

SUTTERTON PARISH COUNCIL

MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 3rd DECEMBER 2025 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

Present: Cllr D Sands – Chair
Cllr M Bateman – Vice Chair
Cllr L Ingham
Cllr J Cantwell
Cllr K Wood
Cllr J Rushworth
Cllr J Maltby

Apologies: Cllr V Allen
Cllr P Lock – LCC

Also Present: Sarah Smith – Clerk
1 Member of the Public

207/25. CHAIR'S REMARKS:

Chair welcomed all to the meeting and reminded the room that the meeting is recorded for the purpose of the minutes.

208/25. PUBLIC QUESTION TIME:

Chris Astill, Chair of the Town Hall Management Committee and retired Parish Councillor at Kirton, attended the meeting to observe its proceedings and thanked Mr Morell for his help with a Village Hall query.

209/25. APOLOGIES:

Apologies received and accepted from Cllr Allen. No apologies received from Cllr Ellis.

210/25. POLICE MATTERS:

7 crimes were reported in the Sutterton area in September 2025

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

211/25. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

Cllr Lock via e-mail:

We have been involved in discussions about the LGR and held a full council meeting last week regarding the submission of LCC's plan. All submissions are due today, and as far as we know, four separate plans from various council groups will be submitted.

The government is expected to make a decision by Spring/Summer next year, which could potentially result in elections taking place again in 2027. LCC has developed a costed proposal they believe will achieve long-term savings while maintaining the integrity of vital services such as Children's Services, Adult Social Care, and Fire & Rescue. These essential services are highly valued, and it is important that any restructuring avoids unnecessary risks or adverse impacts on their quality.

Cllr Cantwell:

- The Playing Field is applying to the Councillor Grant Scheme to seek assistance with grounds maintenance.
- As Cllr Lock mentioned, local government re-organisation proposals have now been submitted.

- Surgery dates for 2026 have been arranged – these will be advertised.
- A Swineshead Cllr made contact regarding Santa’s Sleigh and would like to add Sutterton to the route.
- The clean-up of Sutterton roundabout has been challenging due to ongoing discussions between the County and Borough authorities regarding responsibility.
- Stanley Drive experienced a crime wave in late October/early November, with several properties damaged. This may be linked to the incidents on Station Road of the same time. Residents are holding a meeting at the Lodge, which Cllr Cantwell will attend and also invite the Community Safety Team and local Police.
- There appears to have been an increase in LHP charges relating to the cleaning of the Lodge. A few residents are unhappy with this. He will attend the next Lodge meeting.
- There has been a large increase in LHP issues this month including heating issues and condemned heating in some of the bungalows. There appears to be a lack in urgency from LHP to rectify this.
- Vice Chair salary donation – Winter hubs are scheduled to launch between January and March, providing warm meals, tea, and coffee. Lincs Digital will be present at these events and the Age UK team has also confirmed their attendance. In addition, representatives from the council’s Home Energy Advice Service will participate.

212/25. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member’s declarations of pecuniary or non-pecuniary interest
 - Cllr Rushworth – as per Local Choice Interests form on the PC website
 - Cllr Cantwell – as per Local Choice Interests form on the PC website
- To receive and consider any written requests for dispensation
None received.

213/25. MINUTES AND MATTERS ARISING:

- It was **RESOLVED** that the minutes of the meeting held on Wednesday 5th November 2025 be approved as a true record.
- No matters arising.

214/25. QUESTIONS FROM THE PUBLIC:

No questions.

215/25. PLANNING:

To discuss planning applications received:

- Planning Act 2008 (as amended) and The Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 (The EIA Regulations) – Regulations 10 and 11
Application by National Grid Electricity Transmission plc (NGET) (the applicant) for an Order granting Development Consent for the Weston Marsh to East Leicestershire (the proposed development) Scoping consultation and notification of the applicant’s contact details and duty to make available information to the applicant if requested
No comments received – submitted 04/12/25
- **B/25/0454 – Land to the rear of Yew Lodge, Wigtoft Road, Sutterton, Boston, PE20 2EE** – Application under S73 for the Variation of Condition C2 (Approved Plans) of permission B/19/0011 at Land to the rear of Yew Lodge, Wigtoft Road, Sutterton, Boston, PE20 2EE
No objections or comments received – submitted 04/12/25
- **B/25/0244 – Grimsby to Walpole** – Statutory Consultation Notice under section 42 of the Planning Act 2008 and the Infrastructure Planning (Applications: Prescribed Forms

and Procedures) Regulations 2009 to Boston Borough Council for project EN020036 for the proposed Grimsby to Walpole Project (the Proposed Development)
Objection due to the potential impact on Boston's distinctive agricultural land – submitted 04/12/25

216/25. CORRESPONDENCE RECEIVED:

To note the following:

- Lincolnshire County Council Permit Scheme (Lips) Variation Consultation
Cllr Lock noted via e-mail that LCC has reviewed its permit charges for utility roadworks, aiming to raise rates to encourage better repairs. This is in response to substandard repairs and enforcement delays, with the goal of improving overall work quality.
Noted – no further comments
- E-mail re continued permission to use Sutterton Village Hall as a rest centre in case of an emergency
It was **RESOLVED** that the Village Hall will continue to serve as a rest centre in the event of an emergency. The Clerk will request updated information from the Caretaker.
Clerk to inform decision (e-mailed 11/12/25)

217/25. HIGHWAY MATTERS:

To discuss any issues:

- Ongoing – Damaged Sutterton sign on Boston Road – Application submitted to Highways Technical Officer for replacement along with updating the Best Kept Village signs 30/10/25
Clerk to chase (e-mailed 11/12/25)
- Weekly speed figures
Clerk informed these will now be done monthly prior to the meeting rather than weekly.

218/25. CEMETERY COMMITTEE:

- A salt bag will be delivered to the Cemetery on the 12th December. Residents will be able to request extra salt through a Cllr or the Clerk.
- We are waiting on a date from ICCM for Topple Testing.

219/25. REPORT ON PARISH MATTERS:

- **Cllr Cantwell:**
Update: Management of Gleeson's common areas – unfortunately, Gleeson's did not attend the meeting, this item will be removed from the agenda for now.
- **Cllr Maltby:**
Ongoing: Sutterton Village Hall
Cllr Maltby engaged in discussion with a resident regarding the Village Hall. He will provide Cllr Maltby with his feedback in due course. This item will be removed from the agenda for the time being.
Ongoing: St Mary's Drive trees/hedges – to go out to tender again.
Bus Shelter: Cllr Volunteer Scheme
The bus shelter will be repainted next spring: dark brown outside, blue inside, using anti-graffiti paint. The PC **RESOLVED** to supply all materials.
Noticeboards: suggestions for the placement of the 3 noticeboards from Bell Mere
 1. Cemetery
 2. Gleeson's estate – to be discussed with Gleesons (Cllr Cantwell)
 3. The Rec – to be discussed with the Parochial Trust (**e-mailed 11/12/25**)

220/25. GRASS CUTTING:

To discuss and agree the length of contract for the grass cutting March 2026 onwards. It was **proposed** by Cllr Maltby and **RESOLVED** by all to set this for a period of 3 years.

221/25. CHECKLIST FOR RECREATION GROUND/CEMETERY:

Cllr Wood held the checklist for November. The Rec appears fine although the soft flooring may eventually need replacing and the zipwire ramp can be slippery when wet, so caution is advised. The cemetery appears to have some new mole hills – Clerk to investigate. Cllr Wood offered to hold the checklist for December in Cllr Allen’s absence.

222/25. RESILIENCE COMMITTEE:

The Emergency Plan is nearing completion and should be ready for approval from the PC around March 2026. Funding has been freed up as they no longer have to pay for first aid training, the LRF will offer this for free.

223/25. VILLAGE HALL COMMITTEE:

Cllr Ingham informed that the Halloween party and Christmas Fayre went well. The late Cllr Baker has left an annual donation to the Village Hall in his Will, provided it remains connected to the school. In addition, the school will also receive an annual donation, provided that the Village Hall remains connected to the school.

224/25. PLAYING FIELD COMMITTEE:

No further updates to report.

225/25. FINANCE:

Payments List - Sutterton Parish Council		Invoices received prior to December meeting - approved at meeting 3rd December 2025									
Outgoings				Direct Debit		Debit Card		Standing Order		Incoming	
Received/Purchased	Payment Date	Payee	Invoice No.	Description	Total	Internet Banking	Date	Received From	Details	Invoice No.	Total
	06/11/2025	Cloud Next	195083	Upgrade of e-mail package	£62.29	I/B	04/11/2025	Lincolnshire CC	Grass Cutting Contribution 2025/206	20110150614	£1,778.34
	13/11/2025	EE	V02395432616	Mobile Phone Contract	£16.80	O/D	18/11/2025	T.A Blackamore	Holly contribution		£50.00
	14/11/2025	HP Instant Ink		Instant Ink	£13.40	O/D					
	09/11/2025	Wave		Water in Cemetery	£26.05	O/D					
	24/11/2025	Tesco		Paper	£4.00	O/C					
	28/11/2025	Staff Costs		Utterrecker (November 2025)	£264.55	S/O					
	28/11/2025	BBC	40007116	2x 1100 General Waste - Cemetery x9 monthly payments	£52.38	O/D			Expenses	Now-25	
	28/11/2025	BBC	40007299	2x 240L General Waste - Rec x9 monthly payments	£44.49	O/D					
	03/12/2025	Malic Firth Landscapes Ltd	INV-01936	Grounds Maintenance - October 2025	£811.66	I/B					
	15/11/2025	LCC	2004411441	Legal Fees - October 2025	£21.00	I/B		Home Office	Included in Clerk's total payment		£27.36
	03/12/2025	Staff Costs	2012/12/01	Clerk Salary including Cemetery work & expenses (1st-30th November 2025) 39 hours	£564.80	I/B					
					Total Payable:	£1,872.61					£27.36

- It was **proposed** by Cllr Maltby, **seconded** by Cllr Rushworth and **RESOLVED** by all to approve all invoices for payment and to approve the bank rec for November 2025.

226/25. BUDGET 2026/2027:

Clerk prepared a draft budget for 2026/2027 – available on request

- Cllr Wood queried a 5-year forecast.
- Cllr Maltby queried whether any unexpected costs are likely to be passed to the PC from BBC/LCC – Cllr Cantwell was not aware of anything but will check with Cllr Lock.
- Cllr Cantwell proposed an increase in donations to £2000 (Grants policy to be implemented)
- Cllr Cantwell proposed allocating a budget of £2,000 to establish a new village newsletter, which should ultimately become self-sustaining through advertising revenue within the publication.
- Final budget to be presented at January’s meeting.

227/25. CLERK’S REPORT:

Nothing to report.

228/25. FUTURE AGENDA ITEMS:

Cllr Wood – closure of the public footpath which runs alongside the Gleeson’s estate – Cllr Wood will contact Highways.

229/25. NEXT MEETING:

Wednesday 7th January 2026 at 7.00pm in the Community Lounge.

Cllr Lock (via e-mail) asked if meetings could occasionally be held on nights other than Wednesday to accommodate his schedule. The Clerk noted that the April and July meetings are on the 1st of the month and proposed changing those dates, which was agreed in principle.

Meeting dates for 2026

- Wednesday 7th January
- Wednesday 4th February
- Wednesday 4th March
- Wednesday 1st April – potential change
- Wednesday 6th May
- Wednesday 3rd June
- Wednesday 1st July – potential change
- Wednesday 2nd September
- Wednesday 7th October
- Wednesday 4th November
- Wednesday 2nd December

Chair wished all a Merry Christmas and a Happy New year. There being no further business the meeting closed at 8.15pm.

Signed..... Date.....