

# SUTTERTON PARISH COUNCIL

## MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 2<sup>nd</sup> APRIL 2025 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

**Present:** Cllr D Sands – Chair  
Cllr M Bateman – Vice Chair  
Cllr L Ingham  
Cllr J Cantwell  
Cllr K Wood  
Cllr J Maltby  
Cllr J Rushworth  
Cllr V Allen  
Cllr S Evans – BBC  
Sarah Smith – Clerk

**Apologies:** Cllr S Ellis  
Cllr M Brookes – LCC  
Cllr D Brown – BBC

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### 61/25. CHAIR’S REMARKS:

Chair welcomed all to the meeting and thanked Cllr Bateman for Chairing the March meeting.

### 62/25. PUBLIC QUESTION TIME:

Cllr Evans attended and introduced himself. He is the current BBC for Swineshead and Holland Fen Ward and is the Conservative candidate for Cllr Brookes’ seat for Boston Rural in the May elections.

Clerk received correspondence from a resident prior to the meeting requesting details of the schedule for the speed device in Sutterton, the length of time the device will be kept in each location and the dates of when they will be placed in each area and also maintenance of a dyke down Wigtoft Road which has not been maintained.

**Clerk to report the dyke to Welland & Deepings Drainage Board (e-mailed 03/04/25)**

**Clerk to inform resident that the speed devices will be permanent on each road leading into the village (e-mailed 03/04/25)**

### 63/25. APOLOGIES:

Apologies were received and accepted from Cllr Ellis. Apologies also received from BBC Mike Brookes and BBC David Brown.

### 64/25. POLICE MATTERS:

8 crimes were reported in the Sutterton area in January 2025

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

### 65/25. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

**Cllr Brookes** was unable to attend as the Purdah pre-period had started but sent the following via e-mail:

**Spalding Road Bus Stop** – a positive response was received from the LCC Transport Officer saying he agrees to the provision of additional bus stops on Wigtoft Road as requested by the Parish Council. He will consult Lincolnshire Road Safety Partnership about the locations and will give an update in due course.

The status remains the same on the other issues previously reported on, those being the footbridge between Algarkirk and Sutterton, Park Avenue road surface and kerb defects and the Boston Road footpath.

**Cllr Cantwell:**

- Response received from the County Council regarding the dip on Station Road – they will keep an eye on this but will not repair it at the moment.
- BBC have funding for VE and VJ day. Parish Councils will be eligible to receive bunting and flags with respect to this. It was agreed to request bunting and a flag  
**Clerk to action (e-mailed 04/04/25)**
- Outer Dousing had their recent community update meeting. Not much is expected to happen this year apart from a decision to be made. Construction will begin around 2027 onwards. Their community fund will launch formally in 2027 and Sutterton will be able to apply for funds from this.
- The notices from National Grid placed on Parochial Trust land relating to Bell Mere do not relate to any works taking place in the village. This is due to a land search for a field they were interested in within the Parish but away from the village which happens to be linked to the Bell Mere site.

Cllr Maltby raised his concerns to Cllr Cantwell regarding lithium battery storage at Bicker and the potential damage any possible leaks could cause to the surrounding area.

**66/25. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:**

- To receive Member's declarations of pecuniary or non-pecuniary interest
  - Cllr Rushworth handed updated forms to the Clerk
  - Cllr Cantwell declared a non-pecuniary interest in planning
- To receive and consider any written requests for dispensation
  - Cllr Ingham – £20.00 – Replacement Noticeboard keys for Clerk – no objections

**67/25. MINUTES AND MATTERS ARISING:**

It was **RESOLVED** that the minutes of the meeting held on Wednesday 5<sup>th</sup> March 2025 be approved as a true record.  
No matters arising.

**68/25. QUESTIONS FROM THE PUBLIC:**

As per minute 62/25.

**69/25. PLANNING:**

To discuss planning applications received.

- **B/25/0092; 7, St Marys Drive, Sutterton, Boston, PE20 2LU** – Single storey flat roof extension  
**No objections received – comments submitted 03/04/25**
- **B/25/0106; Agricultural Tyres & Wheels, Unit 3B, Love Lane, Sutterton, Boston PE20 2EU** – Single storey detached commercial unit for mixed use class E (industrial processes) and use class B8  
**No objections received – comments submitted 03/04/25**
- **B/25/0114; Lake Helen, Mill Lane, Sutterton, Boston PE20 2EN** – Proposed holiday lodge  
**No objections received – comments submitted 03/04/25**

**70/25. CORRESPONDENCE RECEIVED:**

To discuss the following:

- a) Parish Council Liaison Meeting – Thursday 26<sup>th</sup> June 2025 at 7pm – 2 representatives **RESOLVED** that Cllr Maltby and Cllr Allen would attend.
- b) Draft Public Rights of Way Improvement Plan  
Cllr's to submit responses on the survey if they wish.
- c) 80<sup>th</sup> Anniversaries of VE and VJ Day  
Discussed in minute 65/25.
- d) LI0356 Sutterton Parish Council – 2024/25 AGAR – to discuss internal audit  
It was **RESOLVED** for Mrs M Warr to undertake the internal audit for the 2024/25 AGAR.

**71/25. HIGHWAY MATTERS:**

To discuss any issues:

- Update requested re damaged Sutterton sign on Boston Road 27/03/25 – awaited
- The gate across the public footpath (where the horses are) has now been fixed.

**72/25. CEMETARY COMMITTEE:**

- Cllr Cantwell informed the Mole issue is being addressed.
- The next Cemetery committee meeting will be held on the 12<sup>th</sup> June 2025
- A contractor has been agreed to undertake the works in the Cemetery at a cost of £735.00. This is a very large underspend on what was budgeted for the works to be undertaken which means the issue with Land Registry can be addressed.
- All committee members and the Clerk have undergone the Sexton Duties training.
- Cllr Cantwell & Cllr Rushworth also attended Establishing & Managing Gardens of Remembrance training.
- The Management of Memorials Inspection Workshop is due in May, however, it will depend how many attendees book as to whether it will go ahead.

**73/25. REPORT ON PARISH MATTERS:**

- a) **Update** – Zipwire carriageway – response awaited from Playdale – quote received to replace carriageway £1174.78 plus VAT  
It was **Proposed** by Cllr Sands, **Seconded** by Cllr Allen and **RESOLVED** by all to purchase a new carriageway (**ordered 08/04/25**). It was **RESOLVED** for the seat to be removed again – Cllr Bateman to remove
- b) **Update** – Bus stop, Spalding Road  
Discussed in minute 65/25.
- c) **Ongoing** – Speed detector signs – updated quote requested for twin pack promo of £4678.98 plus VAT. 2 Speed signs were budgeted for in the 2024/25 budget and another 2 in the 2025/2026 budget. Due to the length of time it has taken to install the posts and the new budget year about to start it was **Proposed** by Cllr Allen, **Seconded** by Cllr Bateman and **RESOLVED** by all to order 2 twin packs at a total cost of £9357.96 plus VAT. (**ordered 08/04/25**)
- d) **Ongoing** – Purchase of Bench in memory of Cllr Baker – permit received, updated quote to include memorial plaque **£746.98**, quote requested for concrete base 24/03/25 – awaited. Cllr Cantwell informed that he and Cllr Maltby had met with Gleasons and they are now willing to re-name one of their green areas in memory of Cllr Baker. Cllr Cantwell will request confirmation of this in writing. It was agreed to hold off ordering the bench until a quote had been received for the concrete base and confirmation from Gleasons received.
- e) **Ongoing** – overhanging tree in churchyard with TPO

Quotes were received from 3 contractors:

Contractor 1 - £320.25 plus VAT

Contractor 2 - £520.00 (no VAT)

Contractor 3 - £250.00 plus VAT

Contractor 1 also offered to submit the planning application to gain consent for the work to be carried out.

Following a vote wherein Contractor 1 received 6 votes and Contractor 2 received 2 votes it was **RESOLVED** to accept the quote from Contractor 1, Malc Firth Landscapes Ltd.

f) **Update – Cllr Cantwell – Village Magazine**

Cllr Cantwell contacted Wyberton Parish Council to enquire about costs for their Parish magazine which is approximately £200 per edition and includes a copy to every door in the Parish. To be looked at in the next budget.

g) **Cllr Sands – Entrance to green area at top of St Mary's Drive**

A resident has proposed a lockable metal bollard be installed at the entrance of the open space at the top of St Mary's Drive to prevent the future possibility of illegal encampment. This will replace the middle post that is currently there. The resident is happy to purchase and install the lockable bollard at their expense and pass the keys to the Parish Council so we can continue to grant access for maintenance and grass cutting. Following a vote of 6 for and 2 against it was **RESOLVED** to accept the residents offer with the proviso that responsibility of the post, once installed, is relinquished to the Parish Council.

**Clerk to action.**

**74/25. CHECKLIST FOR RECREATION GROUND/CEMETERY:**

To report/discuss any issues found.

- Welland & Deeping's response re the dyke around the Rec was that this was a riparian dyke and does not fall within the boards remit, therefore responsibility is with the landowner. Clerk to the Parochial Trust was contacted, a response is awaited. It was **RESOLVED** for the Clerk to chase the Parochial Trust and obtain quotes from DMJ, Lincs Drainage and E. Sterma & Son Ltd.
- Cllr Bateman to hold the checklist for April.

**75/25. RESILIANCE COMMITTEE:**

Cllr Cantwell reported this was going well. Wigtoft and Bicker will hopefully be joining shortly. Swineshead and Frampton are also interested. Further funding has been applied for, for more first aid training and emergency bags. The walkaround of each Parish will take place over the summer to build a database up of vulnerable residents. It is planned that Fosdyke will be in June, Sutterton in July and Algarkirk in August and an Emergency Plan will be set up in August onwards.

**76/25. FINANCE:**

Payments List - Sutterton Parish Council Invoices received in March 2025 - to be approved at the meeting on 2nd April 2025									
Outgoings				Cash/Debit Card		Incoming			
Received/Purchased	Payment Date	Payee	Invoice No.	Description	Total	Cheque No	Received From	Details	Invoice No. Date Total
	14/03/2025	HP Instant Ink		Instant Ink	£11.99	D/D	Barclays Bank	Interest on Business Account	03/03/2025 £162.96
	28/03/2025	BBC	40005217	1100L General Waste Bin - Cemetery	£50.52	D/D			
	28/03/2025	BBC		2x 240L General Waste Bin - Rec	£38.04	D/D			Total £162.96
	28/03/2025	Staff costs		Utterpicker (March 2025)	£247.87	S/O			
13/03/2025	02/04/2025	LCC	2004398327	Legal fees - check progress of Land Registry application for Sutterton Village Hall	£7.00	I/B			
15/03/2025	02/04/2025	Cloud Next	241075	Home Hosting (suttertonparishcouncil.gov.uk)	£59.98	I/B			
18/03/2025	02/04/2025	Mir Dent	136	1st Cut of Cemetery old side and Weedkiller	£360.00	I/B			
24/03/2025	02/04/2025	BBC	40006622	Re-charge of footway lights - 5/L 6-9 Stone Lane, Sutterton	£420.00	I/B			
24/03/2025	02/04/2025	Cllr Ingham		Set of replacement Noticeboard keys for Clerk	£20.00	I/B	Expenses	Mar-25	
01/04/2025	02/04/2025	ICCM	5202/2025/26	ICCM Corporate Membership 2025/2026	£105.00	I/B	Home Office	Included in Clerk's total payment	£27.50
01/04/2024	03/04/2024	Staff costs	2025-04-01	Clerk Salary including Cemetery work & expenses (1st-31st March 2025) 47.25 hours	£636.23	I/B			
Total Payable					£1,956.63			Total Payable	£27.50

- It was **RESOLVED** to approve all invoices for payment.
- It was **RESOLVED** to approve the bank rec for March 2025 for both the current and savings account. Bank recs signed by Cllr Sands.

- VAT reclaim of £4501.96 has now been paid.
- It was **RESOLVED** to transfer £6000.00 from savings to the current account. This will leave £40,236.13 in the savings account.
- Minimum wage is increasing to £12.21 from 01/04/25. The standing order for staff costs for the Litter picker will be amended to reflect this change.

**77/25. CLERK'S REPORT:**

- A resident contacted the Clerk for some red bags which Cllr Cantwell kindly delivered.
- The defib presentation went ahead. We are just waiting on the correct cabinet to be delivered prior to posting this on the FB page.
- The streetlight outside No.9 Stone Lane has been replaced after Eon attended and found it to be faulty. However, it was the streetlight outside No. 6 that had been reported. BBC have requested the contractors look at this ASAP.
- A response with respect to the valuation of the Church clock is still awaited.
- A request has been received from the Methodist Church asking for a donation towards the Flower Festival. It was **Proposed** by Cllr Cantwell, **Seconded** by Cllr Allen and **RESOLVED** by all to donate £50.00 towards the Flower Festival.  
**Clerk to action (08/04/25)**

**78/25. FUTURE AGENDA ITEMS:**

To consider items for the next agenda – please e-mail Clerk at least a week in advance.

**79/25. NEXT MEETING:**

To confirm the date of the next meeting – **Wednesday 7<sup>th</sup> May 2025 at 6.30pm in the Community Lounge to include the Annual Meeting of the Council and the Annual Parish Meeting**

There being no further business the meeting closed at 8.35pm.

Signed..... Date.....