

SUTTERTON PARISH COUNCIL

MINUTES OF THE CEMETERY COMMITTEE MEETING HELD ON THURSDAY 13th FEBRUARY 2025 AT 8.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

Present: Cllr J Cantwell – Chair
Cllr M Bateman
Cllr J Rushworth

Sarah Smith – Clerk

1/25. CHAIR’S REMARKS:

Chair welcomed all to the meeting.

2/25. APOLOGIES:

No apologies received.

3/25. PUBLIC QUESTION TIME:

No members of the public attended.

4/25. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member’s declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation

No dispensations.

5/25. MINUTES AND MATTERS ARISING:

It was **RESOLVED** that the minutes of the meeting held on Wednesday 27th November 2024 are approved as a true record. No matters arising.

6/25. TRAINING:

Clerk advised she had undertaken the Cemetery Management and Compliance Training. With respect to memorials, there is a Grant of Rights to Erect and maintain a Memorial which should be completed prior to any memorials being erected. This can be done at the time an Exclusive Rights of Burial is purchased if the family wish. This will be offered in future and also for any new requests received for memorials going forward.

Cllr Cantwell informed the planned training for Establishing and Managing Gardens of Remembrance was cancelled due to illness. A new date is awaited.

7/25. CORRESPONDENCE RECEIVED:

Clerk received a query with respect to a grave which looked like it had sunken slightly and asked whose responsibility it was to rectify this. It was confirmed during training that it is the PC’s responsibility to maintain the land and the family’s responsibility to maintain memorials and headstones. It was agreed that this would be monitored and topped up by the PC if necessary.

8/25. WORK PROGRAMME:

- **Ongoing** – Tree works in the cemetery – to go out for tender again

- **Ongoing** – Land Registry – to be placed on the agenda for the next full council meeting in March to obtain information that the Parish Council have used and controlled the land for a period of at least 12 years. Evidence is also required for maintenance of the site.
Clerk to investigate
- **Ongoing** – Moles
A quote had been received to tackle the problem of moles in the Cemetery with an upfront cost of £150.00 followed by £100 a month due to multiple visits per week and disposal of the moles until the issue is resolved.
It was **RESOLVED** to go ahead with this.
Clerk to action (18/02/25)

9/25. FUTURE AGENDA ITEMS:

To consider items for the next agenda – please e-mail Clerk at least a week in advance.

10/25. NEXT MEETING:

To confirm the date and time of the next meeting – **Thursday 13th March 2025 at 7.00pm in the Community Lounge.**

The meeting closed at 8.23pm.

Signed..... Date.....