

# SUTTERTON PARISH COUNCIL

## MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 4<sup>th</sup> DECEMBER 2024 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

**Present:** Cllr D Sands – Chair  
Cllr M Bateman – Vice Chair  
Cllr V Allen  
Cllr J Cantwell  
Cllr L Ingham  
Cllr J Maltby  
Cllr J Rushworth  
Cllr K Wood  
Maxine Warr – Locum Clerk

**Apologies:** Cllr M Brookes – LCC  
Cllr D Brown – BBC

2 Members of the Public attended for item 203/24

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### **202/24. CHAIR’S REMARKS:**

Chair welcomed all to the meeting and introduced Maxine Warr as the locum clerk in the absence of Sarah Smith.

### **203/24 LHP:**

A representative from LHP – Pete – attended to discuss the footpath behind Park Lodge in Park Avenue.

Pete told the meeting that he was new to the role but had discovered that there had been confusion over the area concerned and a repair had been made to another area. A search on land registry showed that the area in question was not part of the stock transfer from Mayflower and therefore not their responsibility. He felt this was a ‘no man’s land’ and if LHP made the repair, as a good will gesture, it could appear that they were taking responsibility for the land.

A lengthy discussion took place as to who could be the owner of the land, but Members felt that LHP had responsibility under riparian ownership. It was agreed to go back to BBC for more information.

Cllr Cantwell said he had not had positive or timely responses from LHP to any request or complaint. Pete replied that there were response times in place and was concerned that these were not being adhered to, although agreed that communication had been poor. He said a new CEO was in post and steps were being put in place to make changes.

After further discussion it was agreed that LHP should shut off the area while investigations were ongoing as a number of accidents had occurred and this could not continue.

Cllr Cantwell will remain as the point of contact.

Pete was thanked for his attendance, and he left the meeting.

The two members of the public left the meeting.

### **204/24. PUBLIC QUESTION TIME:**

No members of the public present.

### **205/24. APOLOGIES:**

Apologies were received from LCC Cllr Brookes and BBC Cllr Brown.

**206/24. POLICE MATTERS:**

5 crimes were reported in the Sutterton area during September 2024.

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

**207/24. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:**

**Cllr Brookes was unable to attend but sent the following report:**

‘Park Avenue, proposed parking restrictions. This is out to public consultation which finishes on 4th of December, so I should have more information in time for your next meeting.

Footbridge between Sutterton and Algarkirk, No further information. I have a rescheduled meeting with the highways manager next week, so again I hope to have more information in time for your next meeting.

Please wish everyone a "Merry Christmas and Happy New Year" from me. Hope you all have a fabulous festive period.’

**Cllr Cantwell:**

- The white fence has been reported to LCC.
- The mattress that had been fly tipped has been removed by BBC.
- The fence line on the public footpath that joins Station Road and Spalding Road has been moved back.
- The mud on Station Road has been reported to BBC.
- The trees at the back of Park Ave are a civil matter and Cllr Cantwell will speak to the property owners.
- A Christmas leaflet from Cllrs Cantwell and Brown is being circulated, which also includes useful contact details.

**208/24. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:**

Cllr Cantwell declared a non-pecuniary interest in Planning.

**209/24. MINUTES AND MATTERS ARISING:**

It was **RESOLVED** that the minutes of the meeting held on Thursday 6<sup>th</sup> November 2024 are approved as a true record. No matters arising.

**210/24. QUESTIONS FROM THE PUBLIC:**

No questions.

**211/24. PLANNING:**

**B/24/0477 - Agricultural building at Land at Cherry Holt Lane, Sutterton, Boston PE20 2HU**, Application under Schedule 2, Part 3, Class Q of The Town and Country Planning (General Permitted Development)(England) Order 2015 to determine if prior approval is required for proposed conversion of agricultural building to a dwelling.

**RESOLVED: that Sutterton Parish Council would raise no objection to the application.**

**212/24. CLLR CYRIL BAKER:**

Cllr Cantwell confirmed that Gleasons were not going to change the road name, so it was agreed to purchase a bench (see minute 190/24) and install in the spring. The Church will be informed of this decision.

**RESOLVED: to purchase the Phoenix Seat with armrests at a cost of £645.59 + VAT due to this being a robust and recycled seat with little maintenance.**

#### **213/24. CORRESPONDENCE RECEIVED:**

To discuss the following:

E-mail – BSH Parish Council Engagement Session – 23rd January 2025 6-8pm via Teams – 1 representative **RESOLVED: that Cllr Maltby would attend.**

E-mail – Parish Council Liaison Meeting – 26th February 2025 at 7pm – 2 representatives **RESOLVED: that, Cllrs Sands and Maltby would attend**

E-mail – Boston Policing Plan – for input. It was agreed that the Parish had nothing to add.

E-mail – LCC – Category A – Scoping Opinion Consultation – Eia/11/24 – Land To The East Of Surfleet Bank And West Of Woad Farm, Spalding.

As this was a consultation on technical matters it was agreed that the Parish had no matters to report. However, concern was raised that that plant could produce a strong smell. This will be highlighted at a later date.

E-mail – Meeting with Richard Tice MP & Parish Magazine advertising space.

Members wished to thank Mr Tice for the invitation to meet but did not feel there were any parish matters that needed further discussion with the MP. They noted that he strongly opposed the pylon project and this was welcomed. **Clerk to send thanks for the invitation.**

#### **214/24. HIGHWAY MATTERS:**

**Cllr Bateman** commented on the condition of Park Avenue and it was suggested that LCC Mike Brookes could flag it up to the Highways manager. A query was also raised regarding the resurfacing of Rainwalls Lane. Cllr Brookes will be asked when this work is scheduled. **Clerk to contact LCC Brookes.**

#### **215/24. CEMETARY COMMITTEE:**

The Committee met in November. No quotes have been received for the works to the trees and this will be readvertised in January. All training has been booked and it is anticipated that by the summer all the courses will have been completed.

Cllr Cantwell asked if it was known who cut the grass prior to 2012, as 12 years records are needed to evidence that the PC was cutting the grass for the part of the cemetery that is not registered. After discussion the answer was not clear but this will be brought to the next committee meeting.

It was also noted that there was not a designated area to scatter ashes. A request had been made to scatter ashes near a relative's grave and it had been agreed not to charge as this was relating to a child. The regulations will be amended to allow charges to be waived for special circumstances.

The problem with moles will be referred to the contractors.

#### **216/24. REPORT ON PARISH MATTERS:**

**Update** – Zipwire works was booked in for an installation date of w/c 25/11/24, but this had not taken place and a new date will be confirmed.

**Update** - Installation of posts for speed detector signs – Lincs Road Safety Partnership chased 15/10/24 and 21/11/24 – response awaited

**Ongoing** – overhanging trees in the Churchyard – request for branches to be removed as a one off for £200 plus VAT – agreed via e-mail 27/11/24, **proposed Cllr Sands, seconded Cllr Allen** and **RESOLVED** to accept, however, this will not set a precedent.

It was also **RESOLVED** to set up a meeting with the PCC to discuss the matter further and agree a representative to the PCC.

**Update** – Installation of the concrete ramp at the Spalding Road entrance of the Rec was due to start on the 28th November 2024 – postponed due to the weather and sickness, will be made a priority in the new year if unable to complete before Christmas.

**Update** – Defibrillator – provisional agreement has been obtained from PHLF and a positive response has been received from the Vets. This will be progressed.

Peter Cropley and Penny Fountain were considered as Trustees on Sutterton Parochial Charity Trust for a further 3 years. This was **RESOLVED** by 6 votes in favour, with one against and one abstention.

**217/24. CHECKLIST FOR RECREATION GROUND:**

The Chair reported on a number of items:

- The wooden seats need repainting, possibly in the spring.
- The adult multi play equipment is missing 2 covers over the moulds.
- Did the combination goal need a net? It was agreed it did not.
- The rocker elephant could be repaired with bike grips.
- Bus shelter is looking tired and could be scheduled for maintenance in the spring.

**218/24. RESILIENCE COMMITTEE:**

Fosdyke PC have now joined. The Jakeman’s Factory kindly agreed to fund 2 emergency bags for the group and these have been purchased. Outer Dowsing have agreed to fund first aid training for the volunteers and a recruitment event, which will be held in the new year.

**219/26. APPROVED CONTRACTORS LIST:**

**RESOLVED: that the Pre-Approved Contractors policy is adopted.**

**220/24. FINANCE:**

Payments List - Sutterton Parish Council		Invoices received in November 2024 - to be approved at meeting 4th December 2024							
Outgoings					Cash/Debit Card	Incoming			
Received/Purchased	Payment Date	Payee	Invoice No.	Description	Total	Internet Banking	Date	Received From	Details
09/09/2024	04/12/2024	Lincoln Diocesan Trust	SN067787	Land at Sutterton 3 acres - brought forward from October payments list due to query	£644.13	I/B			
11/11/2023	28/11/2024	Wine		Wine at Cemetery	£24.42	D/D			
13/11/2024	04/12/2024	M4 Dent	132	Work in the Rec - Toddler Swings	£345.00	I/B			
	14/11/2024	HP Instant Ink		Instant Ink	£5.69	D/D			
14/11/2024	04/12/2024	LRC	2004591136	Legal Fees - check progress of Land Registry application for Sutterton Village Hall	£7.00	I/B			
	28/11/2024	BIC	40902517	11091 General Waste Bin - Cemetery	£50.56	D/D		Expenses	Nov-24
	28/11/2024	Staff costs		Litterpicker (June 2024)	£247.87	S/O			
	28/11/2024	BIC		2x 240L General Waste Bin - Rec	£38.06	D/D		Home Office	Included in Clerk's total payment
01/12/2024	04/12/2024	Staff costs	2024/12/01	Clerk Salary including Cemetery work and expenses (1st-30th November) 36.75 hours	£924.14	I/B			
05/11/2024	17/12/2024	ICO		Data Protection Fee	£40.00	D/D			Total Payable: £27.50
					<b>Total Payable: £2,023.67</b>				

It was **RESOLVED** to approve all invoices for payment.

It was **RESOLVED** to approve the bank rec for November 2024.

**221/24. CLERK’S REPORT:**

Clerk progressed to increment 19 on the pay scale with effect from 1st September 2024. 2 months backdated pay included in November payment.

National pay increase award to be backdated from 1st April 2024 included in November payment.

NS&I forms were presented for completion.

**222/24. FUTURE AGENDA ITEMS:**

No items.

**223/24. NEXT MEETING:**

To confirm the date of the next meeting – **Wednesday 8<sup>th</sup> January 2025 at 7pm in the Community Lounge.** Cllr Cantwell gave his apologies in advance as he has another meeting.

The meeting closed at 8.37pm.

Signed..... Date.....