

SUTTERTON PARISH COUNCIL

MINUTES OF THE CEMETERY COMMITTEE MEETING HELD ON WEDNESDAY 27th NOVEMBER 2024 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

Present: Cllr J Cantwell – Chair
Cllr M Bateman
Cllr J Rushworth

Sarah Smith – Clerk

22/24. CHAIR’S REMARKS:

Chair welcomed all to the meeting.

23/24. APOLOGIES:

No apologies received.

24/24. PUBLIC QUESTION TIME:

No members of the public attended.

25/24. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member’s declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation

Cllr Rushworth as per the form on the Sutterton PC website.

No dispensations.

26/24. MINUTES AND MATTERS ARISING:

It was **RESOLVED** that the minutes of the meeting held on Tuesday 15th October 2024 are approved as a true record. No matters arising.

27/24. TRAINING:

- Clerk is booked on Management and Compliance training in January 2025
- Clerk and Cllr Cantwell are booked on to the Sexton Training in March 2025
- Cllr Rushworth is booked on to Establishing and Managing Gardens of Remembrance training in February 2025
- Memorial Management training is booked for the 7th May 2025. Sutterton PC to host in place of 2 free member places which will be Cllr Cantwell and Cllr Bateman. Clerk to contact LACL to advertise once confirmation from ICCM.
- Cllr Bateman and Cllr Rushworth to be booked on to the Sexton Training in March 2025 (**booked 28/11/24**)

28/24. WORK PROGRAMME:

- Quotes received for tree works in the cemetery
Unfortunately, no quotes have been received. This may be due to the time of year. To be put on hold for the moment and to go out for tender again in the new year.
- Land Registry
LCC were contacted with respect to updating the Land Registry for the Cemetery. Clerk sent a copy of the deeds for the new side of the cemetery but has no information with respect to the old side. This is being checked by LCC and a response is awaited

- Pillbox – Cllr Bateman has boarded the entrance up. Everything else is very overgrown. Information has been obtained about the pillbox online and it appears that it had an anti-aircraft gun on the top. Cllr Cantwell suggested it would be nice to place a plaque on the pillbox with this information.
- Moles
Cllr Sands reported fresh molehills in the Cemetery.
Clerk to contact pest control to have a look.

29/24. FUTURE AGENDA ITEMS:

No items.

A request has been received for some ashes to be scattered in the Cemetery on an existing grave with a headstone/memorial. This prompted a further look at the Cemetery Regulations which do stipulate “Arrangements can be made with the Clerk to the Council for ashes to be scattered in the designated area, with a memorial plaque if required, and this service is available to all”. The wording of this will be looked at in the future. Once training has been undertaken the fees will also be looked at again with respect to adding a section wherein in special circumstances the fees may be used as a guideline.

30/24. NEXT MEETING:

To confirm the date and time of the next meeting – **Thursday 13th February at 7pm in the Community Lounge.**

The meeting closed at 7.16pm.

Signed..... Date.....