

SUTTERTON PARISH COUNCIL

MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 1st OCTOBER 2025 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

Present: Cllr D Sands – Chair
Cllr M Bateman – Vice Chair
Cllr L Ingham
Cllr J Cantwell
Cllr K Wood
Cllr J Rushworth

Apologies: Cllr V Allen
Cllr J Maltby

Cllr P Lock – LCC

Also Present: Sarah Smith – Clerk
1 Member of the Public

163/25. CHAIR'S REMARKS:

Chair welcomed all to the meeting.

164/25. PUBLIC QUESTION TIME:

1 MoP attended and queried the new bus stop which had been installed on Spalding Road. He queried if there would still be a bus stop on Wigtoft Road as per the Parish Council's request following a change in the bus route. Clerk informed that she had already contacted Highways with respect to this. The new bus stop on Spalding Road is part of the 106 agreement with the Gleasons development and will serve a bus route which still runs along Spalding Road. There are still plans to place a new bus stop on Wigtoft Road for the route which has been diverted as per the PC's request which is currently ongoing.

1 MoP left.

165/25. APOLOGIES:

Apologies received and accepted from Cllr's Allen and Maltby. No apologies received from Cllr Ellis. Apologies also received from Cllr Lock, LCC.

166/25. POLICE MATTERS:

15 crimes were reported in the Sutterton area in July 2025

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

167/25. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

Cllr Lock via e-mail:

Met with Neil Williams, Community Safety Officer in Kirton to talk about local issues. He suggested he attend the Parish meetings throughout the year for the local area.

Cllr Cantwell:

- Reported a fly tip of cardboard boxes on Broad Lane.
- Endeavour Way fly tip (on the left inside the bushes) has now been cleared by BBC.
- Parish Litter picker reported that the Ernest Doe flags are looking a little tatty and bits are falling off. Cllr Cantwell requested that the PC make contact to request new flags.

Clerk to action (07/10/25).

- Lincolnshire Resilience Forum are interested in the Emergency Group which is being set up.
- The broken wooden fencing on the bridge to Algarkirk will now be repaired in the next 4-8 weeks.
- A resident made contact with concerns about goldfish sales at borough events such as fairs. The Borough has an informal policy about not allowing these sales and after speaking with the Borough they are going to formalise this in a policy.
- Local Government reorganisation is still ongoing.
- The Sutterton History Group is meeting on Saturday 4th October at 2pm.
- Still working with Ian Cotton with respect to the Police Partnership scheme.
- Cllr Cantwell is now a Trustee on The Sutterton Parochial Charity and Cllr Rushworth is now a Trustee on the Sutterton Education Trust. They are looking for another Trustee for the Sutterton Education Trust. Cllr Bateman volunteered. Cllr Cantwell to inform Deidre.

168/25. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member's declarations of pecuniary or non-pecuniary interest
 - Cllr Rushworth – Sutterton Education Trust and Fosdyke Parish Councillor
 - Cllr Cantwell – Sutterton Parochial Charity and Algarkirk Parish Councillor
- To receive and consider any written requests for dispensation
None received.

169/25. MINUTES AND MATTERS ARISING:

- It was **RESOLVED** that the minutes of the meeting held on Wednesday 3rd September 2025 be approved as a true record.
- No matters arising.

170/25. QUESTIONS FROM THE PUBLIC:

Minute 164/25 refers.

Chair informed a resident had contacted her with regards to the trees on the green space at the top of St Mary's Drive which are overhanging their property. They have cut the hedge back that runs alongside the path on Station Road for which the PC are very grateful.

Clerk to request quotes for the next meeting.

171/25. PLANNING:

To discuss planning applications received:

- **B/25/0350; Bridge Foot 2 Marsh Road, Sutterton, Boston PE20 2LR** – Proposed Garage and Store
No objections or comments received – comments submitted 01/10/25
- **B/25/0355; BP Garage, Station Road, Sutterton, Boston PE20 2LG** – Advertisement consent for the installation of 1no. internally illuminated freestanding D6 digital poster
No objections or comments received – comments submitted 01/10/25

172/25. CORRESPONDENCE/ RECEIVED:

To note the following:

- a) Neighbourhood Policing Survey – noted, no comments
- b) Winter salt bag requests

To request a bag to be placed within the walled area of the Cemetery if possible.

173/25. HIGHWAY MATTERS:

To discuss any issues:

- On-going – Damaged Sutterton sign on Boston Road – no further information received.
Clerk to chase (07/10/25)
- Cllr Cantwell mentioned that Freiston had won the Best Kept Village for 2025.
- Streetlight – Waterbelly Lane reported 16/09/25 – **Clerk to chase (07/10/25)**

174/25. CEMETERY COMMITTEE:

Nothing to report – the Faculty for Topple testing is still awaited.

175/25. REPORT ON PARISH MATTERS:

Cllr Cantwell;

- **Update – Village sign on roundabout** – to discuss further quotes
No further quotes were obtained. A vote took place to decide whether to go ahead with the quote received from The Village Sign People for £2148.50 with 5 for and 1 against. It was therefore **Proposed** by Cllr Sands, **Seconded** by Cllr Cantwell and **RESOLVED** to go ahead with the quote from the Village Sign People.
Clerk to action (03/10/25)

Update - Management of Gleeson's common areas following meeting with Gleeson's – meeting to take place on the 13th October – deferred to next meeting.

Cllr Ellis: Speed Volunteer Group – deferred to next meeting in Cllr Ellis’ absence.

Cllr Maltby: Sutterton Village Hall – deferred to next meeting in Cllr Maltby’s absence.

Cllr Bateman: Sutterton Village Hall/Playing Field Committee updates

Cllr Bateman queried if the Sutterton Village Hall and the Playing Field Committees should have headings on the agenda to give monthly updates as the PC hold the leases for both. It was agreed to go ahead with this.

Clerk to action and to inform the Chair of the Playing Field Committee (07/10/25)

Cllr Ingham is Chair for the Village Hall Committee.

176/25. CHECKLIST FOR RECREATION GROUND/CEMETERY:

Cllr Rushworth held the checklist for September.

It was noted the 2 remaining wooden picnic benches were past their best, 1 in particular. It was noted in the September minutes for the replacement cost to be added to the next budget. It was **RESOLVED** to remove the worst bench and repair the other. **Cllr Bateman to action.**

Cllr Sands to hold the checklist for October.

177/25. RESILIENCE COMMITTEE:

Currently in process of developing a leaflet for distribution. Wigtoft risk walk is completed. Bicker to completed. All being well the Emergency Plan will hopefully be ready around March 2026.

- E-mail received from Community Resilience Officer 22/09/25 – 167/25 refers. 23/09/25

178/25. FINANCE:

Payments List - Sutterton Parish Council		Invoices received prior to October meeting - approved at the meeting 1st October 2025																			
Outgoings										Cash/Debit Card		Incoming									
Received/Purchased	Payment Date	Payee	Invoice No.	Description	Total	Internet Banking	Date	Received From	Details	Invoice No.	Total										
	15/09/2025	HP instant ink		Instant ink	£13.49	D/D	02/09/2025	HJM Memorials	1x Memorial		£65.00										
	26/09/2025	Staff costs		Utterlipker (September 2025)	£264.52	S/D	26/09/2025	BBC	2nd instalment of precept		£17,232.50										
	28/09/2025	BBC	40007116	3x 1200 General Waste - Cemetery x9 monthly payments	£52.38	D/D					Total	£17,287.50									
	28/09/2025	BBC	40007299	2x 240L General Waste - Rec x9 monthly payments	£44.49	D/D															
03/09/2025	01/10/2025	Malic Firm Landscapes Ltd	INV-01356	Grounds Maintenance - August 2025	£811.16	I/B		Expenses	Sep-25												
25/09/2025	01/10/2025	Diocese of Lincoln	SIN074079	Rent- Land at Sutterton 3 acres	£644.13	I/B															
01/10/2025	01/10/2025	Staff costs	2025/10/01	Clerk Salary including Cemetery work & expenses (1st-30th September 2025) 33 hours	£466.36	I/B		Home Office	Included in Clerk's total payment		£27.50										
					Total Payable:	£7,296.76						Total Payable:	£77.50								

- It was **Proposed** by Cllr Wood, **Seconded** by Cllr Rushworth and **RESOLVED** by all to approve all invoices for payment and to approve the bank rec for September 2025. This included the bank recs for the savings account for July and September 2025.

179/25. MOBILE PHONE:

To discuss and resolve the purchase of a Parish Council mobile phone for the Clerk to bring the council in line for Assertion 10 of the AGAR 2025/26

It was **Proposed** by Cllr Cantwell, **Seconded** by Cllr Rushworth and **RESOLVED** by all to purchase a mobile phone for the Clerk to use for PC work at a cost of £16.80 inc VAT per month with an upfront cost of £10.00 inc VAT on a 36 month contract.

180/25. CLERK’S REPORT:

Nothing to report.

181/25. FUTURE AGENDA ITEMS:

None.

182/25. NEXT MEETING:

To confirm the date of the next meeting – **Wednesday 5th November 2025 at 7.00pm in the Community Lounge.**

There being no further business the meeting closed at 8.06pm.

Signed..... Date.....