials	1x Memorial	2024/03/03	07/03/2024	£55.00
13/03/2024	03/04/2024	Malc Firth Landscapes Ltd	39626	Repair works to Zipwire	816.00	I/B	Carr's Funeral Services	1x Interment of Ashed	2024/03/04	02/04/2024	£150.00
13/03/2024	03/04/2024	Lincoln Diocesan Trust	SIN064471	Land at Sutterton 3 Acres	322.06	I/B	Lincolnshire CC	Parish Agreement Scheme		14/03/2024	£816.74
14/03/2024	03/04/2024	PKF Littlejohn	SR20233199	AGAR 2022/2023	£300.00	I/B	Carr's Funeral Services	2x Interment of Ashes	2024/03/02	02/04/2024	£900.00
26/03/2024	26/03/2024	The Flower Shop, Kirton		Large Posy Funeral Flowers in memory of Cllr Cyril Baker	£50.00	Debit card					
27/03/2024	03/04/2024	Sutterton Village Hall		94 Hire of Lounge	£75.00	I/B					
28/03/2024	28/03/2024	Staff costs		Litterpicker (January 2024)	£225.77	SO					
29/03/2024	29/03/2024	BBC		Cemetery Waste (carried forward, DD was set up incorrectly at BBC)	£136.50	DD					
29/03/2024	03/04/2024	Mr Dent		72 1st Strim of old cemetery + weedkiller on path	£360.00	102424					
01/04/2024	03/04/2024	Staff costs	2024-04-01	Clerk Salary (1-31st March 2024) 39.75 hours	£483.80	I/B					
Total Payable					£2,773.88		Expenses		Mar-24		
							Home Office	paid to Clerk - noted on invoice 2024/04/01			£27.50
							Total Payable				£27.50

It was **RESVOLED** to approve all invoices for payment. **Proposed by Cllr Maltby, seconded by Cllr Ingham.**

75/24. CLERK’S REPORT:

- Clerk e-mailed LHP with respect to the parking raised by a resident at the last meeting on the grass opposite the school. This has been passed to the relevant department, a response is still awaited.
- The speed device will be collected by Lincs Road Safety Partnership.
- The flagpole area is waiting to be risk assessed to have a bin located there.
- The signs are ready to be collected for the Rec.

76/24. FUTURE AGENDA ITEMS:

Cllr Rushworth – Cyril Baker – to discuss a memorial for Cyril.

77/24. NEXT MEETING:

The date of the next meeting was confirmed as **Wednesday 1st May 2024 at 7pm in the Community Lounge. The Annual Parish Meeting will be held prior to this at 6.30pm.**

The meeting closed at 8.38pm.

Signed.....

Date.....