

# SUTTERTON PARISH COUNCIL

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28<sup>th</sup> September 2023

You are summoned to attend the next Parish Council meeting on **Wednesday 4<sup>th</sup> October 2023 at 7.00pm** in the Community Lounge at Sutterton Village Hall.

Sarah Smith  
Clerk

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**PUBLIC QUESTION TIME** – to receive and consider questions submitted by members of the public (10 minutes)

- Results of the Most Pleasing Garden competition – winners invited

## AGENDA

### 1. CHAIRMAN'S REMARKS

### 2. APOLOGIES:

Apologies received and reasons for absence.

### 3. NEW CLERK:

To sign the contract of employment.

### 4. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member's declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation.

### 5. MINUTES AND MATTERS ARISING:

To approve as a correct record the minutes of the meeting held on Wednesday 2<sup>nd</sup> August 2023 and note any matters arising (for information only).

### 6. CORRESPONDENCE RECEIVED:

To discuss the following:

- Correspondence received from BBC regarding commercial waste for the cemetery and St Mary's Church
- Footway lighting – e-mail from Old Leake Parish Council
- Streetlight on Marsh Road

### 7. PLANNING:

No applications or decisions received.

### 8. POLICE MATTERS:

5 crimes were reported in the Sutterton area in July 2023.

**9. HIGHWAY MATTERS:**

No items to discuss.

**10. CEMETARY:**

Contact details to be updated on sign and consider training for clerk.

**11. REPORT ON PARISH MATTERS:**

- a) Cllr John Maltby – Gleeson report and poppies
- b) Cllr James Cantwell – Dustbin survey and zipwire matting
- c) Cllr Liz Thorpe – Tree cutting and hedge on Spalding Road – 1 quote received
- d) Cllr Lesley Ingham – Most Pleasing Garden competition
- e) To consider Mr G Simpson as a Trustee on Sutterton Parochial Charity Trust for a further 3 years (see e-mail)

**12. FINANCE:**

To consider and approve the following invoices,

1. Hire of table at Sutterton Gala Day (paid)
2. E. Sterma & Son Ltd – tree work in cemetery (paid)
3. W Dent – trimming of bushes/hedge cutting in cemetery (paid)
4. Purchase of poppies (paid)
5. Receipts relating to the Most Pleasing Garden competition (receipts provided)
6. Invoice from Malc Firth for Ground Maintenance
7. Invoice from Sutterton Parochial Charity Trust (see letter)
8. Invoice from W Dent – strimming of the old side of cemetery
9. Invoice from Euro-Tech Innovations
10. Invoice from Lincoln Diocesan Trust & Board of Finance Ltd
11. Remittance note for Parish Precept income
12. Clerk expenses for stationary (receipts provided)
13. Salary for Litter Picker – August 2023 (via SO)
14. Previous Clerk salary – August 2023
15. New Clerk salary – September 2023
16. Salary for Litter Picker – September 2023 (via SO)

**13. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:**

To receive reports and information if available

**14. CLERK'S REPORT:**

To receive a report on matters not on the agenda – induction, purchase of books, e-mail addresses

**15. CLERKS HANDOVER:**

To resolve to exclude the public and media to discuss confidential items relating to individuals and confidential financial matters in accordance with The Public Bodies (Admission to Meetings) Act 1960

**16. FUTURE AGENDA ITEMS:**

To consider items for the next agenda – please e-mail Clerk at least a week in advance.

**17. NEXT MEETING:**

To confirm the date of the next meeting – **Wednesday 1<sup>st</sup> November 2023 at 7pm in the Community Lounge**