

SUTTERTON PARISH COUNCIL

MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 4th JUNE 2025 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

Present: Cllr D Sands – Chair
Cllr L Ingham
Cllr J Cantwell
Cllr K Wood
Cllr J Maltby
Cllr J Rushworth
Cllr V Allen
Cllr S Ellis

Apologies: Cllr M Bateman
Cllr P Lock – LCC

Also Present: Sarah Smith – Clerk
2 Members of the Public

101/25. CHAIR'S REMARKS:

Chair welcomed all to the meeting and read out the welcome statement.

102/25. PUBLIC QUESTION TIME:

2 Members of the public attended regarding item number **110/25 a)**. Chair moved this item for discussion during public question time.

Correspondence was received from a resident regarding the newly pollarded trees at the top of St Mary's Drive and what can be done to maintain them in the future as large branches have broken off in the past and fallen in their garden. Clerk sought advice from the contractors and 2 options were suggested:

Option 1

Add to a survey cycle for inspection every 2–3-years by a competent arboriculturist to assess the condition and identify any risk they may pose and follow up by carrying out any work recommendations from the survey.

Option 2

Add to a pruning cycle to be re-pollarded every 5 years to generate new growth.

By unanimous decision it was **RESOLVED** to go with option 1. **Clerk to set up a spreadsheet.**

The resident also queried who owned the trees on a strip of land behind gardens along The Spires. **Resident to send a plan of said trees to the Clerk.**

Correspondence was also received from a resident who wished to say that the grassed areas were looking great, not just in Churchgate and Chapelgate but the whole village and thank you for continuing to support those areas that got missed out some years ago. Also, the hedges that run alongside the social housing in Chapelgate/Churchgate have only been cut on the side of the houses and had this been brought to our attention.

Clerk queried the hedges with the contractor who advised that Longhurst maintain the hedges.

Clerk to contact Longhurst (enquiry submitted 10/06/25)

Contractor also advised that a resident had mentioned some streetlights were also obstructed by trees down St Mary's Drive. **Clerk to add to the next agenda for discussion.**

103/25. APOLOGIES:

Apologies were received and accepted from Cllr Bateman. Apologies also received from LCC Cllr Paul Lock.

104/25. POLICE MATTERS:

11 crimes were reported in the Sutterton area in March 2025

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

105/25. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

Cllr Cantwell:

- Food waste collections will begin in April 2026 following a mandate from the Government. BBC have ordered 10 new pod waste collection vehicles.
- Cllr Lock contacted following Cllr Maltby's report of potholes in the Dr's surgery carpark. LCC have advised this is not for them to deal with and is most likely the responsibility of the Dr's surgery.
- A resident complained about the planters on Park Avenue and the general untidiness. Cllr Cantwell had a look but could not see any major issues. The concrete could be looked at by LHP at some point but no other issues.
- Enquiries made with the County Council regarding the bushes at the end of Endeavour Way. A response is awaited. Chair advised the bushes had been added to the maintenance scheduled for pruning twice a year with our contractor. Cllr Cantwell advised there is a large fly tip within the bushes. This has been reported.
- Mud has been cleared away from around the bus stop but this needs a thorough clean from the street cleaning team. Also to be included is the footpath between Park Avenue and St Mary's, ? Wyberton Wombles.
- A resident tagged Cllr Cantwell in a FB post where their child had come off their bike due to a speeding vehicle between Sutterton and Kirton. **Clerk to contact Cllr Lock with respect to speeding and road improvements (e-mailed 12/06/25).**
- The footbridge between Sutterton and Algarkirk has been chased with Cllr Lock and the County Council. A response is awaited.
- The Stone Lane streetlight has been chased again with the County Council.

Cllr Lock via e-mail had noted that the reported crime incidents, and the anti-social reports seemed to be a bit of a recurring theme, along with a couple of other categories. He asked if there was anything the Parish would like him to follow up with the relevant public safety team. He also requested to be kept informed regarding ongoing works/plans with the speed related data.

Cllr Ellis suggested utilising handheld speed guns. Chair advised that we do have all the equipment but, in the past, have struggled for volunteers to set a group up with respect to this. **To be added to the next agenda.**

106/25. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member's declarations of pecuniary or non-pecuniary interest
Cllr Cantwell declared a non-pecuniary interest in planning.
- To receive and consider any written requests for dispensation
 - Cllr Bateman – receipt for plants and compost – Park Avenue Planters £37.99
 - Cllr Ingham – receipt for plants – Spalding Road £10.98
 - Cllr Sands – receipt for plants – Station Road £16.50

It was **RESOLVED** to accept all requests for dispensation.

107/25. MINUTES AND MATTERS ARISING:

- It was **RESOLVED** that the minutes of the Annual Meeting of the Council held on Wednesday 7th May 2025 be approved as a true record.
No matters arising.
- It was **RESOLVED** that the minutes of the meeting held on Wednesday 7th May to be approved as a true record.
No matters arising.

108/25. QUESTIONS FROM THE PUBLIC:

Minute 102/25 refers.

Chair noted it was nice to receive comments about the grassed areas.

109/25. PLANNING:

To discuss planning applications received:

- **B/25/0168; Meridian Solar Farm** – Stage two consultation for the proposed Meridian Solar Farm
No objections or comments received – comments submitted 05/06/25
- **B/24/0305; Eastern Green Link 3 and Eastern Green Link 4** – EIA Scoping Notification and Consultation from the Planning Inspectorate for the project EN0210003 for an Order granting Development Consent for the Eastern Green Link 3 and Eastern Green Link 4 (the Proposed Development)
No objections or comments received – comments submitted 10/06/25
- **B/25/0193; Agricultural Building and Land at, Cherry Holt Lane, Sutterton, Boston, PE20 2HU** – Proposed conversion of an agricultural building with extensions and alterations to form a new dwelling and change of use of agricultural land to form domestic curtilage
No objections or comments received – comments submitted 10/06/25

110/25. CORRESPONDENCE RECEIVED:

To discuss the following:

- a) E-mail from resident re pollarded trees on St Mary's Drive
Minute 102/25 refers.
- b) Boston's Heritage Open Days 2025
Noted – no comments
- c) E-mail – Community Collaboration Opportunity – Neurodivergent-Affirming Support & Workshops for Local Residents
Noted – no comments

111/25. HIGHWAY MATTERS:

- Update - Damaged Sutterton sign on Boston Road
Highways contacted regarding the damaged sign – this is now in hand. The new sign will display the three dates for Best Kept Village, 2001, 2014 and 2019.
- Speed detector reports
These will continue to be uploaded on the PC FB page and website.
[Sutterton Parish Council | Facebook](#)
[Speed Detector Reports – Sutterton Parish Council](#)

- Cllr Maltby mentioned the potholes on Rainwalls Lane. These were reported on Fix my Street and have been filled in but the road is still not satisfactory.
Clerk to contact highways (e-mailed 10/06/25)

112/25. CEMETARY COMMITTEE:

Cllr Cantwell reported that the grass which was overgrown is now looking a lot better.

- a) To agree emergency budget of £5000

It was **Proposed** by Cllr Allen, **Seconded** by Cllr Sands and **RESOLVED** by all to give the Cemetery Committee a £5000 budget for any works needed to be undertaken.

- b) Topple Testing

- Quote from ICCM £1100 plus VAT
- Faculty update from the Diocese

The Faculty request for topple testing is on the agenda to be discussed by the Diocese on the 5th June. ICCM to be kept updated.

113/25. REPORT ON PARISH MATTERS:

Cllr Cantwell;

- **White fences on roundabout** – although these are the responsibility of the County Council they are looking a bit tired. Would the Council be willing to paint them? Cllr Allen suggested if Thistles would like to undertake this project. **Cllr Cantwell to contact Thistles.**
- **Village sign on roundabout** – the sign on the roundabout is looking a bit tired and could do with being touched up. **Cllr Cantwell to check with Wyberton PC to see who brought the Wyberton back to life.**
- **Blue bench next to bus shelter** – this has now been dealt with.

Cllr Maltby;

- **Village planters** – All the planters around the village have now been planted. Chair thanked Cllr's Bateman and Ellis for building a new planter for Boston Road and Cllr Rushworth for providing the sleeper.
- a) **Ongoing** – Re-naming of a green area on Gleesons estate with memory plaque and tree
It was **RESOLVED** to request a Conker tree in the area Gleeson's had recommended along with a plaque. Cllr Ellis offered to make the plaque.
- b) **Ongoing** – Dyke around the Rec and Lease – no further forward although it has been noted that the grass around the dyke has been cut.
- c) **Ongoing** – replacement picnic bench in the Rec – to discuss quotes received
1. Glasdon Clifton picnic table without ground fixings, free delivery £660.51 plus VAT
 2. Glasdon Clifton picnic table with ground fixings, free delivery £743.60 plus VAT
 3. Broxap's Recycled Plastic Sturdy Picnic Unit with fixings and delivery £836.00 plus VAT

It was **RESOLVED** to order the Glasdon Clifton picnic table without ground fixings at a cost of £660.51 plus VAT. Ground fixings on current picnic bench to be re-used.

Clerk to action (bench ordered 19/06/25)

114/25. CHECKLIST FOR RECREATION GROUND/CEMETERY:

Cllr Cantwell held the checklist for May. Nothing to report in the Cemetery. Rope loose on the climbing frame in the Rec which is in hand. It was mentioned that the painting in the bus stop is looking tired.

Cllr Ellis to hold the checklist for June.

115/25. RESILIENCE COMMITTEE:

Risk walks are underway in each Parish. Maps are being obtained from the Drainage Board and Flood authorities. Wigtoft and Bicker are now on board and Swineshead are looking to

join at a later date. A briefing session will be held in July. £3450 of funding was obtained from a grant provider which will fund the emergency bags for Sutterton. One to be held at the Village Hall and one with Cllr Wood. The funding will also provide more first aid training.

116/25. TO REVIEW AND ADOPT THE FOLLOWING POLICIES:

- Councillor Code of Conduct
- Complaints Procedure
- Data Protection Policy
- Social Media and Communications Policy
- Equality & Diversity Policy
- Publication Scheme

It was **RESOLVED** to adopt the above policies.

The Risk Management Policy needs updating. A working group to be organised to review – Cllr's Wood, Cantwell and Rushworth. Date to be organised.

117/25. FINANCE:

Payments List - Sutterton Parish Council		Invoices received in May 2025 - approved at meeting 4th June 2025										
Outgoings					Cash/Debit Card		Incoming					
Received/Purchased	Payment Date	Payee	Invoice No.	Description	Total	Cheque No	Internet Banking	Date	Received From	Details	Invoice No.	Total
08/05/2025	08/05/2025	B&M		Paper & Storage Tub	£20.50	D/C		07/05/2025	HIM Memorials	Additional Inscription	2025/04/02	£30.00
	14/05/2025	HP Instant Ink		Instant Ink	£11.99	D/D		22/05/2025	HIM Memorials	1x Memorial	2025/05/02	£65.00
27/05/2025	27/05/2025	Wave	15041978	Water at Cemetery	£19.31	D/D						
	28/05/2024	Staff costs		Utterspinner (May 2025)	£264.55	S/O						
06/05/2024	04/06/2025	SLCC		Clerk Membership renewal	£150.00	I/B						
26/05/2025	04/06/2025	Cllr Bateman		Plants and Compost - Park Avenue Planters	£37.99	I/B				Expenses	May-25	
27/05/2025	04/06/2025	Malc Firth Landscapes Ltd	INV-00096	PO 22422 St Mary's Drive	£3,023.28	I/B						
02/06/2025	04/06/2025	Mt Dent	138	2nd cut of Cemetery old side	£340.00	I/B			Home Office	Included in Clerk's total payment		£27.50
02/06/2025	04/06/2025	Cllr Ingham		Plants - Spalding Road Planters	£10.99	I/B						
03/06/2025	04/06/2025	Staff costs	2025/06/01	Clerk Salary including Cemetery work & expenses (1st-31st May 2025) 48 hours	£645.70	I/B						
				Total Payable:	£4,524.30							

- It was **RESOLVED** to approve all invoices for payment as per the payment sheet.
- It was **RESOLVED** to approve the bank rec for May 2025 for the current account.
Bank rec signed by Cllr Ingham.

118/25. CLERK'S REPORT:

An official valuation is still awaited on the Church clock.

The interest rate is dropping on the Barclays Business account again from the 12th August to 1.2%. It was suggested to have a look at interest rates elsewhere for the next meeting.

119/25. FUTURE AGENDA ITEMS:

Cllr Rushworth – Management of Gleeson's common areas

Cllr Cantwell – Village sign, white fences and bus shelter

Cllr Wood – Police presence at future meetings – Cllr Cantwell offered to chase this

Cllr Ellis – Radar speed guns

120/25. NEXT MEETING:

To confirm the date of the next meeting – **Wednesday 2nd July 2025 at 7.00pm in the Community Lounge**

There being no further business the meeting closed at 8.20pm.

Signed.....

Date.....