

SUTTERTON PARISH COUNCIL

Miss Sarah Smith
67 Park Avenue
Sutterton
Boston
Lincolnshire PE20 2JP
Telephone: 07825 039 629
E-mail: suttertonparishclerk@outlook.com

26th October 2023

You are summoned to attend the next Parish Council meeting on **Wednesday 1st November 2023 at 7.00pm** in the Community Lounge at Sutterton Village Hall.

Sarah Smith
Clerk

PUBLIC QUESTION TIME – to receive and consider questions submitted by members of the public (10 minutes)

AGENDA

17/23. CHAIRMAN’S REMARKS

18/23. APOLOGIES:

Apologies received and reasons for absence.

19/23. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

Updated forms received.

- To receive Member’s declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation

20/23. MINUTES AND MATTERS ARISING:

To approve as a correct record the minutes of the meeting held on Wednesday 4th October 2023 and note any matters arising (for information only).

21/23. ANNUAL RETURN 2022/23:

- To receive and approve the Annual Governance Statement and approve an explanation for any items that require a “No” response
- To receive and approve the Annual Governance and Accountability Return Accounting Statements

22.23. CORRESPONDENCE RECEIVED:

To discuss the following:

- Footway lighting (ongoing) – await update following Old Leake PC meeting 11/10/23
- Streetlight on Marsh Road (ongoing) – (await update from Old Leake PC)
- ? Purchase of new Skipper Multi Purpose Cleaning Trolley with lid and 70 litre bin liner & sack retention system for Susan

23/23. PLANNING:

B/23/0341 - Application for works to trees subject to Tree Preservation Order Sutterton No.2: T1 - Beech Tree - Prune back to overall height of 12.5 metres & width of 8.5 metres – **details e-mailed 11/10/23 – no objections – comments submitted 23/10/23**

B/23/0347 - Application for a Lawful Development Certificate to confirm that the existing use of the land is for storage and distribution is lawful at Land off Dances Bank, Wigtoft, Boston – **details e-mailed 16/10/23**

B/23/0353 - Application for works to trees subject to Tree Preservation Order Sutterton No.2: T1 - Black Poplar – Fell – **details e-mailed 23/10/23**

24/23 POLICE MATTERS:

12 crimes were reported in the Sutterton area in August 2023.

25/23. HIGHWAY MATTERS:

No items to discuss.

26/23. CEMETARY:

To discuss any issues.

27/23. REPORT ON PARISH MATTERS:

a) **Cllr John Maltby** – Gleasons update (letter sent by Clerk 11/10/23, response received 23/10/23o)

Possibility of drop off point for the school where the hedge is currently removed
Request for work experience for DoE (14 year old) for 12 weeks

b) **Cllr James Cantwell** – Dustbins, costs of moving and new dog waste bins
Flashing speed signs

c) **Cllr L Thorpe** – Tree cutting and hedge on Station Road (ongoing) – 2 quotes received
– Treasury Solicitor to be contacted still

Tree reported on Spalding Road

d) **Cllr Cyril Baker** – Drainage issues at Reed Point

Other:

e) Zipwire matting – ROSPA contacted 9/10/23 & 20/10/23 – response awaited

f) Last Safety Inspection Report for the Recreational Field

28/23. FINANCE:

To consider and approve the following invoices,

1. **BBC** – back payment to the start of the financial year for cemetery waste bin
£409.50 – DD set up of £68.25 per month to clear to end of this financial year

2. **Malc Firth** – Grounds maintenance £717.46

3. **LALC** – Clerks Training Days 13th & 20th September 2023 – £30.00 (credited from previous overpayment)

4. Invoice for 2 poppy wreaths and 4 wooden crosses £50.00 plus a donation for the crosses

5. **HMRC** – PAYE £200.00 (paid 22/10/23)

6. **HMRC** – PAYE £365.53 (paid 22/10/23)

7. **W Dent** – Strimming old side of cemetery and 3 hours weeding pathway to memorial £330.00

8. **W Dent** – Cleaning roof of shelter in playing field and re-painted £510.00

9. Salary for Litter Picker £216.67 – October 2023 (via SO)

10. Clerk salary £632.41 (September 2023 salary & expenses carried forward)

29/23. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

To receive reports and information if available

30/23. CLERK'S REPORT:

To receive a report on matters not on the agenda – Internet banking and Parish Council Facebook page

31/23. FUTURE AGENDA ITEMS:

To consider items for the next agenda – please e-mail Clerk at least a week in advance.

32/23. NEXT MEETING:

To confirm the date of the next meeting – **Wednesday 6th December 2023 at 7pm in the Community Lounge**

TO RESOLVE TO EXCLUDE THE PUBLIC AND MEDIA TO DISCUSS CONFIDENTIAL ITEMS RELATING TO INDIVIDUALS AND CONFIDENTIAL FINANCIAL MATTERS IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

C2. CLERKS HANDOVER:

To discuss ongoing issues experienced in obtaining Parish papers.