

Sutterton Parish Council

Sarah Smith

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28th August 2025

the next meeting of the Parish Council will be held on **Wednesday 3rd September 2025 at 6.45pm** in the Community Lounge at Sutterton Village Hall.

Sarah Smith 
Clerk

**The results and presentation of the Most Pleasing Garden competition
will take place prior to the meeting.**

AGENDA

141/25. CHAIR'S REMARKS:

142/25. PUBLIC QUESTION TIME:

To receive and consider questions submitted by members of the public (10 minutes)

143/25. APOLOGIES:

Apologies received and reasons for absence.

144/25. POLICE MATTERS:

4 crimes were reported in the Sutterton area in May 2025

10 crimes were reported in the Sutterton area in June 2025

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

145/25. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

To receive reports and information if available.

146/25. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member's declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation

147/25. MINUTES AND MATTERS ARISING:

- To approve as a correct record the minutes of the meeting held on Wednesday 2nd July 2025 and note any matters arising (for information only).

148/25. QUESTIONS FROM THE PUBLIC:

- To discuss any questions raised from members of the public

149/25. PLANNING:

To discuss planning applications received:

- **B/25/0275; Holmlea, 66 Marsh Road, Sutterton, Boston PE20 2LR** – Proposed rear extension, open front porch canopy, detached double garage and internal alterations (received 21/07/25, e-mailed to all 28/08/25, comments due by 05/09/25)
TPO/25/0062; Park Avenue, Sutterton, Boston, PE20 2JJ – Tree Preservation Order (Made) (received 30/07/25, e-mailed to all 28/08/25)
- **TPO/25/0063; Sutterton Vicarage, Station Road, Sutterton, Boston, PE20 2JH** – Tree Preservation Order (Made) (received 30/07/25, e-mailed to all 28/08/25)
- **TPO/25/0064; St Marys Churchyard, Station Road, Sutterton, Boston, PE20 2JH** – Tree Preservation Order (Made) (received 30/07/25, e-mailed to all 28/08/25)

150/25. CORRESPONDENCE/ RECEIVED:

To note the following: /

- a) BSH Parish Council Briefing Session - 18th September 2025 – 1 representative (received 02/07/25, e-mailed to all 02/07/25)
- b) Councillor Volunteer Scheme (received 19/08/25 – e-mailed to all 21/08/25)

151/25. HIGHWAY MATTERS:

To discuss any issues:

- Ongoing – Damaged Sutterton sign on Boston Road – to discuss and RESOLVE updating all 3 signs with a potential cost of £150.00 (e-mail received 30/07/25, e-mailed to all 30/07/25)
- Request for cycle route between Kirton and Sutterton (e-mail received 05/07/25, e-mailed to all 07/07/25)

152/25. CEMETARY COMMITTEE:

To receive a report from the Cemetery Committee.

153/25. REPORT ON PARISH MATTERS:

Cllr Cantwell;

- **Update – White fences on roundabout**
- **Update – Village sign on roundabout** – to discuss quote of £2148.50 received to re-paint the village sign

Update – Trees – Green Lane – reported to National Grid
St Mary's Drive (fix my street) – ongoing
Endeavour Way – not PC responsibility

Update - Management of Gleeson's common areas following meeting with Gleeson's

Cllr Ellis: Speed Volunteer Group

Cllr Maltby: Sutterton Village Hall

154/25. CHECKLIST FOR RECREATION GROUND/CEMETERY:

To report/discuss any issues found.

- RoSPA report – e-mailed to all 21/08/25

155/25. WALKABOUT – 20th August 2025

To discuss findings.

156/25. RESILIENCE COMMITTEE:

To receive a report with respect to the Resilience Committee.

157/25. FINANCE:

- To consider and approve invoices as per the payment sheets – July and August 2025
- To approve the bank rec for July and August 2025 for the current account

158/25. ANNUAL RETURN 2024/2025:

- Conclusion of the AGAR 2024/2025
- To agree a length of time to publish the Notice of Conclusion on the noticeboard
- To note IT policy requirement for AGAR 2025/2026

159/25. SUTTERTON PAROCHIAL TRUST

To put forward James Cantwell to replace John Thorpe as a Trustee for the Sutterton Parochial Trust

160/25. CLERK'S REPORT:

To give a report of items not on the agenda.

161/25. FUTURE AGENDA ITEMS:

To consider items for the next agenda – please e-mail Clerk at least a week in advance.

161/25. NEXT MEETING:

To confirm the date of the next meeting – **Wednesday 1st October 2025 at 7.00pm in the Community Lounge.**