

SUTTERTON PARISH COUNCIL

MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 4TH OCTOBER 2023 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

Present: Cllr D Sands – Chairman
Cllr L Thorpe – Vice Chairman
Cllr L Ingham
Cllr J Maltby
Cllr J Cantwell
Cllr J Rushworth
Cllr V Allen
Cllr C Baker + chauffer
Sarah Smith – Clerk
Maxine Warr – Clerk to Algarkirk Parish Clerk as Mentor/Advisor to Sarah
Mark Bateman
5 members of the public

PUBLIC QUESTION TIME:

No questions

RESULTS OF THE MOST PLEASING GARDEN COMPETITION:

Cllr's Ingham and Rushworth presented trophies and certificates to the winners, congratulations to all.

- 1st Place – Mrs Holland, Blows Lane
- 2nd Place – Mr & Mrs Singleton, St Mary's Drive – not present
- 3rd Place – Mr & Mrs Fitchett, Park Avenue
- 4th Place – Mr & Mrs Sewell, Monarch's Road

5 Members of the public left.

1/23. CHAIRMANS REMARKS:

Welcome statement was read. Sarah was introduced as the new Clerk for Sutterton Parish Council.

2/23. APOLOGIES:

Apologies were received from Cllr David Brown and Cllr Mike Brooks, LCC

3/23. NEW CLERK:

The contract of employment was signed and dated.

4/23. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

Maxine explained the correct procedure for pecuniary or non-pecuniary interest to the room.

- Cllr Maltby declared pecuniary interest for purchase of the poppies.
- Cllr Ingham declared pecuniary interest for purchase of the trophies relating to the Most Pleasing Garden competition and keys for the Parish Council noticeboard.

It was **RESOLVED** for all the Cllr's to update their Disclosable Pecuniary Interests forms.
Clerk to e-mail forms to Cllr's (e-mailed 05/10/23)

5/23. MINUTES AND MATTERS ARISING:

It was noted that Cllr Maltby reported the zipwire matting, not Cllr Cantwell.

It was noted that the May expenses total was incorrect – amended

It was **RESOLVED** that the minutes of the meeting held on 2nd August 2023 are approved as a true record with the above amendments. **Proposer Cllr J Maltby, Seconded Cllr L Thorpe.**

6/23. CORRESPONDENCE RECEIVED:

Waste bins for the Cemetery and St Mary's Church

Collection of waste at the Cemetery and St Mary's Church was halted due to needing a Commercial Waste Account. This was introduced in 2017 but payments will only be backdated to the start of this financial year.

It was **RESOLVED** to retain the large 1100L general waste bin and set up a direct debit with Boston Borough Council to enable the waste collections to re-start for both the Cemetery and St Mary's Church (no cost for the church). The 240L green waste and 240L purple waste bins will be removed from the Cemetery as it was felt they were not required.

Clerk to contact BBC and arrange emptying to re-start and set DD up (done 05/10/23)

Footway Lighting

Regarding the e-mail from Old Leake Parish Council with respect to footway lighting.

It was **RESOLVED** to offer our full support to Old Leake PC in asking the BBC to replace all streetlights to LED and part-night-lighting where requested.

Clerk to e-mail Old Leake PC Clerk (e-mailed 06/10/23)

Streetlight on Marsh Road

Quote received to replace the old burnt-out lantern with a new 18W LED lantern controlled by an all-night photocell.

It was **RESOLVED** to wait for a response from Old Leake PC with respect to footway lighting before agreeing to go ahead.

Clerk to e-mail to inform this is on hold at the moment (e-mailed 20/10/23)

7/23. PLANNING APPLICATIONS:

B/23/0325 – Angel House, single storey rear extension to annex.

Clerk to e-mail planning application to Cllr's for comments (e-mailed 06/10/23)

8/23. POLICE MATTERS:

5 crimes were reported in the Sutterton area in July 2023.

Clerk to e-mail link to Cllr's for the crime map (e-mailed 07/10/23)

9/23. HIGHWAY MATTERS:

Cllr Maltby reported the pothole repairs on Rainwalls Lane are not satisfactory – to report on Fix My Street.

Cllr Cantwell asked the County Council when the white lines will be re-painted on Boston Road, especially the SLOW sign coming into the village – response awaited.

Cllr Baker asked if Stone Lane and Waterbelly Lane had been re-done. Cllr Cantwell confirmed Waterbelly Lane had been partially done.

10/23. CEMETERY:

It was **RESOLVED** to get the contact details updated on the cemetery gate and for the Clerk to undergo training.

11/23. REPORT ON PARISH MATTERS:

Cllr Maltby – Gleeson Report & Poppies

Cllr's Maltby and Cantwell met with representatives of Gleesons. Regular meetings were requested with the Site Manager which unfortunately have been rejected as everything must go through the Operations Manager in writing. They have taken on board complaints received with respect to the lorries and noise. Cllr Cantwell advised if any complaints are received from residents, they are to be referred to Gleesons Customer Services Team and/or the Planning Enforcement Officer. Cllr Baker raised his concerns about drainage at Reed Point from the Gleesons site.

It was **RESOLVED** to write to Gleesons asking for the Parish Council to be kept informed with respect to any changes that may develop on site.

Clerk to write to Gleesons on behalf of the Parish Council asking to be kept informed on any changes that may develop on site (done 11/10/23)

Street Poppies have been purchased from the Royal British Legion.

It was **RESOLVED** to purchase in addition 4 wooden crosses and 2 wreaths.

Clerk to order

Cllr Cantwell – Dustbin Survey

A bin survey was undertaken by the Borough. 3 Bins have been identified to have minimal use; Station Road near Thistles, Blows Lane and the cut through from Station Road to Spalding Road.

After discussion proposed changes are;

- Station Road near Thistles – change to dog waste bin and move current bin to St Mary's Drive
- Station Road cut through to Spalding Road – change to dog waste bin and move current bin to Monarch's Road
- Blows Lane – change to dog waste bin and move current bin to Post Office Lane

It would be the Parish Council's responsibility to pay for the new dog waste bins and installation.

Cllr Cantwell to enquire about costs, Clerk to add to the next agenda

Cllr Maltby – Zipwire Matting

The matting on the zipwire in the park had come loose and was a danger to users. Mr Dent has kindly patched up the matting but it is felt this will need replacing.

Clerk to contact RoSPA with respect to the matting (e-mailed 09/10/23 – response awaited)

Cllr Thorpe – Tree & Hedge Cutting on Station Road

2 quotes have been received to carry out tree and hedge work on Station Road by the green area, quote A £4116, quote B £5193.60 both including VAT.

Cllr Cantwell suggested finding out who legally owns the ground. Cllr Rushworth suggested contacting the Treasury Solicitor.

It was **RESOLVED** to contact the Treasury Solicitor to find out more information and place the trees back on the agenda for the next meeting.

Clerk to write to the Treasury Solicitor

Cllr Ingham – Most Pleasing Garden Competition

This was done prior to the meeting starting.

To consider Mr Gordon Simpson as a Trustee on Sutterton Parochial Charity Trust for a further 3 years.

It was **RESOLVED** to agree.

Clerk to inform (e-mailed 05/10/23)

12/23. FINANCE

Cllr's Maltby and Ingham left the room while the poppies, receipts for Most Pleasing Garden Competition and key cutting were discussed and returned after.

Payment List	Sutterton Parish Council	Oct-23						
Outgoings						Incoming		
Date	Payee	Description	Total	Cash/Cheque Number	Received From	Details	Total	
	Sutterton Village Hall	Hire of table at Sutterton Gala Day	£6.00	cash	Boston Borough Council	Parish Precept 23/24 payment 2	£15,925.00	
19/08/2023	W Dent	Trimming of bushes/hedge cutting in cemetery	£120.00	102402				
04/09/2023	E. Sterma & Son Ltd	Tree work in cemetery	£600.00	102401				
15/09/2023	Cllr J Maltby	Poppies	£100.00	102403				
04/10/2023	Cllr L Ingham	Most pleasing garden competition & Keys	£46.31	102404		Expenses		
04/10/2023	Malc Firth	Gound maintenance	£717.46	102406				
04/10/2023	Sutterton Parochial Trust	Rent for Spalding Pool/Post Office Gardens	£31.00	102407	Clerk Expenses	Stationary	£16.21	
04/10/2023	W Dent	Strimming of old side of cemetery	£300.00	102405	Home Office		£27.50	
04/10/2023	Euro-Tech Innovations	Callout charge	£45.00	102408	Mileage (induction x2)	164 miles at 0.45p/mile	£73.80	
04/10/2023	Lincoln Diocesan Trust	Land at Sutterton	£322.06	102409				
29/08/2023	Staff costs	Litterpicker (August 2023)	£216.67	Standing Order				
	Staff costs	Salary - previous Clerk (August 2023)		no invoice received				
	Staff costs	Salary - new Clerk (1-30th September 2023)						
	Staff costs	49.5 hours x£13/hour	£643.50	carried forward				
29/08/2023	Staff costs	Litterpicker (September 2023)	£216.67	Standing Order				
04/10/2023	Boston Borough Council	Parish Council Elections re-charge - overdue	£89.17	102410				
			Total Payable	£3,453.84				

It was **RESOLVED** that all the invoices were approved for payment.

13/23. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

- **Cllr Cantwell** advised Outer Dowsing have a meeting on the 19th October to discuss the sub-station for the energy cable coming from the North Sea to Fosdyke. It will be decided at that meeting if it will be placed the other side of Fosdyke Bridge or just outside the Parish of Sutterton near Dowdyke.
- Boston has been allocated £20 million by the Government along with Spalding and Skegness. Rural projects are to be planned.
- The flashing speed signs are ongoing. A meeting was held with LCC in August. The signs on Boston Road and Spalding Road will be repaired and cleaned. Information has been sent regarding installing a sign on Station Road at a potential cost between £2000-£2500 including installation. This will be solar powered and will capture data from cars passing through – to be added to the next agenda.

14/23. CLERK'S REPORT

Clerk informed the room about induction. Purchase of 2 books were advised, Arnold Baker and the Clerk's Manual. Clerk advised Cllr's with respect to gov.uk e-mail addresses.

It was **RESOLVED** to agree to purchase the books.

Clerk to order the books (LALC contacted 10/10/23) and e-mail the link to Cllr's with respect to the e-mail addresses (done 11/10/23)

15/23. FUTURE AGENDA ITEMS:

Cllr Ingham informed there was a fridge freezer and tyres dumped in the dike down Stone Lane – it was advised to report on Fix My Street rather than add to the next agenda.

Cllr Maltby – possibility of creating a drop off point at Sutterton School where the contractors are currently working on Station Road whilst the hedge is out.

Request for work experience for DoE (14 years old) for 12 weeks.

Cllr Cantwell – Flashing speed signs and Bin Survey including costs.

Cllr Baker – Drainage issues at Reed Point.

16/23. DATE AND TIME OF NEXT MEETING:

The date of the next meeting was confirmed as **Wednesday 1st November at 7.00pm** in the Community Lounge at Sutterton Village Hall.

The meeting closed at 8.50pm.

TO RESOLVE TO EXCLUDE THE PUBLIC AND MEDIA TO DISCUSS CONFIDENTIAL ITEMS RELATING TO INDIVIDUALS AND CONFIDENTIAL FINANCIAL MATTERS IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

C1. CLERKS HANDOVER

The Clerk explained the difficulties experienced in obtaining the Parish papers.

It was agreed to contact LALC, HMRC and Littlejohn for assistance.

Clerk to contact the companies mentioned above. (all contacted)

Signed.....

Date.....