

**Sutterton Parish Council**  
**Sarah Smith**  
**Clerk & RFO to Sutterton Parish Council**  
67 Park Avenue  
Sutterton  
Boston  
PE20 2JP  
E-mail: [clerk@suttertonparishcouncil.gov.uk](mailto:clerk@suttertonparishcouncil.gov.uk)  
Tel: 07825 039 629 (after 2pm)

8 February 2025

The next Cemetery Committee Meeting of Sutterton Parish Council will be held on **Thursday 13<sup>th</sup> February at 8.00pm** in the Community Lounge at Sutterton Village Hall.

Sarah Smith  
Clerk

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**CEMETERY COMMITTEE MEETING**

**AGENDA**

**1/25. CHAIR'S REMARKS:**

**2/25. APOLOGIES:**

Apologies received and reasons for absence.

**3/25. PUBLIC QUESTION TIME:**

To receive and consider questions submitted by members of the public (10 minutes)

**4/25. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:**

- To receive Member's declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation

**5/25. MINUTES AND MATTERS ARISING:**

To approve as a correct record the minutes of the meeting held on Wednesday 27<sup>th</sup> November 2024 and note any matters arising (for information only).

**6/25. TRAINING:**

Clerk – Cemetery Management and Compliance Training:

- Grant of Rights to Erect and maintain a Memorial

**7/25. CORRESPONDENCE RECEIVED:**

Query received regarding grave which looks to have sunken

**8/25. WORK PROGRAMME:**

- **Ongoing** – Tree works in the cemetery – to go out for tender again
- **Ongoing** – Land Registry
- **Ongoing** – Moles

**9/25. FUTURE AGENDA ITEMS:**

To consider items for the next agenda – please e-mail Clerk at least a week in advance.

**10/25. NEXT MEETING:**

To confirm the date and time of the next meeting