

# SUTTERTON PARISH COUNCIL

## MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 2<sup>nd</sup> JULY 2025 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

**Present:** Cllr D Sands – Chair  
Cllr L Ingham  
Cllr J Cantwell  
Cllr K Wood  
Cllr J Maltby  
Cllr P Lock – LCC

**Apologies:** Cllr V Allen  
Cllr J Rushworth  
Cllr M Bateman  
Cllr S Ellis

**Also Present:** Sarah Smith – Clerk

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### 121/25. CHAIR'S REMARKS:

Chair welcomed all to the meeting and thanked Cllr Lock for attending.

### 122/25. PUBLIC QUESTION TIME:

No members of the public attended.

### 123/25. APOLOGIES:

Apologies were received and accepted from Cllr Rushworth, Cllr Bateman and Cllr Ellis. Apologies for an extended period due to personal circumstances were also received and accepted from Cllr Allen.

### 124/25. POLICE MATTERS:

9 crimes were reported in the Sutterton area in April 2025

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

Cllr Lock asked if we ever have representation from the local Police to the meetings.

Requests have been made but there has been no attendance for at least a couple of years.

### 125/25. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

Cllr Lock took the opportunity to introduce himself and explained his background of Education and IT. Rather than a report he will give input on particular topics on the agenda unless there was specific information required.

Chair thanked Cllr Lock and also thanked LCC with respect to the newly painted yellow lines outside the school which was instigated by Cllr Brookes.

Cllr Cantwell:

- BBC have launched a Cllr grant scheme of £1000 each to distribute to small community groups in the 5 villages. There is, however, specific criteria to be met.
- Volunteers helped clear the path along Station Road between Park Avenue and St Mary's Drive. This will be revisited in the future when the weather is a little cooler.
- Following installation of the new picnic bench in the Rec, the old bench will be collected by Scott House, Adult Social Care Services in Boston, to be used in their new Sensory Garden.
- Had a conversation with Ian Cotton, Superintendent for the Boston area. They are taking forward a scheme to create a Community Partnership with the Police for Rural West. A further update will be given at the next meeting.

**126/25. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:**

- To receive Member's declarations of pecuniary or non-pecuniary interest  
Cllr Cantwell declared a non-pecuniary interest in planning.
- To receive and consider any written requests for dispensation  
None received.

**127/25. MINUTES AND MATTERS ARISING:**

It was **RESOLVED** that the minutes of the meeting held on Wednesday 4<sup>th</sup> June be approved as a true record.  
No matters arising.

**128/25. QUESTIONS FROM THE PUBLIC:**

No questions.

- **Update – Hedges Chapelgate/Churchgate**

Longhurst Housing Association were contacted regarding the overgrown hedges. Following a site visit they identified the hedges to be unacceptable. The concerns are to be addressed at a high level and will be resolved promptly.

**129/25. PLANNING:**

To discuss planning applications received:

- **B/25/0244; Grimsby to Walpole** – Statutory Consultation Notice under section 42 of the Planning Act 2008 and the Infrastructure Planning (Applications: Prescribed Forms and Procedures) Regulations 2009 to Boston Borough Council for project EN020036 for the proposed Grimsby to Walpole Project (the Proposed Development)  
**Comments to oppose – damage to agricultural land and damage to the beautiful landscape. Comments submitted 07/07/25**  
Cllr Lock would encourage residents to attend local information sessions to give their opinion.

**130/25. CORRESPONDENCE RECEIVED:**

To note the following:

- a) Weston Marsh to East Leicestershire – Stage 1 public consultation launch  
Cllr Cantwell and Cllr Lock strongly advised residents to voice their concerns. PC comments to submit that although it doesn't directly impact on the Parish it does impact the surrounding area and may increase traffic flow through the village. Traffic surveys need to be undertaken. **Comments submitted 09/07/25**
- b) Boston & South Holland Neighbourhood Policing Survey  
Noted – for individuals to complete.
- c) National Grid – Grimsby to Walpole, Invitation to Parish Council Briefings – 23<sup>rd</sup> June & 3<sup>rd</sup> July  
Noted, no comments.
- d) BBC Licensing Policy  
Noted, no comments. **(e-mailed 09/07/25)**

**131/25. HIGHWAY MATTERS:**

To discuss any issues:

- Ongoing – Damaged Sutterton sign on Boston Road – updated requested 26/06/25, response awaited.
- Speed detector reports – to discuss reducing the range for Boston Road and Spalding Road

Following comments on the community FB page regarding the location of some of the speed devices and detection of vehicles outside of the limit they are placed in Clerk contacted ElanCity for clarification of the recorded data. The data recorded is the average of the speeds observed from the first to the last detection of the vehicle. The detection range of the unit can be altered to where the 30mph zone starts so long as this is not under 50 meters.

It was **RESOLVED** to contact ElanCity to reduce the range on Spalding Road and Boston Road if possible.

The data will continue to be uploaded on the PC FB page and website.

[Sutterton Parish Council | Facebook](#)

[Speed Detector Reports – Sutterton Parish Council](#)

Cllr Lock mentioned a resident on Dowdyke Road had contacted him with issues of traffic using the road as a cut through. He queried speed guns. Chair explained the PC do have speed guns but lack of volunteers means unfortunately they are not put to good use.

- Response from Highways regarding Rainwalls Lane  
Resurfacing works are planned and programmed to take place with a current start date of January 2026. In the meantime, they will continue to inspect the carriageway as part of their routine inspection process and address any defects recorded.

#### 132/25. CEMETARY COMMITTEE:

Cllr Cantwell reported that Topple testing is in hand and the relevant forms have been received from the Diocese to complete to obtain the Faculty.

#### 133/25. REPORT ON PARISH MATTERS:

Cllr Cantwell;

- **Update – White fences on roundabout**

Thistles are happy to re-paint the fences if the PC will provide the paint and brushes. It was a unanimous decision for the PC to provide the paint and brushes (x6). Cllr Wood suggested obtaining paint from a paint recycling centre.

**Clerk to check and action**

- **Update – Village sign on roundabout**

Wyberton are in the process of looking for a new sign. Therefore, research is required to find a company who may be able to touch the sign up.

**Clerk to enquire and add to next agenda**

As an aside Cllr Maltby mentioned the flowers surrounding the village sign on the roundabout appear to have been cut back when the grass has been cut. He will speak to the grass cutting contractor to ask if the flowers could not be cut back in the future. Clerk has also queried with the contractor 2 verges down Park Avenue/Maidens Road which do not appear to have been cut alongside the others.

- a) **Ongoing** – Cllr Baker memorial tree - to pick a position for the Conker tree and to approve memorial plaque

A location was picked for the Conker tree and this will be relayed to Gleasons.

It was **RESOLVED** to go with plaque 1.

Cllr Rushworth expressed interest via e-mail that he would like to be involved in the installation of the tree. The Cllr's thought it would be nice for Cllr Rushworth to purchase the tree.

It was **RESOLVED** to set a budget of £100.00 for a relatively established tree to be purchased and planted.

- b) **Ongoing** – Dyke around the Rec



In order for investigative works to take place as to whether there is a culvert a decision needs to be made where to place the excess soil. Chair suggested it be taken to the Cemetery for levelling graves up if need be. Cllr Cantwell, Cemetery Committee Chair, suggested it could be left under the trees.

#### **Clerk to update contractor**

#### **c) Ongoing – replacement picnic bench in the Rec**

The new bench has been delivered and installed. With respect to the old bench, minute 125/25 refers.

#### **d) Trees – Green Lane, St Mary's Drive (fix my street), Endeavour Way**

**Green Lane** – A resident reported the trees on Green Lane were coming in to contact with the overhead wires. Clerk to inform National Grid (**contacted 10/07/25**)

**St Mary's Drive** – The trees covering the streetlights have been reported on Fix my Street.

**Endeavour Way** – trees alongside the cemetery are overhanging on to the warehouse of one of the businesses. The trees are on a mound which is located between the Cemetery and the industrial estate. There is a wire fence either side of the mound. To report on Fix my Street (**reported 17/07/25**)

Cllr Wood mentioned the fly tipping in the bushes/trees at the entrance of Endeavour Way. Cllr Cantwell has reported this to BBC.

#### **Cllr Rushworth: Management of Gleeson's common areas**

Cllr Rushworth was happy for this to be discussed in his absence or deferred to the next meeting. Chair and Cllr Maltby had concerns about taking on the common areas. Cllr Cantwell suggested it may be advisable to seek an agreement with Gleesons to take over ownership of the play park in 5-10 years' time but not the general green areas. He and Cllr Maltby will speak with Gleesons at their next meeting and report back in due course.

**Cllr Ellis: Speed Volunteer Group** – deferred to the next meeting in Cllr Ellis' absence.

### **134/25. CHECKLIST FOR RECREATION GROUND/CEMETERY:**

Cllr Ellis held the checklist for June. No report received in his absence.

Cllr Ingham to hold the checklist for July.

### **135/25. RESILIENCE COMMITTEE:**

Risk walks are being undertaken at present. Maps of flood risks for surface water and general river flooding including drains, dykes and culverts are being provided. The volunteering recruitment group has been delayed until Sunday 7<sup>th</sup> September 2025, 2-4pm at Algarkirk Village Hall.

### **136/25. TO REVIEW AND ADOPT THE FOLLOWING POLICY:**

- Risk Management Policy

It was **proposed** by Cllr Cantwell, **seconded** by Cllr Maltby and **RESOLVED** by all to adopt the Risk Management Policy.

### **137/25. FINANCE:**

| Payments List - Sutterton Parish Council |              |                           |             | Invoices received in June 2025 - approved at meeting 2nd July 2025              |                |                 |            |                        |                                     |                                   |         |  |  |
|------------------------------------------|--------------|---------------------------|-------------|---------------------------------------------------------------------------------|----------------|-----------------|------------|------------------------|-------------------------------------|-----------------------------------|---------|--|--|
| Outgoings                                |              |                           |             |                                                                                 |                | Cash/Debit Card |            | Incoming               |                                     |                                   |         |  |  |
| Received/Purchased                       | Payment Date | Payee                     | Invoice No. | Description                                                                     | Total          | Cheque No       | Date       | Received From          | Details                             | Invoice No.                       | Total   |  |  |
|                                          | 13/06/2025   | HP Instant Ink            |             | Instant Ink                                                                     | £13.49         | D/D             | 02/06/2025 | Barclays               | Interest - Business Premium Account |                                   | £345.27 |  |  |
|                                          | 28/05/2025   | Staff costs               |             | Utterpricker (June 2025)                                                        | £264.55        | S/O             | 11/06/2025 | William Kent Memorials | 1x Memorial                         | 2025/06/03                        | £85.00  |  |  |
| 28/10/2024                               | 02/07/2025   | Cllr Sands                |             | Plants - Spalding Road Planter 2024                                             | £18.20         | I/B             |            |                        |                                     |                                   | Total   |  |  |
| 04/06/2025                               | 02/07/2025   | Cllr Sands                |             | Plants - Spalding Road Planter 2025                                             | £16.50         | I/B             |            |                        |                                     |                                   |         |  |  |
| 09/06/2025                               | 02/07/2025   | Malc Firth Landscapes Ltd | INV-00419   | Grounds Maintenance - April 2025                                                | £811.66        | I/B             |            |                        |                                     |                                   |         |  |  |
| 13/06/2025                               | 02/07/2025   | Malc Firth Landscapes Ltd | INV-00420   | Grounds Maintenance - May 2025                                                  | £811.66        | I/B             |            |                        |                                     |                                   |         |  |  |
| 23/06/2025                               | 02/07/2025   | Boston Borough Council    | 40007116    | 1100s General Waste - emptied fortnightly - Cemetery                            | £473.00        | I/B             |            |                        |                                     |                                   |         |  |  |
| 24/06/2025                               | 02/07/2025   | Malc Firth Landscapes Ltd | INV-00564   | Tree works in Churchyard                                                        | £414.30        | I/B             |            |                        |                                     |                                   |         |  |  |
| 25/06/2025                               | 02/07/2025   | Gladson                   | S1914412    | Clifton Picnic Table                                                            | £792.61        | I/B             |            |                        |                                     |                                   |         |  |  |
| 27/06/2025                               | 02/07/2025   | Nw Dent                   | 151         | Grd Cemetery cut - old side plus weeliker to path                               | £360.00        | I/B             |            |                        | Expenses                            | Jun-25                            |         |  |  |
| 27/06/2025                               | 02/07/2025   | Nw Dent                   | 150         | Maintenance to Large Swings                                                     | £226.07        | I/B             |            |                        | Home Office                         | Included in Clerk's total payment | £27.50  |  |  |
| 03/06/2025                               | 04/06/2025   | Staff costs               | 2025/07/01  | Clerk Salary including Cemetery work & expenses (1st-30th June 2025) 41.5 hours | £562.05        | I/B             |            |                        |                                     |                                   |         |  |  |
|                                          |              |                           |             |                                                                                 | Total Payable: |                 | £4,764.09  |                        |                                     |                                   |         |  |  |
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- It was **RESOLVED** to approve the bank rec for June 2025 for the current account and savings account and the bank rec for April 2025 for the savings account. Bank recs signed by Cllr's Maltby, Cantwell and Wood.
- Clerk looked around at alternative bank accounts and found higher interest rates but all appeared to come with a monthly fee. Cllr Lock suggested a discussion with our current provider to see what could be done inhouse with respect to the savings account.
- In Cllr Allen's absence Chair explained another signatory would be needed for the account as this would leave just herself. Nominations were requested. Cllr Maltby **proposed** Cllr Wood, **seconded** by Cllr Sands and **RESOLVED** by all. Cllr Wood to become signatory. **Clerk to action**

#### 138/25. CLERK'S REPORT:

- Clerk informed that £6000.00 was transferred from the savings account to the current account for upcoming payments. This leaves £34,381.40 in the savings account. A VAT reclaim has been made for £3852.64 and income due from the Cemetery totals just over £2000.00.
- Cllr Cantwell had been informed by the winder of the church clock that it did not appear to be working – Clockwise Restorations have been contacted.
- Clerk reported that due to no meeting in August, regular payments due in August will go ahead and be reported at the September meeting.
- A thank you card was received from a resident on Station Road for the trees which have been pollarded on the green area at the top of St Mary's Drive.

#### 139/25. FUTURE AGENDA ITEMS:

Cllr Cantwell – update on village sign on roundabout

A walkabout the village by the Cllr's was arranged for the 13<sup>th</sup> August 2025 at 6pm.

#### 140/25. NEXT MEETING:

To confirm the date of the next meeting – **Wednesday 3<sup>rd</sup> September 2025 at 7.00pm in the Community Lounge. No meeting in August.**

There being no further business the meeting closed at 8.31pm.

Signed..... Date.....