

## Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Sutterton Parish Council**

County area (local councils and parish meetings only): **Lincolnshire**

**Financial year ending 31 March 2021**

Prepared by (Name and Role): **Wendy Depear Clerk & RFO**

Date: **22/06/2021**

		£	£
<b>Balance per bank statements as at 31/3/xx:</b>	<b>2021</b>		
Community Account		42,750.49	
High Interest Business Premium Account		377.66	
nsi Investment Account		3,384.76	
			<hr/>
			46,512.91
Petty cash float (if applicable)	N/A		
Less: any un-presented cheques as at 31/3/xx	2021		
<i>(normally only current account)</i>			
102235		(364.60)	
102236		(243.00)	
102237		(400.00)	
102238		(322)	
			<hr/>
			(1,329.66)
Add: any un-banked cash as at 31/3/xx			
e.g Allotment rents banked 30/3/xx <i>(but not credited until 2 April)</i>			
			<hr/>
<b>Net balances as at 31/3/xx (Box 8)</b>			<b><u>45,183.25</u></b>