

# Sutterton Parish Council

30<sup>th</sup> April 2026

Dear Cllr,

The next Parish Council meeting will be held on **Wednesday 6<sup>th</sup> May 2026 at 7.00pm** in the Community Lounge at Sutterton Village Hall. This will be the Annual Meeting of the Council followed by the monthly meeting.

Sarah Smith  
Clerk

---

## **Annual Meeting of the Council** **AGENDA**

1. To elect a Chair and accept the Chair's Declaration of Acceptance
2. To elect a Vice-Chair
3. To review Standing Orders and Financial Regulations for 2026
4. To review the following Policies;
  - Councillor Code of Conduct
  - Risk Management
  - Complaints Procedure
  - Data Protection
  - Social Media and Communications
  - Equality and Diversity
  - Publication Scheme
  - Pre-Approved Contractors
5. Insurance renewal (LTA) – received 06/04/26 £1,111.39 (currently awaiting update re assets)
6. Register of Interests (Members are reminded that any changes must be notified within 28 days)
7. Election of representatives to Outside Bodies:
  - Playing Field Committee
  - Parochial Trust
  - Sutterton Village Hall
  - Most Pleasing Garden
  - Outer Dowsing Community Liaison Group
  - Resilience Committee
8. To review Committees; Cemetery and Staff  
To review Working Groups; Finance, Policies and Recreation Ground
9. To appoint a Lead Safeguarding Officer

**Followed by Monthly Meeting**  
**AGENDA**

**94/26. CHAIR’S REMARKS:**

**95/26. PUBLIC QUESTION TIME:**

To receive and consider questions submitted by members of the public (10 minutes)

**96/26. APOLOGIES:**

Apologies received and reasons for absence.

**97/26. POLICE MATTERS:**

10 crimes were reported in the Sutterton area in February 2026

[Boston Rural West | Your Area | Lincolnshire Police | Lincolnshire Police \(lincs.police.uk\)](#)

**98/26. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:**

To receive reports and information if available.

**99/26. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:**

- To receive Member’s declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation
  - Cllr Bateman – Compost and Plants for Park Avenue planters £22.00

**100/26. MINUTES AND MATTERS ARISING:**

- To approve as a correct record the minutes of the meeting held on Thursday 2<sup>nd</sup> April 2026 and note any matters arising (for information only).

**101/26. QUESTIONS FROM THE PUBLIC:**

- To discuss any questions raised from members of the public.

**102/26. PLANNING:**

To discuss planning applications received including applications received after issue of the agenda:

**103/26. CORRESPONDENCE RECEIVED:**

To note the following:

- a) Parish Council Liaison Meeting – 17<sup>th</sup> June 2026 at 7pm – representatives to attend

**104/26. HIGHWAY MATTERS:**

To discuss any issues:

**105/26. CEMETERY COMMITTEE:**

To receive a report from the Cemetery Committee.

**106/26. REPORT ON PARISH MATTERS:**

Cllr Maltby – Electricity on Roundabout

**107/26. CHECKLIST FOR RECREATION GROUND/CEMETERY/DEFIB (at Vets):**

To report/discuss any issues found.

**108/26. RESILIENCE COMMITTEE:**

To receive a report with respect to the Resilience Committee.

**109/26. VILLAGE HALL COMMITTEE:**

To receive a report from the Village Hall Committee

**110/26. PLAYING FIELD COMMITTEE:**

To receive a report from the Playing Field Committee

**111/26. FINANCE:**

- To consider and approve invoices as per the payment sheet – April 2026
- To approve the bank rec for April 2026 for the current account
- To re-approve the end of year bank rec for all accounts
- To note rise in minimum wage

**112/26. AGAR 2025/2026**

- To receive and accept the internal audit report
- To receive and approve the Annual Governance Statement and approve an explanation for any items that require a “No” response
- To receive and approve the Annual Governance and Accountability Return Accounting Statements
- To note the Exercise of Public Rights runs from Wednesday 3<sup>rd</sup> June to Tuesday 14<sup>th</sup> July

**113/26. ROUND ‘N’ ABOUT:**

To receive an update regarding re-implementation of the village magazine

**114/26. CLERK’S REPORT:**

To give a report of items not on the agenda.

**115/26. FUTURE AGENDA ITEMS:**

To consider items for the next agenda – please e-mail Clerk at least a week in advance.

**116/26. NEXT MEETING:**

To confirm the date of the next meeting – **Wednesday 3<sup>rd</sup> June 2026 at 7.00pm in the Community Lounge.**