

SUTTERTON PARISH COUNCIL

MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 4th SEPTEMBER 2024 AT 6.45pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

Present: Cllr D Sands – Chair
Cllr J Cantwell
Cllr L Ingham
Cllr J Maltby
Cllr M Bateman
Cllr J Rushworth
Cllr V Allen
Cllr M Brookes – LCC
Sarah Smith – Clerk

Apologies: Cllr D Brown – BBC

11 Members of the Public attended

Chair moved the Most Pleasing Garden Competition to first.

136/24. MOST PLEASING GARDEN COMPETITION:

Cllr's Ingham and Rushworth rode around the village and picked out 4 winners of who they felt had the most pleasing garden.

1st Place: Mr & Mrs Armstrong of Ropers Lane
2nd Place: Mrs Stockwell of Stanley Drive
3rd Place: Mr & Mrs Twigg of Monarchs Road
4th Place: Mr & Mrs Dickinson of Eastfield Close

Well done to all.

1 Member of the public left.

135/24. CHAIR'S REMARKS:

Chair read out the Welcome statement to all.

137/24. PUBLIC QUESTION TIME:

A resident asked 2 questions:

1. Are the council are going to give a response to the revised planning application B/24/0060? Objections received already from residents are extremely strong and he would like to urge the council to support and represent the residents.

Chair advised that the PC will be putting in a response.

2. A query was made with respect to the Parish Council FB page and there being nothing posted on there since November 2023.

Clerk advised that there is an old Parish Council FB page which is now redundant and it may have been that page they were looking at. The new site created has posts weekly.

A resident asked if the minutes of meetings were only published electronically now as the Round'N'About is no longer in circulation.

Chair explained that minutes are on the website with a link to them posted on the PC FB page. Clerk aims to upload the minutes within 48 hours of being approved at the PC meeting.

138/24. APOLOGIES:

Apologies received from Cllr Brown.

5 Members of the public left.

139/24. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member's declarations of pecuniary or non-pecuniary interest
 - To receive and consider any written requests for dispensation
- Receipts received from Cllr Ingham for the Most Pleasing Garden competition.
Cllr Rushworth gave the Clerk updated forms for Declarations of Pecuniary Interest.
Cllr Cantwell declared a non-pecuniary interest in planning.

140/24. MINUTES AND MATTERS ARISING:

It was **RESOLVED** that the minutes of the meeting held on Wednesday 3rd July 2024 are approved as a true record.

141/24. QUESTIONS FROM THE PUBLIC:

Questions answered above.

142/24. PLANNING:

1. **B/24/0060; Land off Station Road, Sutterton, Boston, PE20 2JX** – Outline planning application with some matters reserved (Appearance, Landscaping, Layout & Scale) for later approval for proposed industrial development and associated infrastructure (Use Classes B2, B8, E(g))
Objections will be put forward from the council in support of the residents who have objected and the Sutterton & Algarkirk Action Group.
The question was raised about seeking our own professional advice.
It was **RESOLVED** to seek quotes for advice – Cllr Cantwell to speak to David Bradley, Chair of SAAG and also to speak to Algarkirk PC with respect to the possibility of splitting costs between the 2 PC's.
Objection submitted 10/09/24

1 Member of the public left.

2. **TPO/24/0051; Land adjacent to 28, Churchgate, Sutterton, Boston, PE20 2NS** – TPO (Made)
3. **TPO/24/0052; 8, The Spires, Sutterton, Boston, PE20 2JB** – TPO (Made)
4. **TPO/24/0053; 10, The Spires, Sutterton, Boston, PE20 2JB** – TPO (Made)
5. **TPO/24/0062; 28, Churchgate, Sutterton, Boston, PE20 2NS** – TPO (Made)
6. **TPO/24/0054; 12, The Spires, Sutterton, Boston, PE20 2JB** – TPO (Made)
No objections to all – comments submitted 10/09/24

The following TPO's and planning applications were dealt with via e-mail prior to the meeting due to deadline restrictions;

7. **TPO/24/0037; Land to the West of Red Barn Lane, Algarkirk** – TPO (Made)
8. **TPO/24/0050; 4, The Spires, Sutterton, Boston, PE20 2JB** – TPO (Made)
9. **TPO/24/0055; 10, Churchgate, Sutterton, Boston, PE20 2NS** – TPO (Made)
10. **TPO/24/0056; 12, Churchgate, Sutterton, Boston, PE20 2NS** – TPO (Made)

11. **TPO/24/0057; 13, Churchgate, Sutterton, Boston, PE20 2NS** – TPO (Made)
12. **TPO/24/0058; 14, Churchgate, Sutterton, Boston, PE20 2NS** – TPO (Made)
13. **TPO/24/0059; 15, Churchgate, Sutterton, Boston, PE20 2NS** – TPO (Made)
14. **TPO/24/0060; 16, Churchgate, Sutterton, Boston, PE20 2NS** – TPO (Made)
15. **TPO/24/0061; 20, Churchgate, Sutterton, Boston, PE20 2NS** – TPO (Made)
No objections to all, comments submitted 31/07/24
16. **B/24/0305; Eastern Green Link 3 and Eastern Green Link 4** – EIA Scoping Notification and Consultation from the Planning Inspectorate for the project EN0210003 for an Order granting Development Consent for the Eastern Green Link 3 and Eastern Green Link 4 (the Proposed Development)
No comments were submitted as it was felt the Grimsby to Walpole affected us as a Parish more
17. **B/24/0316; Grimsby to Walpole** – EIA Scoping Notification and Consultation from the Planning Inspectorate for the project EN020036 for an Order granting Development Consent for the proposed Grimsby to Walpole Project (the Proposed Development)
Objections submitted 27/08/24

143/24. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

Cllr Brookes:

Footbridge between Algarkirk and Sutterton – the handrail has broken. The Highways Manager is going to speak to the County Council Legal Department and the Senior Public Rights of Way Officer about this as there seems to be some uncertainty as to who is responsible for the bridge.

Park Avenue Parking Issues at school drop off times – it has been proposed to introduce waiting restrictions outside the school in the form of No Waiting at any time on the junction opposite the school and the turning bay by the bungalows and Mandatory School Keep Clear road markings outside the school entrance which will be enforceable.

It was agreed to go ahead with the public consultation.

Footpath from Sutterton to Kirton – Cllr Cantwell raised the question about widening the footpath on Boston Road as it comes out from Sutterton towards Kirton as this is currently single track. The County Council had a dig and there is a whole footpath underneath the overgrowth. This will have to be hand dug rather than machined and the work will be undertaken at some point in the future.

Anti-Social Behaviour Survey – the County Council are putting in £1,000,000 to tackle anti-social behaviour and there is a survey available on the website with respect to this for all to complete.

Cllr Cantwell:

- Metal reported sticking out the ground at the top of Park Avenue on Fix my Street where an old bin was removed.
- Residents reported ground movement at the back of Stanely Drive at the dyke which is a continuous issue – raised with LHP – a response is awaited but they have said previously that they will pay for any damage caused by slippage in the dyke.
- Residents have asked for no dog fouling signs on Rainwalls Lane and Ropers Lane. Chair asked if signs can be obtained from BBC – **Cllr Cantwell to enquire**
- Resident asked if they could place and maintain a tyre bin on Post Office Lane. This was raised with BBC but the request was rejected.
- Potholes more than 40mm deep on Stone Lane and entrance to Broad Lane off the A17 have been reported.
- The Ward Surgery was held in Algarkirk but sadly no one came.

- Endeavour Way overgrowth was reported on Fix my Street. This has been cut back so you are able to walk through now.
- He is currently looking at the public footpath which runs between Station Road and Spalding Road – part of this is not registered and the other part is owned by Gleasons. Gleasons have said they will cut the overgrowth back.
- The Envirotyre reserved matters were given approval at Planning.
- Residents reported a foul smelling dyke on Spalding Road which has now been resolved.
- Outer Dowsing – discussion about funding and confident that they will continue the Community Grants programme for as long as the site is in operation. Between now and 2027 when they set up their Community Grants Scheme, they are looking to fund events in villages affected by the route. Any ideas to be given to Cllr Cantwell.
- Pothole reported on the turning to Dowdyke Road off the A16 on Fix my Street.
- Issue with mud along the kerbside on Station Road – BBC to clean this.
- Issues with Quickline damaging a resident’s drive – after investigation it transpired the resident’s property line did not start until a bit further back although Quickline did repair the damage.
- Sunken road on Stone Lane/Broad Lane has been repaired by BCC.
- Sutterton Litter Pickers started with their first session on Saturday 31st August. 7 members of the public helped and 7 bags of litter was collected from the Park Avenue and St Mary’s Drive area and up near Thistles. This will continue on a monthly basis and the intention eventually is to engage the school.

Cllr Brookes and 2 members of the public left the meeting.

144/24. CO-OPTION TO VACANT COUNCILLOR POSITION:

2 applications were received for the position of the vacant Councillor – Simon Ellis and Kate Wood. Each applicant was given 5 minutes to speak and the Cllr’s were then able to ask any questions they may have.

TO RESOLVE TO EXCLUDE THE PUBLIC AND MEDIA TO DISCUSS CONFIDENTIAL ITEMS RELATING TO INDIVIDUALS AND CONFIDENTIAL FINANCIAL MATTERS IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

C1. CO-OPTION APPLICANTS:

The applicants were discussed in closed session.

Following discussion both applicants were invited back into the room. It was felt that both were excellent candidates and be a good addition to the PC. It was, however, a unanimous decision to co-opt Kate Wood as she had attended previous meetings to observe. It was explained that there is a further vacancy which will be advertised shortly and Simon was encouraged to attend future PC meetings in the meantime.

Declaration of Acceptance of Office signed by K Wood and Cllr D Sands, Chair.

Clerk to e-mail form to BBC (e-mailed 10/09/24)

1 Member of the public left.

145/24. CLLR LIZ THORPE:

Cllr Thorpe has decided to retire from the Parish Council. We thank her for all she has done for the village and wish her well for the future.

Cllr Thorpe was Vice Chair, a signatory for banking and Chair of the Personnel Committee.

Nominations were put forward for Vice Chair:

- Cllr Allen nominated Cllr Cantwell
- Cllr Rushworth nominated Cllr Maltby
- Cllr Maltby nominated Cllr Bateman, seconded by Cllr Cantwell

Following a vote, it was a unanimous decision to elect Cllr Bateman as Vice Chair.

Cllr Allen nominated herself to become a signatory on the accounts

It was **RESOLVED** to accept.

Cllr Rushworth will join the Personnel Committee.

146/24. CLLR CYRIL BAKER:

Cllr Cantwell is waiting to hear back from Gleasons on a number of things as the contact he had has moved on to another position.

Chair queried spending public money for one person which is something the PC cannot do. However, initially we were looking at a naming a road in his memory which would be no cost.

Clerk to enquire if a bench could be purchased for all to use and the Cllr's to purchase a plaque if it were not possible to name a road after him.

Cllr Cantwell suggested contacting the CC to informally re-name one of the bridges in the Parish.

Chair informed the room that an ex-Chair of the PC, Rose Collier, has sadly passed away. Our condolences are sent to the family.

147/24. ANNUAL RETURN 2023/2024:

The external auditor has signed off the AGAR for 2023/24 and this has been put on the PC website to view. The Notice of Conclusion of Audit has also been placed on the Parish noticeboard and website.

148/24. CORRESPONDENCE RECEIVED:

To discuss the following:

a) RoSPA report and checklist for items in the Rec

Concern has been raised again with respect to the zipwire. Resistance penetration testing was recommended to determine the internal condition of the timber which can be undertaken by RoSPA at an additional cost.

It was **RESOLVED** to remove the seat and Clerk to enquire with respect to a replacement with steel posts rather than timber to eliminate the issues with timber posts. A notice will be placed stating temporarily closed.

E-mail sent to Wicksteed 10/09/24

Cllr Cantwell proposed setting up a Rec Committee to look at fundraising. Chair asked for volunteers. Cllr's Wood, Ingham and Rushworth volunteered.

b) Request for donation to the Harvest Festival at St Mary's Church 20th-22nd September
It was **RESOLVED** to donate £50.00.

149/24. POLICE MATTERS:

8 crimes were reported in the Sutterton area in May 2024

11 crimes were reported in the Sutterton area in June 2024 – link to map below.

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

150/24. HIGHWAY MATTERS:

- Cllr Cantwell had a resident report that coming towards the Sutterton roundabout from Bicker, the sign for the roundabout is overgrown. The CC have cut this back after it was reported on Fix my Street.
- Chair had a resident enquire about a hedge blocking the path at the top of Monarch's Road – advised to report on Fix my Street. Resident was not aware of Fix my Street and has now reported this.
- Cllr Bateman will do an @everyone post on the Community FB page to let residents know that issues such as the above can be reported on Fix my Street. **(Posted 10/09/24)**

151/24. CEMETARY COMMITTEE:

Cllr Cantwell advised that the first meeting had taken place of the Cemetery Committee. A walkaround of the Cemetery was done and quite a lot of work needs to be undertaken. It was resolved to join the Institute of Cemetery and Crematorium Management (ICCM) at a cost of £100.00 and potential training as well and permission was requested from full council to fund this. Cllr Cantwell has spoken to ICCM with respect to training and they were happy to come to the village for one of the training sessions where we pay for the room charge and in return we get 2 free spaces. Cllr Cantwell to enquire further re training costs. The Cemetery Committee does not currently have its own budget and it was proposed that in the next budget, 2025/2026, that the Cemetery committee have its own allocated budget and receives the income generated so this can be put back in to the cemetery for repairs and maintenance. Chair asked if this would include the grass cutting and Clerk's wages for Cemetery work. Cllr Cantwell confirmed it would.

Cllr Rushworth explained that the Leases need updating for the Cemetery.

It was **RESOLVED** to fund the £100.00 joining fee.

152/24. REPORT ON PARISH MATTERS:

a) **Cllr Cantwell** – public transport, Station Road

A response was received from Brylaine which explained that they were unable to serve Park Avenue itself as the road network does not enable public transport circular access. There is, however, a bus stop 'Meadow Gate' located at Meadowgate opposite the Church which is served by B3X. They advised that from the 2nd September the B3X will also have more trips incorporated which hopefully will be of benefit to Sutterton residents.

b) **Cllr Cantwell** – Algarkirk Churchyard/Sutterton Bridge

Covered by Cllr Brookes earlier, however Cllr Cantwell asked if it could be agreed that in worst case scenario, costs could be split between Sutterton and Algarkirk PC. The same question will be put to Algarkirk at their next PC meeting.

It was **RESOLVED** to go halves if required.

c) **Cllr Rushworth** – Green areas on St Mary's Drive (on-going) – e-mail sent re purchasing land 14/06/24, response received 10/07/24

A long discussion took place regarding the option of purchasing the green areas of land on St Mary's Drive. The query with the land all started because of overhanging trees on to a neighbouring property which still needs to be addressed. Due to time issues and the complexity of the issue it was suggested for this to be discussed at the next meeting.

d) **Cllr Maltby** – Entrance to the Rec on Spalding Road

To discuss quotes received to install steps at the Spalding Road entrance:

Contractor A) Steps – £1297.20 + VAT / Ramp £1067.20 + VAT

It was **RESOLVED** to go with Contractor A – Ramp option at the cost above, however, Chair will contact the Parochial Trust to make sure all is good with them prior to works starting **(e-mailed 11/09/24)**

e) Toddler swings

A quote was received from Wicksteed to replace the cradle seats on the Toddler swings along with new chains for a cost of £514.55 excluding VAT.
It was **RESOLVED** to order the new seats and chains (**ordered 10/09/24**)

153/24. RESILIANCE COMMITTEE:

Cllr Cantwell reported that Volunteer contracts are being sorted at present. Algarkirk Parish Council, alongside their Village Hall Committee, are purchasing a full Emergency Bag which the lead volunteers will have. He will bring one along to a future meeting. Funding is being explored and training identified.

154/24. FINANCE:

Payments List - Sutterton Parish Council		Invoices received in August 2024 - approved at meeting 4th September 2024									
Outgoings						Cash/Debit Card		Incoming			
Received/Purchased	Payment Date	Payee	Invoice No.	Description	Total	Internet Banking	Date	Received From	Details	Invoice No.	Total
02/08/2024	04/09/2024	Sutterton Village Hall	100	Use of Lounge	£60.00	I/B					
07/08/2024	04/09/2024	Malc Firth Landscapes Ltd	40777	Grounds Maintenance - Grass Cutting	£853.36	I/B	14/08/2024	Resident	Exclusive Rights of Burial	2024/08/02	£300.00
09/08/2024	04/09/2024	LALC	15041	Conference & AGM- Cllr Cantwell	£48.00	I/B					Total £300.00
	13/08/2024	HP Instant Ink		Instant Ink	£5.49	D/O					
	28/08/2024	IBC	40005217	1100 General Waste Bin - Cemetery	£50.56	D/O					
	28/08/2024	Staff costs		Litterpicker (June 2024)	£247.87	S/O		Expenses	Aug-24		
13/08/2024	24/08/2024	Wave		Water at Cemetery	£23.38	D/D					
15/08/2024	04/09/2024	Lincolnshire County Council	2004387687	Legal fees for registration of Lease for Sutterton Village Hall	£150.00	I/B		Home Office	Included in Clerk's total payment	£27.50	
27/08/2024	04/09/2024	Cllr Ingham		2x receipts (£12.99 & £9.99) for Most Pleasing Garden Competition	£22.99	I/B					
28/08/2024	04/09/2024	RoSPA Play Safety	82840	Annual Inspection - Recreational Field plus inspection checklist	£165.00	I/B			Total Payable:	£27.50	
28/08/2024	04/09/2024	PKF Littlejohn LLP	5830241375	AGAR for year ended 31/03/24	£252.00	I/B					
01/09/2024	04/09/2024	Sutterton Parochial Trust		Rent for Spalding Pool/Post Office Gardens	£31.00	I/B					
02/09/2024	04/09/2024	Mr W Dent	98	5th Strim of Cemetery plus weed killer	£360.00	I/B					
03/09/2024	04/09/2024	Staff costs	2024/09/01	Clerk Salary including Cemetery work & expenses (1st-31st August) 40.25 hours	£517.31	I/B					
				Total Payable:	£2,787.52						

It was **RESOLVED** to approve all invoices for payment.
It was **RESOLVED** to approve the bank recs for July and August 2024.

155/24. CLERK'S REPORT:

Clerk informed the following:

- NS&I account updated with new signatories and up to date statement received – currently £3414.47 in the account.
- HP Instant Ink plan increased to 100 pages a month at a cost of £5.97 per month
- Clerk's annual leave in December – Clerk will not be available for the December meeting. Maxine Warr, Clerk to Algarkirk Parish Council, has offered to Locum for a cost of £50.00.

It was **RESOLVED** for Maxine to Locum. Clerk to inform.

- Direct Debit now set up for the 2x 240L wheelie bins in the Rec - £38.06 per month starting 28/09/24.

156/24. FUTURE AGENDA ITEMS:

Not an agenda item but Chair requested 2 new poppy wreaths and 3 wooden crosses be ordered for Remembrance Sunday.
It was **RESOLVED** to place an order.

157/24. NEXT MEETING:

To confirm the date of the next meeting – **please note change of day for the next meeting to Thursday 3rd October 2024 at 7pm in the Community Lounge**

The meeting closed at 9.29pm.

Signed..... Date.....