

SUTTERTON PARISH COUNCIL

MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 8th JANUARY 2025 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

Present: Cllr D Sands – Chair
Cllr M Bateman – Vice Chair
Cllr V Allen
Cllr L Ingham
Cllr J Maltby
Cllr J Rushworth
Cllr K Wood
Cllr M Brookes – LCC
Sarah Smith – Clerk

Apologies: Cllr J Cantwell
Cllr D Brown – BBC

6 Members of the Public attended

1/25. CHAIR'S REMARKS:

Chair welcomed all to the meeting, read out the welcome statement and wished everyone a Happy New Year.

2/25. PUBLIC QUESTION TIME:

Points raised from a resident;

1. The documents which Cllr Cantwell distributed to residents and businesses along Wigtoft Road with respect to the dykes have not been adhered to. The resident would like Section 25 notices issuing and for SPC to follow that up.
2. Lake Helen – concerned about the responsibility of the lake due to the recent weather, Chair stated this was privately owned – resident concerned it is a large amount of water which is a big responsibility, is the water filtered out to elsewhere and are the drainage board aware?
3. Pole installed outside Irelands – will this be used for a road sign or speed sign?
Chair advised that 4 speed signs will be purchased once the poles have been installed. Poles have been ordered, 1 for each road, Spalding, Wigtoft, Boston and Station Road. Resident confirmed the pole had been installed. Chair informed that the PC had not been informed the poles had been installed.

David Bradley, Chair of SAAG, attended to inform everyone that planning application B/24/0060 was going to the Planning Committee at BBC on Tuesday 14th January 2024. Permission was requested for SAAG to submit the report Sutterton and Algarkirk PC's obtained from the independent Planning Consultancy Firm. Clerk confirmed that Cllr Cantwell had advised via e-mail that this would carry more weight being submitted by the Action Group.

He also asked if anyone would be able to speak at the Planning Committee on behalf of SPC. Cllr Rushworth offered to speak on behalf of SPC.

Cllr Maltby requested as many people attend as possible.

Clerk to forward confirmation e-mail from Cllr Cantwell to David (e-mailed 08/01/25)

5 Members of the public left.

3/25. APOLOGIES:

Apologies were received and accepted from Cllr Cantwell. Apologies also received from BBC Cllr Brown.

4/25. POLICE MATTERS:

12 crimes were reported in the Sutterton area in October 2024

[Boston Rural West](#) | [Your Area](#) | [Lincolnshire Police](#) | [Lincolnshire Police \(lincs.police.uk\)](#)

5/25. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

Cllr Brookes:

Park Avenue parking restrictions public consultation – 1 objection received, this will now go to the Planning & Regulations Committee.

Footbridge between Algarkirk & Sutterton – ongoing .

Rainwalls Lane re-surfacing – programmed for the 2025/2026 financial year.

Park Avenue road surface – this is a concrete road – highways state concrete roads are notorious for delaminating and although this looks unsightly it is not unsafe. They will, however, fill potholes if they are reported on Fix My Street. Minute 5/25 Park Ave Road Surface. Cllr Brookes will ask the highways manager to have another look at this.

Cllr Cantwell via e-mail:

- New surgery dates for 2025 will be released in the coming weeks.
- Local Government reorganisation is underway with District Councils being abolished in the coming years. Unitary Authorities will take its place; however, we do not know if there will be one for all the Lincolnshire County Council area or if they will merge North and North East Unitary Councils as well.

Cllr Brookes left the meeting.

6/25. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member's declarations of pecuniary or non-pecuniary interest
 - To receive and consider any written requests for dispensation
- None received.

7/25. MINUTES AND MATTERS ARISING:

It was **RESOLVED** that the minutes of the meeting held on Wednesday 4th December 2024 be approved as a true record.

Matters Arising: Correction to December 2024 payments list – ICO was £35.00, not £40.00 as per December payments list - £5.00 reduction for DD

8/25. QUESTIONS FROM THE PUBLIC:

1. Dykes on Wigtoft Road – **Clerk to speak to Cllr Cantwell (e-mailed 15/01/25).**
2. Lake Helen – Chair expressed concern with Lake Helen as this is a privately owned lake and appears to be a private matter – **Clerk to write to the owners with the resident's concerns.**
3. Pole installed outside Irelands – answered above.

9/25. PLANNING:

None received.

10/25. CO-OPTION TO VACANT COUNCILLOR POSITION:

1 application was received for the position of vacant Councillor from Simon Ellis.

**TO RESOLVE TO EXCLUDE THE PUBLIC AND MEDIA TO DISCUSS
CONFIDENTIAL ITEMS RELATING TO INDIVIDUALS AND CONFIDENTIAL
FINANCIAL MATTERS IN ACCORDANCE WITH THE PUBLIC BODIES
(ADMISSION TO MEETINGS) ACT 1960**

C1. CO-OPTION APPLICANTS:

Following discussion it was **proposed** by Cllr Rushworth, **seconded** by Cllr Wood and **RESOLVED** by 3 in favour, 2 against, 2 abstained to accept Simon by co-option.

Simon was invited back into the room to be informed of the outcome.

Declaration of Acceptance of Office signed by S Ellis and Cllr D Sands, Chair.

Clerk to e-mail form to BBC (e-mailed 22/01/25)

11/25. CORRESPONDENCE RECEIVED:

To discuss the following:

- a) E-mail re Annual Subs 25/26 and ATS 25/26 for LALC

It was **RESOLVED** to sign up to the Annual Training Scheme for 2025/2026 (**form e-mailed 16/01/25**)

- b) Query from resident about purchasing a net for the basketball hoop in the Rec, ? metal or net?

It was **RESOLVED** for the PC to purchase a metal net for the basketball hoop – **Clerk to action.**

12/25. HIGHWAY MATTERS:

Dip in the road on Station Road - ? reported by Cllr Cantwell on Fix my Street

The speed sign on Spalding Road is still flashing – **Clerk to chase again (e-mailed 15/01/25)**

13/25. CEMETARY COMMITTEE:

From Cllr Cantwell via e-mail:

All members are now booked on to the relevant training courses. We will be going out to tender again in the coming months for works in the Cemetery.

14/25. REPORT ON PARISH MATTERS:

- a) **Update** – Zipwire – Playdale Engineers advised that the existing timber posts had not been installed the correct distance apart. This can be rectified when they replace the timber posts at an additional cost of £2101.66 including VAT which includes rubber mulching around the post as per existing posts.

It was **RESOLVED** via e-mail prior to the meeting to go ahead with the additional work as the PC have already committed to replacing the timber posts and so it would be an ideal time for these to be installed the correct distance apart. Due to this additional work the estimated start date is now 3rd February 2025.

- b) **Ongoing** – Installation of posts for speed detector signs – it was brought to our attention during the public forum that these have now been installed.

- c) **Update** – Defibrillator and cabinet – the PHLF have now ordered this. A date is to be agreed to present the defibrillator. **Clerk to action.**

- d) **Ongoing** – Purchase of Bench in memory of Cllr Baker – position outside Church to be agreed in order to obtain a permit.

Discussion took place regarding the position of the bench by the lamppost outside the Church and whether this should face the wall or the road.

Clerk to speak to resident opposite with respect to the direction of the bench and the final decision to be made at the next meeting.

DES

15/25. CHECKLIST FOR RECREATION GROUND:

Cllr Wood held the checklist for December. Nothing new to report from last month apart from the elephant rocker was flooded and when the water drained away it was quite slippery. Unfortunately, the Rec is a natural flood area and the area around the elephant does become flooded regularly. The checklist was handed to Cllr Allen for January.

16/25. RESILIANCE COMMITTEE:

From Cllr Cantwell via e-mail:

The committee have received funding from Outer Dowsing for 6 first aid courses for the Lead Volunteers and are catering for 20 at the launch event on the 16th February at the Thatched Cottage. There will be talks from the Lincolnshire Resilience Forum, County Councillors and Outer Dowsing.

17/25. BUDGET/PRECEPT FOR 2025/2026:

A draft budget was prepared and discussed. It was agreed to increase the precept by 5%.

It was **RESOLVED** to set the precept for 2025/2026 at **£34,445.00.**
(form e-mailed 16/01/25)

18/25. FINANCE:

Payments List - Sutterton Parish Council		Invoices received in December 2024 - approved at meeting 8th January 2025									
Outgoings											
Received/Purchased	Payment date	Payee	Invoice No.	Description	Total	Cash/Debit Card	Cheque No	Internet Banking	Date	Received from	Details
12/12/2024	12/12/2024	Microsoft		Microsoft 365 Personal	£59.99	D/D			09/12/2024	William Kent Memorials Ltd	1st Memorial
12/12/2024	09/01/2025	KCMH	18792	Attendance at KCMH OH & C Training Course - Clerk	£174.00	VB					
12/12/2024	12/12/2024	HP Instant Ink		Instant Ink	£5.49	D/D					
12/12/2024	08/01/2025	Lincolnshire County Council	2004383022	Legal Fees	£42.00	VB					
12/12/2024	18/12/2024	Place First Landscapes Ltd	42222	Shrub pruned and paths cleared Endeavour Way (taken from Credit Note 42198 £726.00)	£78.00	VB					
12/12/2024	18/12/2024	William Kent Memorials Ltd		Refund for 1st Memorial - overpaid	£20.00	VB					
12/12/2024	09/01/2025	E Sherma & Son Ltd	2380	Trimming branches off Silver Birch in Churchyard	£144.00	VB					
12/12/2024	05/01/2025	Playdale Playgrounds Ltd	58628	Additional works to Zipwire 50% deposit	£1,650.83	VB					
12/12/2024	09/01/2025	LAO	15542	Annual Subscription	£447.02	VB					
12/12/2024	30/12/2024	BBC	40066212	11800 General Waste Bin - Cemetery	£58.56	D/D					
12/12/2024	30/12/2024	BBC		2x 240L General Waste Bin - Rec	£38.06	D/D				Expenses	Dec-24
12/12/2024	30/12/2024	Staff costs		Umpire/keeper (June 2024)	£247.87	S/O					
02/01/2025	09/01/2025	Staff costs	2025/01/01	Clerk Salary including Cemetery work & expenses (1st-31 December) 35.25 hours	£481.43	VB				Home Office	Included in Clerk's total payment
03/01/2025	08/01/2025	Mrs M Warr	1/2525	Locum cover for Parish Council meeting 4th December 2024	£50.00	VB					
					Total Payable:	£2,634.25					
										Total Payable:	£27.50

It was **RESOLVED** to approve all invoices for payment.

It was **RESOLVED** to approve the bank recs for December 2024 for both the current and savings accounts.

Cllr Wood queried copies of the invoices being sent with the payments list for cross reference and each quarter the bank rec to be signed off by someone other than the Chair. Clerk confirmed going forward she will send copies of all invoices and bank statements with the payments list and will rotate approval of the bank recs.

19/25. CLERK'S REPORT:

To give a report of items not on the agenda.

- NS&I forms completed to change signatories and withdraw the money from the bank account, £3414.47 to placed in the Barclays bank account.
- Credit note from Malc Firths – following over payment by the PC for cutting the old side of the cemetery the PC have been credited £615.00 plus VAT.
- The installation of the concrete ramp on the Spalding Road entrance of the Rec has been pencilled in for the 6th February 2025 weather permitting.

20/25. FUTURE AGENDA ITEMS:

- Finalise decision on the bench
- Trees/parcel of land at the top of St Mary's Drive

21/25. NEXT MEETING:

To confirm the date of the next meeting – **Wednesday 5th February 2025 at 7pm in the Community Lounge**

The meeting closed at 9.11pm.

Signed... 

Date... 05-02-25