

SUTTERTON PARISH COUNCIL

MINUTES OF THE MEETING OF SUTTERTON PARISH COUNCIL HELD ON WEDNESDAY 3rd JUNE 2026 AT 7.00pm IN THE COMMUNITY LOUNGE AT SUTTERTON VILLAGE HALL

Present:	Cllr D Sands – Chair	Apologies:	Cllr V Allen
	Cllr M Bateman – Vice Chair		Cllr J Maltby
	Cllr L Ingham		Cllr P Lock (LCC)
	Cllr K Wood		
	Cllr J Cantwell		
	Cllr J Rushworth		

Also Present: Sarah Smith – Clerk
3x Members of Public attended – 2 of whom were attending for co-option

116/26. CHAIR'S REMARKS:

The Chair welcomed all present to the meeting and congratulated Cllr Cantwell on his election as Deputy Mayor of Boston. She also expressed her thanks to him for giving her the opportunity to serve as Deputy Mayoress.

117/26. PUBLIC QUESTION TIME:

No questions.

Cllr Ingham raised a query on behalf of a resident regarding overhanging trees that are obstructing the road and preventing a combine harvester from passing through. Cllr Cantwell advised the resident report this on fix my street.

118/26. APOLOGIES:

Apologies were received and accepted from Cllr Maltby, Cllr Allen and Cllr Lock (LCC).

119/26. CO-OPTION TO VACANT COUNCILLOR POSITION:

- 2 applications were received for the vacant Cllr position. Both applicants were invited to speak and introduce themselves to the Council.
- **To resolve under the Public Bodies (Admissions to Meetings) Act 1960 to exclude the public due to the confidential nature of the business relating to personal information of the applicants**
- To discuss the applicants (closed session)
Discussion took place regarding each of the applicants
- To vote on the co-option (public session)
Applicant 1 – 0 votes
Applicant 2 – 6 votes

Applicant 2 accepted the position, and Steen Bates was co-opted to the vacant seat. The Declaration of Acceptance of Office will be signed at the July meeting.

120/26. POLICE MATTERS:

9 crimes were reported in the Sutterton area in March 2026

[Boston Rural West](#) | [Your Area](#) | [Lincolnshire Police](#) | [Lincolnshire Police \(lincs.police.uk\)](#)

121/26. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL:

Cllr Lock:

Clerk informed Cllr Lock that the dip on Station Road had been filled in rather badly, he will make further enquiries.

Cllr Cantwell:

- The next council surgery will be held at Sutterton Village Hall on the 27th June, 12-1pm. All welcome.
- He is currently looking after the sapling prior to planting on the Gleeson's estate. Clerk to enquire regarding suitable plaques.
- A resident raised the idea of the Flag Green being fenced off to create a secure dog area. This was discussed at the previous meeting, he will inform the resident of the outcome.
- A resident reported an increase in the rat population along Spalding Road. He has spoken to both Gleesons and Clarks to establish whether any current works may be contributing to this. They advised they were not aware of any issues but will make enquiries. Environmental Health have also been in contact with a resident who has submitted a complaint. He has contacted the team directly and is awaiting a response.
- Sutterton Litter Pickers will move from meeting monthly to operating on an as-and-when-needed basis, as the village remains largely clean throughout most of the year.
- A request was posted on Facebook for residents to report any streetlights that were not working. The main issue raised was the light outside 18 Park Avenue.
- He attended Fosdyke Parish Council, who have introduced a 'Freedom of the Parish' honour, which is the highest award a Parish Council can bestow. This will be added as a future agenda item.
- As noted by the Chair, he is now Deputy Mayor for the year, with our Chair, Cllr Sands, serving as Deputy Mayoress.

Cllr Wood raised the broken white fence on the roundabout. To be reported on fix my street.

122/26. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST:

- To receive Member's declarations of pecuniary or non-pecuniary interest
An updated Disclosable Pecuniary and Local Choice Interests form was received from Cllr Rushworth – **website and BBC updated 16/06/26**
To receive and consider any written requests for dispensation
 - Cllr Sands – refreshments for Annual Parish Meeting £10.45
 - Cllr Sands – Compost and Plants for Boston Road Planter £27.50It was **RESOLVED** to accept the request for dispensation.

123/26. MINUTES AND MATTERS ARISING:

It was **RESOLVED** that the minutes of the meeting held on Wednesday 6th May 2026 be approved as a true record.

Matters arising – Clerk requested Chair to amend the date on the Declaration of Acceptance of Office as a Parish Council Chairman – **actioned**.

124/26. QUESTIONS FROM THE PUBLIC:

No questions.

125/26. PLANNING:

No planning applications received.

126/26. CORRESPONDENCE RECEIVED:

To note the following:

- a) **E-mail received from the Boston Place Development Officer regarding new projects to promote parish heritage and attractions.**

St Mary's Church and the Pillbox in the Cemetery were suggested as features for inclusion. **Clerk to respond (emailed 12/06/26)**

17/26. HIGHWAY MATTERS:

To discuss any issues:

- Grass Cutting – Boston Road verges – to discuss and RESOLVE whether to add this area to the grass cutting schedule at a cost of £19 per cut plus VAT (£304.00 a year plus VAT)

It was **proposed** by the Chair, **seconded** by Cllr Bateman and **RESOLVED** by all to accept the additional cost of £304.00 per year plus VAT – **Clerk to inform contractor (e-mailed 16/06/26)**

- Quote received to replace S/L 8 outside 18 Park Avenue – to discuss and RESOLVE whether to accept at a cost of £350.00 plus VAT

It was **proposed** by Cllr Ingham, **seconded** by Cllr Cantwell and **RESOLVED** by all to replace the streetlight at a cost of £350.00 plus VAT – **Clerk to action (e-mailed 12/06/26)**

128/26. CEMETERY COMMITTEE:

Cemetery regulations have been reviewed and updated and will be reviewed annually. The unsafe headstones have been temporarily staked and banded. One response was received following the Facebook request for family members to make contact, but no further communication has been received. Quotes for repair are currently awaited.

Phase 2 will focus on tidying the inside of the cemetery now that the external areas have been completed. Discussion took place regarding obtaining quotes for the installation of a path around the cemetery. It was noted that BBC will shortly receive significant grant funding for community projects with a strong visual impact, which may be suitable for a future bid.

129/26. REPORT ON PARISH MATTERS:

UPDATE – Electricity on Roundabout – e-mail sent to Highways 13/05/26, forwarded to Streetlighting 20/05/26 – response awaited

130/26. FOOTPATH BEHIND PARK LODGE:

The footpath is the responsibility of LHP, but they have confirmed they will not repair or maintain it. Cllr Cantwell proposed that the Parish Council request LHP to transfer ownership of the footpath to the PC, enabling the minor repair required for it to be re-opened. Cllr Bateman noted that the transfer would also include half of the dyke, although it is believed the dyke has never held water. It was **RESOLVED** that Cllr Cantwell would make the request, with no cost to the Parish Council.

131/26. CHECKLIST FOR RECREATION GROUND/CEMETERY/DEFIB (at Vets):

Cllr Maltby held the checklist for May.

- Underfloor matting is widening under the equipment – further quotes are still awaited
- Picnic bench seating is okay but will need treating/painting – it was budgeted to replace the remaining 2 picnic benches – **Clerk to obtain quotes for the next meeting**

- Multiplay senior – parts missing – one broken part has been removed and the bolt for the rope had been pulled through with no fixing point remaining for a replacement.
 - Mould on slide under the steps ? reacting on the slide
 - Rocker Elephant – base sleeve has split, needs renewing (manufactured by Wicksteed)
 - To budget for complete re-paint of equipment in 2027 – Clerk suggested this could be requested in the next round of applications of the Cllr Volunteer Scheme meaning we would then only need to purchase the paint.
 - It was agreed that the working group for the Rec would look at all the above.
 - The Cemetery water butt has been replenished.
 - Bus shelter – the bus shelter has recently been re-painted via the Cllr Volunteer Scheme. Unfortunately, this has been vandalised and needs re-painting. Chair will see what paint is left in the tin to touch up – a post to be put on the FB page
 - Defib at the Vets – check completed and The Circuit has been updated.
- Cllr Bateman to hold the checklist for June.

132/26. RESILIENCE COMMITTEE:

No further updates.

133/26. VILLAGE HALL COMMITTEE:

A new Messy Play session is available to attend. Online booking has been set up, and a new secretary has been appointed.

134/26. PLAYING FIELD COMMITTEE:

No further updates.

135/26. FINANCE:

Payments List - Sutterton Parish Council						
Invoices received prior to June meeting						
Outgoings						
Received/Purchased	Payment Date	Payee	Invoice No.	Description	Total	Mode of Payment
	13/05/2026	EE		Mobile Phone Contract	£20.98	D/D
	13/05/2026	HP Instant Ink		Instant Ink	£13.49	D/D
	15/05/2026	Cloud Next	265652	Advanced Hosting	£179.98	D/D
	15/04/2026	Cloud Next	265697	.gov.uk Domain	£60.00	D/D
	24/05/2026	Wave		Water in Cemetery	£20.97	D/D
	26/05/2026	Zurich	554850662/556377833	Insurance 01/06/26-31/05/27	£1,276.87	I/B
	28/04/2026	Staff Costs		Litterpicker (May 2026)	£275.39	S/O
06/05/2026	03/06/2026	Cllr D Sands		Refreshments for Annual Parish Meeting	£10.45	I/B
	03/06/2026	Cllr D Sands		Compost & Plants - Boston Road Planter	£27.50	I/B
01/06/2026	01/06/2026	Post Office		8x 1st Class Stamps	£14.40	D/C
01/06/2026	03/06/2026	Staff Costs		Clerk Salary including Cemetery work & expenses (May 2026)	£580.60	I/B
				Total Payable:	£2,480.63	
Expenses March 2026						
Home Office		£27.50				
Total Payable:		£27.50				
Incoming						
Date	Received From	Details	Invoice No.	Total		
06/05/2026	William Kent Memorials	1x Additional Inscription	2026/04/03	£30.00		
			Total:	£30.00		

It was **RESOLVED** to approve all invoices for payment and to approve the bank rec for May 2026.

136/26. GRANT APPLICATION:

An application was received from Sutterton Methodist Church for £1,684.80 to replace soffits and fascias where required, and painting the fascias.

It was **proposed** by Cllr Bateman, **seconded** by Cllr Wood and **RESOLVED** to grant £1,000.00. **Clerk to action.**

137/26. ROUND ‘N’ ABOUT:

Sadly, no interest has been received in volunteering to re-start the Round ‘N’ About. Cllr Cantwell expressed a preference to move forward with advertising a paid position. **Clerk to make initial enquiries.**

138/26. CLERK’S REPORT:

- Clerk enquired about the repair of the noticeboard on One Way Street, noting that a quote had been obtained in October 2025 and the Council had resolved to proceed. Cllr Ingham advised that the repair is planned within the next couple of weeks. Clerk noted that the Notice of Public Rights is currently displayed which needs to remain until the 14th July.
- Chair suggested that a noticeboard could be placed in the bus stop; Cllr Bateman will investigate this option.
- The AGAR has been submitted.

139/26. FUTURE AGENDA ITEMS:

Cllr Bateman – Noticeboard for bus shelter
Cllr Cantwell – Footpath behind Park Lodge and Freedom of the Parish
Picnic benches

140/26. NEXT MEETING:

Thursday 2nd July 2026 at 7.00pm in the Community Lounge.

There being no further business the meeting closed at 8.12pm.

Signed..... Date.....