

Sutterton Parish Council

Sarah Smith

Clerk & RFO to Sutterton Parish Council

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1st May 2025

The next meeting of the Parish Council will be held on **Wednesday 7th May 2025 following the Annual Parish Meeting at 6.30pm** in the Community Lounge at Sutterton Village Hall.

Sarah Smith
Clerk

Annual Meeting of the Council

AGENDA

1. To elect a Chair and accept the Chair's Declaration of Acceptance
2. To elect a Vice-Chair
3. To review, approve and adopt Standing Orders and Financial Regulations for 2025
4. Insurance renewal – received 18/04/25 £809.70
5. Register of Interests (Members are reminded that any changes must be notified within 28 days)
6. Election of representatives to Outside Bodies:
 - Playing Field Committee
 - Parochial Trust
 - Sutterton Village Hall
 - Most Pleasing Garden
 - Outer Dowsing Community Liaison Group
 - Resilience Committee
7. To review Committees – Cemetery and Staff. Finance and Policies to be a Working Group.

Monthly Meeting

AGENDA

80/25. CHAIR'S REMARKS:

81/25. PUBLIC QUESTION TIME:

To receive and consider questions submitted by members of the public (10 minutes)

- 82/25. APOLOGIES:**
Apologies received and reasons for absence.
- 83/25. POLICE MATTERS:**
6 crimes were reported in the Sutterton area in February 2025
[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)
- 84/25. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:**
To receive reports and information if available.
- 85/25. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:**
- To receive Member's declarations of pecuniary or non-pecuniary interest
 - To receive and consider any written requests for dispensation
- 86/25. MINUTES AND MATTERS ARISING:**
To approve as a correct record the minutes of the meeting held on Wednesday 2nd April 2025 and note any matters arising (for information only).
- 87/25. QUESTIONS FROM THE PUBLIC:**
- To discuss any questions raised from members of the public
- 88/25. PLANNING:**
To discuss planning applications received:
- **B/25/0145; Land at Spalding Road, Sutterton, Boston PE20 2ET** – Hybrid planning application comprising: (1) Full planning application for the erection of an office building, warehouse and workshop building, and external yard and storage area, including the formulation of internal access, parking areas and drainage infrastructure; and (2) Outline planning application with all matters reserved for the erection of buildings to operate under either Classes E(g), B2, and / or B8 together with associated car parking, servicing, landscaping, and external works (**received 15/04/25, e-mailed to all 29/04/25, comments due by 09/05/25**)
- 89/25. CORRESPONDENCE RECEIVED:**
To discuss the following:
- 90/25. HIGHWAY MATTERS:**
To discuss any issues:
- Response received re damaged Sutterton sign on Boston Road 22/04/25
- 91/25. CEMETARY COMMITTEE:**
To receive a report from the Cemetery Committee and discuss the following:
- a) E-mail received 29/04/25 re grass cutting in the Cemetery
 - b) Update – Moles
 - c) Ongoing – Land Registry
- 92/25. REPORT ON PARISH MATTERS:**
- a) **Update** – Zipwire carriageway
 - b) **Update** – Speed detector signs
 - c) **Update** – Moles
 - d) **Update** – Damaged Sutterton sign and planter on Boston Road – quote received to replace planter £600.00
 - e) **Ongoing** – Purchase of Bench in memory of Cllr Baker – quote for concrete base **£794.20** plus VAT/confirmation from Gleasons with respect to re-naming a green area

f) Ongoing – Dyke around the Rec and Lease

93/25. CHECKLIST FOR RECREATION GROUND/CEMETERY:

To report/discuss any issues found.

94/25. RESILIENCE COMMITTEE:

To receive a report with respect to the Resilience Committee.

95/25. FINANCE:

- To consider and approve invoices as per the payment sheet – April 2025
- To approve the bank rec for April 2025 for the current account

96/25. AGAR 2024/2025

- To receive and accept the internal audit report
- To receive and approve the Annual Governance Statement and approve an explanation for any items that require a “No” response
- To receive and approve the Annual Governance and Accountability Return Accounting Statements
- To note the Exercise of Public Rights runs from 2nd June to 14th July

97/25. PRE-APPROVED CONTRACTORS LIST:

Requests received from:

- Clockwise Restorations

98/25. CLERK’S REPORT:

To give a report of items not on the agenda.

99/25. FUTURE AGENDA ITEMS:

To consider items for the next agenda – please e-mail Clerk at least a week in advance.

100/25. NEXT MEETING:

To confirm the date of the next meeting – **Wednesday 4th June 2025 at 7.00pm in the Community Lounge**