

SUTTERTON PARISH COUNCIL

MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON THURSDAY 3rd OCTOBER 2024 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

Present: Cllr D Sands – Chair
Cllr M Bateman – Vice Chair
Cllr J Cantwell
Cllr L Ingham
Cllr J Maltby
Cllr V Allen
Cllr K Wood
Cllr M Brookes – LCC
Sarah Smith – Clerk

Apologies: Cllr D Brown – BBC
Cllr J Rushworth

1 Member of the Public attended

161/24. CHAIR'S REMARKS:

Chair welcomed all to the meeting.

162/24. PUBLIC QUESTION TIME:

1 Member of the public attended to observe.

163/24. APOLOGIES:

Apologies received from Cllr J Rushworth and Cllr D Brown (BBC).

164/24. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member's declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation

Cllr Cantwell declared a non-pecuniary interest in Planning.

165/24. MINUTES AND MATTERS ARISING:

It was **RESOLVED** that the minutes of the meeting held on Wednesday 4th September 2024 and the minutes of the extraordinary meeting held on Monday 23rd September 2024 be approved as a true record. No matters arising.

166/24. QUESTIONS FROM THE PUBLIC:

No questions received.

167/24. ORDER OF AGENDA:

Cllr Wood suggested a change in the order of the agenda to move Police Matters to the start of the meeting which may encourage a Police attendance and also Lincolnshire County Council/Boston Borough Council matters. Chair explained that LCC/BCC had already been moved up. Cllr Cantwell advised that he had spoken to the Chief Inspector for Boston recently who advised that the Police will only attend a Parish Council meeting if there is a specific issue to discuss. He has been discussing the possibility of a bi-annual public meeting with the Boston Rural Division whereby residents can come and raise any concerns. Cllr Brookes explained there is information on the website with respect to crimes in the area which the Clerk does report on each month.

It was **RESOLVED** for both items to moved further up the agenda.

168/24. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

Cllr Brookes:

Park Avenue Parking Issues at school drop off times (update) – the parking restrictions is now out for public consultation. Loading and unloading restrictions have been added which means parking tickets can be issued immediately. Disabled badge holders are not exempt.

Footbridge between Algarkirk and Sutterton – still ongoing. Records are being checked to see who is responsible for the maintenance of the bridge. Cllr Brookes is going to recommend to Algarkirk PC for the church footpath to be turned into a public right of way. Sutterton PC would be in support of the footpath becoming a public right of way.

Funding for Defibs – e-mail received regarding funding for defibs. Clerk confirmed Cllr Cantwell had forwarded this to her today.

Cllr Cantwell:

- 2 pieces of the broken puzzle have been removed from the climbing frame in the park. They will be passed to Cllr Ingham to pass to Mr Dent for these to be re-attached.
- Is trying to support the formation of a local history group in the village and hopefully a meeting will be organised later this year.
- Fly tipping has been reported on Broad Lane
- LHP path behind Park Lodge, some slabs have been lifted and this is now dangerous. LHP has been asked for an urgent update. This will be passed to BBC if no response is received by Monday 7th October.
- Highways have been informed regarding the wooden structure on the footpath between Station Road and Church Lane which needs some work doing to it. They have looked at this and agreed and will be in touch regarding repair work.
- A resident reported that there are 2 Romanian gentleman approaching houses outside of the village but may well come into the village asking for scrap metal. Some scrap metal along with other items were taken from a resident's property outside of the village without permission. Residents to be alert.
- Residents have complained that some lorries are taking the exit for Sutterton instead of Boston due to misunderstanding the signage and then using the roundabout in the village to turn round to get back to the main roundabout. They asked if a sign could be placed by the Boston exit stating Boston to make it clearer. Cllr Brookes asked for this to be e-mailed to him so he can pass on to the Highways manager. Cllr Allen confirmed they were also turning around at the Love Lane junction causing damage to the road sign and fencing which surrounds her property.
- Contact from Bramble Hall had been received about residents parking and blocking access to Bramble Hall at pick up/drop off times and wondered if the CC would consider double yellow lines near the entrance of Bramble Hall. Cllr Brookes asked for this to be e-mailed to him as well.
- Outer Dowsing have a pot of money put aside for events in villages.

169/24. PLANNING:

B/24/0060; Land off Station Road, Sutterton, Boston, PE20 2JX – Outline planning application with some matters reserved (Appearance, Landscaping, Layout & Scale) for later approval for proposed industrial development and associated infrastructure (Use Classes B2, B8, E(g)) – **to discuss the report received 25/09/24 from JHG Planning Consultancy Ltd (e-mailed to all 25/09/24)**

Cllr Cantwell suggested the report be discussed with David Bradley, Chair of SAAG. Clerk confirmed he was included in the e-mail. Clerk to send a copy to Algarkirk PC. Algarkirk PC have agreed to pay half. It was agreed their half will be less VAT so £225.00 total. No invoice had been received at the time of the meeting.

It was **RESOLVED** for the invoice to be paid on receipt.

170/24. CLLR CYRIL BAKER:

With respect to a memorial.

Clerk was to check if a bench could be purchased for all to use – Clerk informed a bench can be purchased for the use of the village, however, if a plaque is placed upon it this will be via donations from the Cllr's. Suggestions for locations included the new Gleeson's estate and the footpath alongside the Church. It was agreed for a poll to be placed on the Facebook page for location suggestion and bench quotes will be obtained ready for the next meeting. Cllr Brookes informed that we would need to apply to highways for a bench to be placed on a footpath.

171/24. CORRESPONDENCE RECEIVED:

To discuss the following:

- a) Proposed waiting and loading restrictions, Park Avenue (**received 12/09/24, e-mailed to all 12/09/24**) – this was discussed earlier.

Clerk to respond to confirm the PC are in support of the proposals (**e-mailed 08/10/24**).

- b) Citizens Advice Mid Lincolnshire (**received 09/09/24, e-mailed to all 19/09/24**)

Correspondence was received to consider making a donation to Citizens Advice Mid Lincolnshire. This was declined as it is felt we are South Lincolnshire.

Clerk to inform (**e-mailed 17/10/24**)

Cllr Cantwell suggested with respect to donations that each time the Lincs and Notts Air Ambulance lands in the village we could donate £50.00 and for this to be considered in the next budget.

- c) Campaign to increase safety of e-bikes & e-scooters and the lithium-ion batteries that power them – (**received 04/09/24, e-mailed to all 19/09/24**)

Correspondence was received asking if the PC would help promote the above. Happy to support in the form of information on the PC FB page and shared to the Community page.

Clerk to inform (**e-mailed 17/10/24**)

- d) Notice of Vacancy – Sutterton PC (**e-mail received 27/09/24, e-mailed to all 27/09/24**)

No request for an election was received and the vacancy can now be filled by co-option. It was agreed for this to be advertised with a closing date of Friday 20th December to be filled at the January meeting.

172/24. POLICE MATTERS:

12 crimes were reported in the Sutterton area in July 2024

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

173/24. HIGHWAY MATTERS:

Cllr Wood reported that the flashing speed sign on Spalding Road appeared to be stuck on 30. Clerk informed that Cllr Ingham had notified her of this and this had been reported to Lincs Road Safety Partnership on 30/09/24.

Cllr Brookes left the meeting at 7.42pm.

174/24. CEMETARY COMMITTEE:

Cllr Cantwell reported that the next committee meeting is on the 15th October 2024. A lot of maintenance work has been identified, particularly around the boundary with respect to the walls and overgrown trees. The bin has been reported to the council as it has a cracked lid. The pillbox needs tidying up, with the possibility of mesh fencing on the entrance and windows.

It was agreed at the last meeting to join ICCM. With respect to training there are 3 strands which the Committee would need to take:

Strand 1 – Management and Compliance £145.00 + VAT with membership

Sexton Training £90.00 + VAT with membership

Strand 2 – Establishing and Managing Gardens of Remembrance £90.00 + VAT with membership

Strand 3 – Granting, Exercising and Transferring Exclusive Rights of Burial £145.00 + VAT with membership

In addition to this, if we host Memorial Management training we will receive 2 free places (£155.00 + VAT each with membership) but we would need to cover the cost of room hire.

Cllr Cantwell asked for agreement from the PC to approve the Committee to attend training.

It was **proposed** by Cllr Sands to give a budget of £1000.00, **seconded** by Cllr Ingham.

It was **RESOLVED** for £1000.00 to be given to the Cemetery Committee for training.

175/24. REPORT ON PARISH MATTERS:

a) **Cllr Rushworth** – Green areas on St Mary’s Drive (on-going) – e-mail sent re purchasing land 14/06/24, response received 10/07/24 (**e-mailed to all 11/07/24**)
In Cllr Rushworth’s absence it was agreed for this to be deferred to the January 2025 meeting.

b) **Zipwire** – quote received from Playdale 19/09/24 (**e-mailed to all 19/09/24**)
It transpired that the Zipwire was purchased from Playdale, not Wicksteed, therefore Playdale were contacted with respect to replacing the timber posts. Unfortunately, the timbers are not covered under the guarantee due to strimmer damage. The cost to replace these is £3991.48, including VAT £4789.76.

It was **RESOLVED** to place the order (**e-mailed 08/10/24**)

Cllr Sands queried the toddler seats as these are still awaited. Clerk informed the order was placed following the last meeting but has heard nothing since. This has been chased today, 3rd October.

c) **Cllr Sands** – Village Planters

It was agreed for all the planters to be emptied of the summer plants and winter pansies to be purchased for planting. Cllr’s to purchase plants for their respective boxes and to give receipts to the Clerk for dispensation. Cllr Sands suggested around February time a request be put out to the village to see if any residents would like to maintain a box. Plants will be provided by the PC.

176/24. RESILIANCE COMMITTEE:

The Committee met earlier in the month. A Lead Volunteer and Volunteer contract has been agreed. It is planned to hold a recruitment event at the Thatched Cottage in November with the help of Outer Dowsing. Lincolnshire Resilience Forum will be invited as well. Algarkirk PC/Village Hall Committee have jointly purchased an Emergency bag. Cllr Sands asked how much the bag cost, Cllr Cantwell informed approximately £300. The group consists of just Sutterton and Algarkirk at present with the hope that more villages may join in the future.

177/24. FINANCE:

Payments List - Sutterton Parish Council										Invoices received in September 2024 - approved at the meeting 3rd October 2024										
Outgoings										Incoming										
Received/Purchased	Payment Date	Payee	Invoice No.	Description	Total	Cheque No	Internet Banking	Date	Received From	Details	Invoice No.	Total								
04/09/2024	04/09/2024	The Range		Stationery for Clerk	£7.27		D/C													
05/09/2024	03/10/2024	Malc Firth Landscapes Ltd	41049	Grounds Maintenance	£853.36		I/B	27/09/2024	HMRC	VTR										
09/09/2024	03/10/2024	Lincoln Diocesan Trust	SIN067787	Land at Sutterton 3 acres	£644.13		I/B													
	13/09/2024	HP Instant Ink		Instant Ink	£5.49		D/D													
20/09/2024	20/09/2024	Asda		Stationery for Clerk - 2x reams of paper and 8 1st class stamps	£17.80		D/C													
23/09/2024	03/10/2024	BBC	40005610	Installation of Litter Bins (2x 240L bins in the Rec)	£808.44		I/B													
	25/09/2024	Sutterton Church Flower Festival Fund		Donation for Harvest Flower Festival	£50.00		I/B													
	28/09/2024	BBC	40005217	1100L General Waste Bin - Cemetery	£50.56		D/D													
	28/09/2024	Staff costs		Litterpicker (June 2024)	£247.87		S/O			Expenses	Sep-24									
	28/09/2024	BBC	40005395	2x 240L General Waste Bin - Rec	£38.06		D/D		Home Office				Included in Clerk's total payment	£27.50						
02/10/2024	03/10/2024	Staff costs	2024/10/01	Clerk Salary including Cemetery work & expenses (1st-30th September) 38.5 hours	£495.88		I/B													
										Total Payable: £3,218.86										

Clerk queried the invoice from Lincoln Diocesan Trust for £644.13 as we have already paid £322.06 in April. It appears this should be billed yearly rather six monthly and at some point this has changed to six monthly. Clerk queried if the invoice could be amended on this occasion to £366.06 and for yearly billing to start next year. A response is awaited.

It was **RESOLVED** to approve all invoices for payment apart from the Lincoln Diocesan Trust and await a response. **Proposed** by Cllr Maltby, **seconded** by Cllr Allen. It was **RESOLVED** to approve the bank rec for September 2024.

178/24. CLERK’S REPORT:

- Toddler swings as mentioned above – this has been chased.
- Thank you note received and read out from St Mary’s Church for the donation to the Harvest Flower Festival – to be shared to the FB page (**shared 15/10/24**)
- Work on the concrete ramp at the Spalding Road entrance to the Rec is pencilled in for the 11th November.
- 2 planning applications had been received following the agenda for today’s meeting. Both have been extended until the next meeting to enable discussion.
- Cllr Cantwell asked if we’d had correspondence regarding the installation of the posts for the speed signs. Clerk to chase. (**e-mailed 15/10/24**)

179/24. FUTURE AGENDA ITEMS:

Not for the next agenda but Cllr Maltby asked when the street poppies should go up. It was agreed for the street poppies to go up at the end of October. Cllr Allen suggested poppies become an annual agenda item going forward for the September meeting. Cllr Wood queried the budget – Clerk informed this will be prepared and presented at the January meeting.

180/24. NEXT MEETING:

To confirm the date of the next meeting – **Wednesday 6th November 2024 at 7pm in the Community Lounge**

The meeting closed at 8.18pm.

Signed..... Date.....