

# SUTTERTON PARISH COUNCIL

## MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 5<sup>th</sup> NOVEMBER 2025 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

**Present:** Cllr D Sands – Chair  
Cllr M Bateman – Vice Chair  
Cllr L Ingham  
Cllr J Cantwell  
Cllr K Wood  
Cllr J Rushworth  
Cllr J Maltby

**Apologies:** Cllr V Allen  
Cllr P Lock – LCC received retrospectively

**Also Present:** Sarah Smith – Clerk  
1 Member of the Public

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### 183/25. CHAIR'S REMARKS:

Chair welcomed all to the meeting and reminded the room that the meeting is recorded.

### 184/25. PUBLIC QUESTION TIME:

Chris Astill, Chair of the Town Hall Management Committee and retired Parish Councillor at Kirton, attended the meeting to observe its proceedings.

### 185/25. APOLOGIES:

Apologies received and accepted from Cllr Allen. No apologies received from Cllr Ellis. Apologies received retrospectively from Cllr Lock, LCC.

### 186/25. POLICE MATTERS:

4 crimes were reported in the Sutterton area in August 2025

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

### 187/25. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

Cllr Cantwell:

- Police funding covered a £12 million budget deficit by using reserves, but this is only sustainable once.
- Local Government re-organisation is currently on-going. South East Lincolnshire Partnership will be putting their proposal to the Government and the public – Cllr Maltby queried if this will be made public. It is currently draft but will be made public once finalised.
- A resident raised lights not working down Rosegar Avenue – these are County Council lights and currently being dealt with.
- Councillor Grant Scheme – All available funds from Cllr Cantwell and Cllr Brown have been allocated. An amount of £400 will be designated for the maintenance of Sutterton Playing Field.
- The last surgery of the year will be held this month in Bicker. The cycle will re-start in January 2026.

- The dip in Station Road is Anglian Water's responsibility. They are aware, engineers have inspected it, and repairs are planned.
- Dog fouling in the village – on speaking to BBC, enforcement patrols will take place in the village in the identified hot stops.
- The Community Partnership with the Police has advanced, and he will be meeting with several officers next week. This initiative is intended for Parish Councils, businesses, and community leaders, rather than being conducted as a public open forum.
- Currently serves as Vice Chair of the BC Audit & Governance Committee, a role accompanied by a £3,200 salary. This entire amount will be donated: half to Scott House and the other half to fund OAP dinners, which will rotate among the villages.
- Footpath behind Park Lodge in the Avenue – LHP have admitted ownership and this will be repaired in due course. He suggested once repaired the PC take ownership of this – to be discussed further once repaired

#### **188/25. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:**

- To receive Member's declarations of pecuniary or non-pecuniary interest
  - Cllr Rushworth – as per Local Choice Interests form on the PC website
  - Cllr Cantwell – as per Local Choice Interests form on the PC website
- To receive and consider any written requests for dispensation
  - Cllr Sands – receipt for plants – Station Road planter £13.80

It was **RESOLVED** to accept the request for dispensation

#### **189/25. MINUTES AND MATTERS ARISING:**

- It was **RESOLVED** that the minutes of the meeting held on Wednesday 1<sup>st</sup> October 2025 be approved as a true record.
- No matters arising.

#### **190/25. QUESTIONS FROM THE PUBLIC:**

No questions.

#### **191/25. PLANNING:**

No planning applications received.

#### **192/25. CORRESPONDENCE RECEIVED:**

To note the following:

- Request for donation to Citizens Advice Mid Lincolnshire – declined (e-mailed 18/11/25)
- Request for donation to LIVES in support of 2025 Christmas Big Give Challenge – **Proposed** by Cllr Bateman, **Seconded** by Cllr Ingham and **RESOLVED** by all to donate £50.00 – Clerk to action during the donation period 02-09/12/25
- Request for sponsorship from AFC Sutterton – **Proposed** by Cllr Maltby, **Seconded** by Cllr Wood and **RESOLVED** by all to donate £150.00 – Clerk to action (e-mailed 13/11/25)

#### **193/25. HIGHWAY MATTERS:**

To discuss any issues:

- Update – Damaged Sutterton sign on Boston Road – Application submitted to Highways Technical Officer for replacement along with updating the Best Kept Village signs 30/10/25
- Streetlight – Waterbelly Lane reported 16/09/25 – **RESOLVED** to replace streetlight at £350.00 plus VAT – Clerk to action (e-mailed 11/11/25)

- Cllr Maltby will report the condition of Rainwalls Lane towards Fishmere End.

#### **194/25. CEMETERY COMMITTEE:**

- Topple testing is ongoing. The Faculty has now been obtained from the Diocese.
- The request for the Cllr Volunteer Scheme to clear ivy from the walls and remove low-level weeds in the cemetery has been approved.
- Cllr Bateman has placed 2 pallets in the enclosed area at the entrance of the cemetery ready for the salt bag to be delivered.
- It was brought to the Clerk's attention that the bin had not been emptied as usual – Clerk to query (e-mailed 06/11/25 – update the bin was emptied 07/11/25 and apologies received from BBC)

#### **195/25. REMEMBRANCE SUNDAY:**

2 Poppy wreaths and 3 wooden crosses have been ordered at a cost of £49.00.

#### **196/25. REPORT ON PARISH MATTERS:**

**Cllr Cantwell;**

- **Update – Village sign on roundabout** – Order confirmation received, contact will be made again when we are nearing the top of the list for collection.

**Update** - Management of Gleeson's common areas following meeting with Gleeson's – the meeting has been re-arranged – deferred to next month.

**Cllr Ellis:** Speed Volunteer Group – as Cllr Ellis was not present, it was agreed to remove this item from the agenda and re-visit the matter in Spring 2026.

**Cllr Maltby:** Sutterton Village Hall – ongoing – deferred to next meeting.

**Parish Council/Village Noticeboard** – it was **RESOLVED** to accept the quote to repair the noticeboard on One Way Street at a cost of £140.00. Cllr Ingham will inform Mr Dent of the decision.

As an aside it was mentioned that the noticeboards in Bell Mere are being removed and the PC were approached to see if they knew of anyone who could make use of these. Clerk suggested the Cemetery. Chair will request that all 3 are set aside for the PC and a decision can be made on the location of the 2 remaining noticeboards in due course.

**St Mary's Drive trees** – request from MoP – minute 170/25 refers – 3 quotes were sought for work to be undertaken from the approved Contractors list. Only one response was received, indicating no availability for additional work. To go out for general tender - Clerk to action

#### **197/25. CHECKLIST FOR RECREATION GROUND/CEMETERY:**

Cllr Sands held the checklist for October.

Thanks were given to Cllr Bateman for fixing the benches in the Rec. Nothing else to report.

Cllr Wood to hold the checklist for November.

#### **198/25. RESILIENCE COMMITTEE:**

The Emergency Plan is being finalised and should be ready for presentation in March 2026. The Lincolnshire Resilience Forum have agreed to supply additional emergency equipment once they receive the draft plan. They are eager for more villages to join. Along with the 5 villages, Swineshead, Amber Hill and Frampton are interested as well. Additional volunteers have joined.

## 199/25. VILLAGE HALL COMMITTEE:

Cllr Ingham reports that everything is running well. They report that posts on the Sutterton Community page seem to vanish once posted. Cllr Bateman will look in this.

## 200/25. PLAYING FIELD COMMITTEE:

A report was received via e-mail. The Village Hall Committee has expressed reservations regarding support for a new venue to incorporate the Village Hall. As a result, any new initiative is likely to be in the form of a Sports & Social Club, which may present additional challenges in securing funding. This is ongoing in the background.

The field is currently being rented to South Lincs Swift Football Club. Currently, they are the only club using it, which means the Playing Field is now profitable, helped by sponsorship from Malc Firth Landscapes for grass cutting.

## 201/25. FINANCE:

Payments List - Sutterton Parish Council				Invoices received prior to November meeting - approved at meeting 5th November 2025															
Outgoings						Cash/Debit Card				Incoming									
Received/Purchased	Payment Date	Payee	Invoice No.	Description	Total	Cheque No	Internet Banking	Date	Received From	Details	Invoice No.	Total							
	13/10/2025	HP Instant Ink		Instant Ink	£13.49		Q/D	13/10/2025	William Kent Memorials	3x Memorial	2025/07/08	£65.00							
	13/10/2025	EE - First Payment	V0285452535	Mobile Phone Contract	£17.30		Q/D	13/10/2025	William Kent Memorials	3x Memorial	2025/07/08	£65.00							
	23/10/2025	HMRC		PAYE, Month 4 £181.66, Month 5 £171.59, Month 6 £129.32	£482.56		Q/D						Total: £530.00						
	28/10/2025	Staff costs		Uttersdale (October 2025)	£264.55		S/D												
	28/10/2025	BBC	40007115	2x 2000 General Waste - Cemetery x9 monthly payments	£51.50		Q/D												
	28/10/2025	BBC	40007299	2x 2000 General Waste - Rec x9 monthly payments	£44.49		Q/D												
	30/09/2025	Malc Firth Landscapes Ltd	INV 01667	Grounds Maintenance - September 2025	£811.10		I/B												
	13/10/2025	Mr Dent	167	8th cut of Cemetery (September) - all side	£340.00		I/B												
	20/10/2025	Sutterton Village Hall	135	Hire of Lounge	£80.00		I/B		Expenses	Oct-25									
	24/10/2025	Clockwise Restorations	CINW 107	Church Clock Service	£222.00		I/B												
	26/10/2025	City of Sains		Plans for Station Road Planter	£13.80		I/B		Home Office	Included in Clerk's total payment	£27.50								
	04/11/2025	Staff costs	2025/11/05	Clerk Salary including Cemetery work & expenses (1st-31st October 2025) 40 hours	£582.73		I/B		Phone case & screen protector for Council Phone	£5.99									
	05/11/2025	Sutterton Parochial Charity Trust		Rent for Sparring Pool and Post Office Gardens	£11.00		I/B												
	05/11/2025	Royal British Legion	3132235	2 Poppy Wreaths & 3 Wooden Crosses	£69.00		I/B												
					Total Payable:							Total Payable: £54.49							

There being no further business the meeting closed at 8.08pm.

Signed..... Date.....